



TSC ARTS CENTER

at Texas Southmost College



RENTAL RATES and FEES

	Performance Hall and Lobby	Lobby Only	Gold Hall and Outdoor Terrace
Rental Rate for Event Day Covers entire event day	\$2,800.00	\$1,000.00	\$500.00
Damage Deposit Refundable 30 days after event	\$500.00	\$500.00	\$250.00
Hourly Rate If Rehearsal has an audience, Full Rental fee applies	\$90.00	\$90.00	\$45.00
Theater Technician	\$25/hr per tech	\$25/hr per tech	\$25/hr per tech
Security Officers	\$40/hr per officer	\$40/hr per officer	\$40/hr per officer
Custodial Fees (Setup/Teardown, Porters, Cleaning)	\$25/hr per person	\$25/hr per person	\$25/hr per person
Capacity	797	400	175
Stage	52' x 31'	N/A	N/A
	Full stage curtains & lightning		

Deposit: A security deposit of \$1000 is required to secure the date of your event. The total amount of your invoice must be paid in full at least one (1) month prior to the date of the event.

Damage Deposit: Damage Deposit will be returned (if applicable) thirty (30) working days after the event date. Any damages to the hall, tables, chairs or surrounding areas of the venue will be deducted from the damage deposit.

Security Officers: A minimum of one (1) security officer per 200 guests is required and must be on duty one (1) hour prior to event start and at least one (1) hour after event ends. Additional officers and extended hours may be required for events in which alcohol is served. TSC will determine the number of officers needed depending on the type of the event.

Custodial services: A minimum of two (2) porters are required during events to maintain the cleanliness of the facility(ies) and restrooms. TSC will determine the required amount of porters needed depending on the type of the event.

Theater Technicians are available for events that require special stage lighting, audio assistance or technical stage support at an additional hourly rate fee.

Alcohol Beverages: A certificate from the Texas Alcoholic Beverage Commission (TABC) must be filed with TSC prior to the event if any alcohol beverages will be sold to guest.

Parking: Available free of charge. Rental clients may not charge guests for parking.

Reserve Seating: TSC will reserve the use of Graciela Gutierrez seating box and Elka and Richard Jaross seating Box, these seats will not be available at any time for sell or use at any event.

For Questions please
Contact

Conference, Events &
leasing Department

956-295-3834
events@tsc.edu

SPECIFICATIONS



TSC ARTS CENTER

at Texas Southmost College

Main Performance Hall

(fixed seating and perimeter box seats)

Total Seating Capacity: 797

Orchestra level: 539 seats + 6 wheelchair spaces

Balcony level: 248 seats + 4 wheelchair spaces

Square footage: 5,471

Stage proscenium: 52' wide, 31' high and 36'5" deep

Stage floor: black, sprung maple

Loading dock door (street level): 11'8" high x 11'8" wide

Stage load in door: 11'8" high x 11'8" wide

Theater is equipped with stage lighting, 2 spots lights, and sound system.

Backstage

2 dressing rooms equipped with mirrors and makeup lights,
costume racks, and sink

2 rest rooms located backstage

1 green room with 1 couch, 2 chairs, 1 small table and 1 full-length mirror

1 elevator to access balcony seating and Gold Hall

Lobby

(can be rented separately)

Total seating capacity: 400 (varies with tables and chairs)

Square footage: 5,298

Entrance doors: 7'6" high x 6' wide

Ceiling height: varies from 20' to 40'

Concession stand: Serving window to lobby with motorized door

Refrigerator, ice maker, microwave, and sink

Ticket box office with windows to serve lobby and building exterior

2 rest rooms

Gold Hall and Outdoor Terrace

(located on the 2nd floor of the TSC Arts Center)

Indoor total capacity: 175 (varies with tables and chairs)

Indoor square footage: 2,005

Outdoor total capacity: 100 (varies with tables and chairs)

Outdoor square footage: 1,789

Adjustable dampening curtains for room acoustic tuning

Concession area with sink and small refrigerator

2 rest rooms