



**Board of Trustees**

*Ruben Herrera, J.D.*  
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*J.J. De Leon, M.Ed.*

**TSC President**

*Jesus Roberto Rodriguez, Ph.D.*

Take notice that a Regular Meeting of the

**BOARD OF TRUSTEES**

**OF**

**TEXAS SOUTHMOST COLLEGE DISTRICT**

will be held in the

Gorgas Board Room at Texas Southmost College,

80 Fort Brown, Brownsville, Texas 78520

**Commencing at 5:30 p.m. on Thursday, May 19, 2022**

to consider and act on the following Agenda:

**REGULAR MEETING  
AGENDA**

1. Call to Order
2. Pledges of Allegiance
3. Public Comment
  - a. If you wish to address the Board of Trustees during the Public Comment portion of today's meeting about an item on this agenda or another issue, please print your name and the agenda item or topic of discussion you wish to address on the sign-in sheet located at the entrance of the Gorgas Board Room. If an item is not on the agenda it will be limited to a discussion of placing the topic/item on the agenda for a subsequent meeting. Tex. Gov. Code §551.042
  - b. In accordance with TSC Policy, only those persons who have signed up on the list shall be heard. The speaker must limit remarks to three minutes. The Board shall allot no more than 30 minutes for the Public Comment portion of the meeting and a total of no more than 12 minutes for any specific agenda item and 3 minutes per person. If there are more than four (4) individuals wishing to speak on a specific agenda item, those signing the request must allocate the time amongst themselves so as not to exceed 12 minutes per agenda item.

- c. A complaint against a specific employee or officer of Texas Southmost College shall be heard in a Closed Meeting, as authorized by the *Texas Government Code Title 5-Sections 551.074(1) and (2)*. If your topic concerns a complaint against a specific employee or officer, please note this on the sign-in sheet. The presiding officer or designee shall determine whether a person addressing the Board has attempted to solve a matter administratively through resolution channels established by policy. If not, the presiding offer or designee shall refer the individual to the appropriate policy to seek resolution:

**TSC Policies**

Employee Complaints: DGBA

Student Complaints: FLD

Public Complaints: GB

- d. You must make your points on issues in a constructive and courteous fashion pursuant to *Robert's Rules of Order*.

4. Trustee Election

- a. Consideration and possible action on Order Declaring results of the Texas Southmost College District Election; including all actions necessary to comply with Subchapter C of the Texas Elections Code, Sections 2.051, et seq.
- b. Administering of Oath of Office to Elected Trustees
- c. Consideration and possible action on Election of Officers of the Board of Trustees Chair, Vice Chair, and Secretary

5. Executive Session

- a. Deliberation on Personnel Matters, Section 551.074 Texas Government Code
  - Employee Grievance--Consideration of Level III Grievance hearing of Sandra Garza.

6. Action on Executive Session Matters

7. President's Report

8. Consideration and possible action on the Minutes of the following meeting:

- a. Regular Meeting – April 21, 2022

9. Criminal Justice Institute Report

## 10. Student Services

- a. Presentation of Evolve: Latinx Leadership Experience

## 11. Finance Committee

- a. Consideration and possible action on award RFP 22-29 for “Investment Advisory Services”
- b. Consideration and possible action on approval for auditing services annual contract through RFQ 19-06 for FY 2022-2023
- c. Consideration and possible action on approval for depository bank services biennial contract through RFP 18-11 for FY 2022-2023 and subsequent year
- d. Consideration and possible action on approval for campus vending machine services annual contract through RFP 21-03 for FY 2022-2023
- e. Consideration and possible action on approval for promotional items & printing solutions annual purchases through RFP 21-10 for FY 2022-2023
- f. Consideration and possible action on award RFP 22-31 for “Food Products for Child Care Center”
- g. Consideration and possible action of an early renewal of the Ellucian Managed Services Contract
- h. Consideration and possible action on approval for worker’s compensation insurance annual contract through RFP20-19 for FY 2022-2023
- i. Consideration and possible action on award of RFP 22-25 for “Rental of Copier Equipment and Other Services”
- j. Consideration and possible action on award of RFP 22-23 for “Campus Data Cabling Services”
- k. Consideration and possible action on approval for telecommunication services annual contract through RFP 19-21 for FY 2022-2023
- l. Consideration and possible action on approval for adobe licenses annual purchases for FY 2022-2023
- m. Consideration and possible action on approval for Microsoft software annual contract for FY 2022-2023
- n. Consideration and possible action on approval for computer equipment annual purchases for FY 2022-2023
- o. Consideration and possible action on approval for computer/networking equipment and software annual purchases for FY 2022-2023
- p. Consideration and possible action on approval for office supplies annual purchases for FY 2022-2023
- q. Consideration and possible action on approval for billboard advertising services annual contract for FY 2022-2023

- r. Consideration and possible action on approval for printed and digital advertising services annual contract for FY 2022-2023
- s. Consideration and possible action on approval of television and digital advertising services annual contract FY 2022-2023
- t. Consideration and possible action on approval of compliance assist and course evaluation software annual contract for FY 2022-2023
- u. Consideration and possible action on approval for fiber optic network and internet services annual contract for FY 2022-2023
- v. Monthly Financial Statement Report for the month ended March 31, 2022
- w. Institutional CARES expenditures
- x. Grants report awarded to Texas Southmost College for the month of April 2022

## 12. Academic Committee

- a. Consideration and possible action to approve a Clinical Affiliation Agreement renewal with Health and Human Services Commission (TX HHS)
- b. Consideration and possible action on Memorandum of Understanding between Growth Development Associates and Texas Southmost Colleges”
- c. Consideration and possible action on Agreement for Federal (Adult Education and Family Literacy Act) Program Instructional Services between Brownsville Independent School District and Texas Southmost College
- d. Consideration and possible action on award RFP 22-24 for “Small Business Skills Training”
- e. Consideration and possible action on approval for industrial weld testing services and certification annual contract through RFP 22-01 for FY 2022-2023
- f. Consideration and possible action on approval for learning management system annual contract through RFP 17-03 for FY 2022-2023
- g. Consideration and possible action on approval for library databases for digital resources annual contract through RFP 21-12 for FY 2022-2023
- h. Consideration and possible action on approval for online tutoring services annual contract through RFP 19-12 for FY2022-2023
- i. Consideration and possible action on approval for cadet equipment annual purchases through RFP 20-15 for FY 2022-2023
- j. Consideration and possible action on approval for welding gas and other consumables annual purchases through RFP 20-16 for FY 2022-2023
- k. Consideration and possible action on approval for audiovisual services for campus events annual services for FY 2022-2023
- l. Consideration and possible action on approval for laboratory equipment and consumables annual purchases for FY 2022-2023
- m. Consideration and possible action on approval for laboratory supplies annual purchases for FY 2022-2023

- n. Consideration and possible action on approval for electrical supplies annual purchases for FY 2022-2023
- o. Consideration and possible action on approval for plumbing supplies annual purchases for FY 2022-2023
- p. Consideration and possible action on approval for police equipment annual purchases for FY 2022-2023
- q. Consideration and possible action on approval for welding and pipefitting supplies annual purchases for FY 2022-2023
- r. Consideration and possible action on approval for medical education supplies annual purchases for FY 2022-2023
- s. Consideration and possible action on approval for testing study software annual contract for FY 2022-2023
- t. Consideration and possible action on award of RFP 22-33 "Nursing Curriculum Testing Services"
- u. Consideration and possible action on approval of classroom furniture purchase for International, Technology, Education and Commerce Center (ITECC)
- v. Consideration and possible action on award of RFP 22-37 "Backhoe Equipment"
- w. Consideration and possible action on award of RFP 22-39 "Orbital Tube Welding Equipment"

### 13. Facilities Committee

- a. Consideration and possible action on award RFP 22-28 for "Campus Custodial Services"
- b. Consideration and possible action on award RFP 22-30 for "Campus Fire Alarm and Annual Inspections"
- c. Consideration and possible action on approval for building repairs and minor renovations annual contract through RFP 20-12 for FY 2022-2023
- d. Consideration and possible action on approval for campus heating ventilation and air condition maintenance annual contract through RFP 21-02 for FY 2022-2023
- e. Consideration and possible action on approval for campus security services annual contract through RFP 20-17 for FY 2022-2023
- f. Consideration and possible action on approval for mail services annual contract through RFP 19-18 for FY 2022-2023
- g. Consideration and possible action on approval for pest control services annual contract through RFP 19-13 for FY 2022-2023
- h. Consideration and possible action on approval for preventive maintenance services for Campus Thermal Plants annual contract through RFP 19-20 for FY 2022-2023
- i. Consideration and possible action on approval for HVAC maintenance supplies annual purchases for FY 2022-2023
- j. Consideration and possible action on approval for lighting/electrical supplies annual purchases for FY 2022-2023
- k. Consideration and possible action on approval for maintenance supplies annual purchases for FY 2022-2023

- l. Consideration and possible action on approval for maintenance supplies annual purchases for FY 2022-2023
- m. Consideration and possible action on award of RFP 22-22 "Oliveira Student Services Center Restroom Additions"
- n. Consideration and possible action on award of RFP 22-32 "Campus Parking Lot Improvements"
- o. Facilities Update

#### 14. Executive Session


- b. Consultation with Attorney on Pending or Contemplated Litigation, Section 551.071 Texas Government Code
- c. Consultation with Attorney on Pending Real Estate Issues, Section 551.072 Texas Government Code
- d. Deliberation on Personnel Matters, Section 551.074 Texas Government Code
  - Consideration and possible action on the FY 2021-2022 Salary Schedule

#### 15. Action on Executive Session Matters

#### 16. Announcement of Next Meeting Dates

- a. Regular Board Meeting – Thursday, June 16, 2022, 5:30 p.m.
- b. Regular Board Meeting – Thursday, July 21, 2022, 5:30 p.m.

#### 17. Adjournment

*This notice was posted in compliance with the Texas Open Meetings Act on May 16, 2022 at 5:10 pm by Dr. Stella E. Garcia.* 

Individuals with disabilities are entitled to have access to and participate in public meetings. An individual requiring an accommodation for access to the meeting must notify the Texas Southmost College District in writing 24 hours prior to the scheduled meeting of the necessity of an accommodation. Upon receipt of this request, the Texas Southmost College District will furnish appropriate auxiliary aids and services when necessary to afford an individual with a disability an equal opportunity to participate in and enjoy the benefits of the Board meeting as non-handicapped individuals enjoy.