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**TEXAS SOUTHMOST COLLEGE DISTRICT**

**Minutes of the Regular Meeting of the Board of Trustees**

**August 26, 2021**

The Board of Trustees of the Texas Southmost College District convened in open session on August 26, 2021 at 5:32 p.m. Board Members present were Mr. Ruben Herrera, Chair; Dr. Tony Zavaleta, Vice Chair; Ms. Eva Alejandro, Secretary; Mrs. Adela Garza; Ms. Alejandra Aldrete; and Mrs. Delia Saenz. Also present was Dr. Jesús Roberto Rodríguez, President of Texas Southmost College. Absent trustees included Mr. J.J. De Leon.

**REGULAR MEETING  
AGENDA**

**1. Call to Order**

The meeting was called to order by Chair Herrera at 5:32 p.m. He called role and confirmed a quorum.

**2. Pledges of Allegiance**

Vice Chair Zavaleta led the United States Pledge of Allegiance and the Texas Pledge of Allegiance during the Public Hearing, prior to the meeting.

**3. Public Comment**

Chair Herrera asked if there were any speakers signed up for public comment. There were no public speakers.

**4. President's Report**

Chair Herrera called on President Rodríguez to give his report. President Rodríguez reported on the following items:

**Fall 2021 Enrollment Update**

Registration for the fall semester continues through this week. Preliminary total enrollment is 7,604: 4,012 on-campus students, 2,273 dual enrollment students, and 1,319 early college high school students. Additional services were provided to assist students during the fall registration period, including extending Student Services hours of operations, holding Registration Rallies, extending fall registration, and implementing advertising campaigns across all types of media channels. President Rodríguez said he would continue to provide enrollment updates as the college completes the fall registration process.

**Convocation**

Fall 2021 Convocation was held August 16. The ceremony marked the first in-person convocation hosted since the COVID-pandemic caused shut-downs in spring 2020. The event included lively updates from the Vice Presidents, Associate Director of Operations, and Director of Foundation and Community Outreach. President Rodríguez thanked Past Chair Garza and Trustee Alejandro for attending convocation to support and encourage the Scorpion family.

**TSC Foundation Golf Tournament**

The TSC Foundation's successful inaugural golf tournament, the Scorpion Classic, was held June 26th at the Rancho Viejo Resort and Country Club. More than 100 golfers participated, raising approximately \$45,000 for TSC student scholarships. President Rodríguez thanked the TSC Foundation Board Members and the TSC Board of Trustees for their support, commitment, and participation in the tournament. He extended congratulations to TSC Foundation Director David Tumlinson and the many volunteers that produced the event to benefit students.

**CNA Pinning Ceremonies**

TSC held three Certified Nursing Assistant pinning ceremonies during the summer at the ITEC Center to mark the transformation of TSC students into health care professionals. Nineteen students from the Brownsville and Los Fresnos school districts received their pins during the summer ceremonies. Past Chair Garza, and Trustees De Leon and Aldrete participated in the event to recognize students' achievement of this milestone.

**WTCE & WFS Cameron Events Series**

TSC's Workforce Training and Continuing Education department launched a new orientation series in collaboration with Workforce Solutions Cameron. Community members, who have expressed an interest in the college's craft training programs, are invited to attend the sessions to learn more about TSC's programs, and most have gone on to enroll in a program during the event.

Workforce Solutions Cameron representatives, led by Executive Director Pat Hobbs, are on hand at the orientations to assist students in applying for funding through the Workforce Innovation and Opportunity Act. President Rodríguez said he is pleased that TSC's community partnerships, such as this one, are connecting more students with funding for their education, and, ultimately, to high-wage careers.

**21st Century Wellness Awareness Event**

TSC's 21st Century Community Learning Center hosted a COVID-19 Wellness Box pick up event in June on the TSC Fort Brown Campus. This program is in its third year at TSC, and is funded through a grant from the Texas Education Agency. As part of the grant activities, the college engages with families in the Brownville Independent School District to create an environment where their children can excel academically to prepare for college and the workforce. The parent training sessions covered topics such as: substance abuse awareness, gang prevention, and COVID-19 wellness awareness. Families were treated to Wellness Boxes to close out the academic year, which included thermometers, disinfectant wipes and spray, gloves, facemasks and shields, and hand sanitizer.

**Mexican Consulate IME-Becas MOU Signing**

Last month TSC hosted an event to renew a longtime partnership with the Mexican Consulate's Office in Brownsville. Consul Juan Carlos Cue Vega presented TSC with a check for \$12,000 to provide scholarships to students of Mexican origin attending TSC. Funding from the IME Becas program will be matched through the Texas Public Educational Grant Program. Together, the scholarship funds will bridge a crucial financial gap for students of Mexican origin, who are attending college in the United States. President Rodríguez thanked Chair Herrera, for taking part in the event and recognizing the Mexican Consulate's office for its continued support of TSC students.

**TWC Texas Talent Connection**

Earlier this month, the Texas Workforce Commission presented TSC with a check for \$350,000 through the Texas Talent Connection grant program. This was TSC's second year to receive the grant, which supports workforce training programs in Industrial Insulation and Welding. TWC's investment helps TSC identify high-wage career opportunities with local industry partners, design new training curriculum, build new labs from the ground up and secure state-of-the-art equipment, recruit and support students through graduation and, provide a seamless transition for students into the workplace. President Rodríguez thanked Past Chair Garza for attending the ceremony in support of the initiative.

**PLA Launch**

This semester marked the beginning of the Prior Learning Assessment (PLA) program. This program fast-tracks students towards earning a college degree by providing college credit for earned industry certifications, work experience, and military service. The program provides a great advantage for nontraditional students, in particular, because it allows students to bypass certain courses that teach them skills they may have already mastered, ultimately allowing them to finish a degree and enter the workforce faster. Students who qualify for the PLA program can earn up to 75% of the credits for their degree plan, saving them a substantial amount of time and money. More than a dozen programs are offered through the program, such as Automotive Technology, Computer-Aided Drafting Technology, and Medical Office Management. Students who are interested in seeing if they are eligible for the program should meet with a member of the Academic Advising team.

**NCCT Testing Center**

The Instructional Division has been working diligently to embed industry certifications in program curriculum, whenever possible. By doing this, students are more marketable as they graduate with a TSC degree or certificate, as well as an industry certification that employers may require. As part of this effort, TSC has now become a National Center for Competency Testing, or NCCT, testing site. NCCT is an independent credentialing organization for healthcare professionals and instructors.

This summer, the Medical Office Management program administered exams for two certifications: National Certified Medical Office Assistant and National Certified Insurance & Coding. All four summer semester students who took the exams passed: one student is now a nationally certified medical office assistant and three are nationally certified in insurance and coding. President Rodríguez thanked Medical Office Management Program Coordinator Guadalupe Alaniz for his work in establishing TSC as a NCCT testing site and ensuring students were prepared to succeed.

**Nursing and Diagnostic Sonography program updates and TWC grant announcement**

President Rodríguez called on Dr. Joanna Kile, Vice President of Instruction, to provide an update on the Nursing and Diagnostic Sonography programs. Dr. Kile reported that the Commission on Accreditation of Allied Health Education Programs (CAAHEP) Board of Directors approved new standards and guidelines for the accreditation of educational programs in Diagnostic Medical Sonography. TSC was notified that TSC's two concentrations in Abdominal-Extended and Obstetrics and Gynecology have been issued continuing accreditation status through 2029. She extended congratulations to the Health Professions administrators and faculty for their longtime 100% pass rate, which contributed to the continued accreditation status.

Dr. Kile also reported that the Associate Degree Nursing program's first cohort of graduates has achieved a 90% pass rate on the National Council Licensure Examination (NCLEX). Typically, the Texas Board of Nursing (TBON) requires an 80% pass rate to move from provisional to full accreditation. Because TBON moved their meeting from October to the beginning of 2022, pass rates from TSC's December graduating class will now be included in the program's evaluation. Dr. Kile thanked the Board of Trustees for their support of the software and equipment to assist students in passing their exams. She is confident the fall cohort will meet the pass rate threshold required for full accreditation.

Dr. Kile announced that the Texas Workforce Commission has awarded TSC a \$286,763 Skills Development Fund grant to provide customized workforce training for SteelCoast Company, LLC. Through the initiative, SteelCoast will create 170 new jobs and will upgrade 80 jobs. Dr. Kile congratulated the grant team, which included Dr. Joseph Fleishman, Associate Vice President of Instruction-Workforce Development; Dr. Angelica Fuentes, Associate Vice President of Instruction-Academic Success; Mr. Tom Tynan, Director of Workforce Training & Continuing Education, Construction & Manufacturing; and Ms. Monica Pearce, Grant Writer.

President Rodríguez thanked the board for their support of these initiatives.

**Scorpion Success Orientation**

TSC hosted three well-attended Scorpion Success Orientation sessions last weekend. Students and their guests attended sessions designed to support their success at TSC. They were also treated to a motivational magic performance to spark engagement with campus leaders. President Rodríguez thanked Board Chair Herrera, Board Secretary Alejandro, and Trustee Saenz and Trustee Aldrete for participating in the orientation sessions.

In closing, President Rodríguez extended his thanks to the Board of Trustees, faculty, staff, and their families, for their continued support for the 2021-22 Academic year.

**5. Consideration and possible action on a Resolution Honoring Mr. Manuel Gavito**

Chair Herrera announced the retirement of longtime employee, Mr. Manuel Gavito. He said Mr. Gavito was a great asset to Texas Southmost College and communities throughout the Lower Rio Grande Valley. Past Chair Garza added that Mr. Gavito has been an outstanding steward of TSC's Radiologic Technology program and he will be greatly missed. Vice Chair Zavaleta said he has known Mr. Gavito since 1975, and congratulated him on his enduring years of service.

Chair Herrera called in Mr. Ruben Pena, TSC Legal Counsel to read the resolution, as follows:

**A Resolution Honoring the Service of  
Mr. Manual Gavito Upon His Retirement**

Whereas, Manuel Gavito has served the Lower Rio Grande Valley with distinction as an instructor and program director of Radiologic Technology at Texas Southmost College for 25 years; and

Whereas, Mr. Gavito was the first, and has been the only, Program Director for the Texas Southmost College Radiologic Technology Program; and

Whereas, Mr. Gavito ensured students had access to state-of-the-art technology by converting manual X-ray labs into fully digital labs and obtaining energized labs, so students could acquire hands-on experience; and

Whereas, students in the Texas Southmost College Radiologic Technology Program have consistently achieved a 100% pass rate on their licensure exams, creating a consistent pipeline of highly qualified healthcare professionals for the Rio Grande Valley; and

Whereas, each member of the Texas Southmost College Board of Trustees believe it is a special honor to recognize Mr. Gavito's service upon his retirement;

Now, Therefore Be It Resolved, this the 26th day of August, 2021, that the Board of Trustees of the Texas Southmost College District hereby commends and pays tribute to Mr. Gavito for his dedicated service to the College and the community.

**A motion was made by Chair Herrera to adopt the resolution honoring Mr. Manual Gavito for his 25 years of service to the students, to Texas Southmost College, and to the community which the college serves. Mrs. Garza seconded the motion, which passed unanimously.**

**6. Consideration and possible action on the minutes of the following meetings:**

**a. Regular Meeting – June 24, 2021**

**Vice Chair Zavaleta made a motion to approve the minutes of the Regular Meeting on June 24, 2021. Ms. Aldrete seconded the motion, which passed unanimously.**

**b. Special Meeting – July 14, 2021**

**Chair Herrera made a motion to approve the minutes of the Regular Meeting on July 14, 2021. Ms. Aldrete seconded the motion, which passed unanimously.**

**c. Special Meeting – August 4, 2021**

**Mrs. Saenz made a motion to approve the minutes of the Regular Meeting on August 4, 2021. Secretary Alejandro seconded the motion, which passed unanimously.**

## **7. Student Services**

Chair Herrera called on Vice Chair Zavaleta to present the report.

### **a. Presentation on Student Services Project Updates**

Mr. Luis Villarreal, Vice President of Information Technology and Interim Vice President for Student Services, was called upon to present the agenda item. Mr. Villarreal provided an update on ongoing Student Services-related projects including: registration activities, MyTSC Mobile App, several new software implementation initiatives, transcripts back scanning, Student Services Contact Center, electronic transcripts, new classrooms, and the Student Services building update.

The item was for information only. No action was taken.

## **8. Academic Committee**

Chair Herrera called on Mrs. Garza to present the report.

### **a. Consideration and possible action on approval of Ellucian Elevate software purchase for Workforce Training and Continuing Education**

Mr. Luis Villarreal, Vice President of Information Technology and Interim Vice President for Student Services, was called upon to present the agenda item. He said the proposed software will automate current processes in the Workforce Training and Continuing Education Division, such as building courses, processing registration, and managing student information. The purchase will be funded with Federal Cares Act II funding.

**A motion was made by Mrs. Garza to approve the purchase of Ellucian Elevate software for Workforce Training and Continuing Education from Ellucian Company, L.P. through sole source purchasing method in the amount of \$113,019 for the first year, for the second year \$43,878, third year \$45,194, fourth year \$46,550, and fifth year \$47, 947 for a total five-year contract amount of \$296,588 and authorize President Rodríguez to execute the purchase order contract, as presented. The motion was seconded by Vice Chair Zavaleta and carried unanimously.**

### **b. Consideration and possible action on approval of four patient monitor simulators purchase from iSimulate USA**

Dr. Joanna Kile, Vice President of Instruction, and Dr. David Pearse, Dean of Health Professions, were called upon to present the agenda item. Dr. Kile said the proposed purchase is for four monitor simulators for the Health Professions department. The purchase will be funded with Federal Cares Act II funding.

**A motion was made by Mrs. Garza to approve the purchase of four patient monitor simulators in the amount of \$35,980 from iSimulate USA through sole source purchasing method and authorize President Rodríguez to execute the purchase order contract, as presented. The motion was seconded by Ms. Aldrete and carried unanimously.**



- c. **Consideration and possible action to approve an amended Clinical Affiliation Agreement with Doctors Hospital at Renaissance. This amendment adds the new Brownsville hospital and all seven nursing and allied health programs: Associate Degree Nursing, Vocational Nursing, Emergency Medical Services, Diagnostic Medical Sonography, Medical Laboratory Technology, Radiology Technology, and Respiratory Care Sciences**

Dr. Joanna Kile, Vice President of Instruction, and Dr. David Pearce, Dean of Health Professions, were called upon to present the agenda item. Dr. Kile said the addition of this clinical site will aid Health Professions students in completing their required clinical competencies. The agreement is for one year and may be automatically renewed for one additional year.

**A motion was made by Mrs. Garza to approve Clinical Affiliation amendment with Doctors Hospital at Renaissance for the Health Professions Programs and authorize President Rodríguez to sign the agreement. The motion was seconded by Secretary Alejandro and carried unanimously.**

- d. **Consideration and possible action on approval for welding gas and other consumables annual purchases through RFP 20-16 for FY 2021-2022**

Dr. Joanna Kile, Vice President of Instruction, and Dr. Joseph Fleishman, Associate Vice President of Instruction-Workforce Development, were called upon to present the agenda item. Dr. Kile said the proposal is for the first renewal of existing services provided by Matheson Trigas for welding gas and other consumables for the welding program.

**A motion was made by Mrs. Garza to approve annual purchases for welding gas and other consumables with Matheson Trigas through RFP 20-16 for FY 2021-2022. The motion was seconded by Vice Chair Zavaleta and carried unanimously.**

- e. **Consideration and possible action on award RFP 21-17 for "Testing Services for Welder Certification"**

Dr. Joanna Kile, Vice President of Instruction, and Dr. Joseph Fleishman, Associate Vice President of Instruction-Workforce Development, were called upon to present the agenda item. Dr. Kile reviewed the RFP process. The scope of work includes testing services for welder certification from a certified welding inspector to assess students and industry employees, in accordance with American Welding Society standards. One proposal was received in response to the RFP.

**A motion was made by Mrs. Garza to award RFP 21-17 for "Testing Services for Welder Certification" to Spark Consulting, LLC for the period of September 1, 2021 to August 31, 2022 with the option to renew for three additional one-year terms and authorize President Rodríguez to execute the contract, as presented. The motion was seconded by Ms. Aldrete and carried unanimously.**

## 9. Finance Committee

Chair Herrera called on Secretary Alejandro to present the report.

**a. Consideration and possible action on approval of the Texas Southmost College District Budget for Fiscal Year 2021-2022**

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called on to present the item. She reviewed the budget process and proposed budget for the 2021-2022 Fiscal Year, which will provide the funding for college operations aimed at fulfilling the TSC mission of transforming communities through innovative learning opportunities. She said the proposed budget presented for consideration is a balanced budget.

Chair Herrera noted the budget includes a 3% raise for all Texas Southmost College employees.

**A motion was made by Secretary Alejandro to approve the Texas Southmost College Fiscal Year 2021-2022 Operating Budget, as presented. The motion was seconded by Mrs. Garza and carried unanimously.**

**b. Consideration and possible action on the adoption of the 2021 TSC District Ad Valorem Tax Rates Resolution**

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called on to present the item. She reviewed the process taken to adopt a tax rate for 2021 by calculating, publishing, and discussing the no-new-revenue and voter-approval tax rates. In order to meet the college's needs for the upcoming fiscal year, the proposal is to adopt the prior year rate of \$0.154636 per \$100,000 of valuation. This is a 4.7% decrease from the previous year's tax rate.

**A motion was made by Secretary Alejandro to adopt a maintenance and operations tax rate of \$0.119694 and a debt tax rate of \$0.034942 per \$100,000 of valuation. The motion was seconded by Mrs. Garza and passed unanimously.**

**c. Monthly Financial Statement Report for the month ended June 30, 2021**

Dr. Gisela Figueroa, Vice President of Finance and Administration was called upon to present the agenda item. She introduced Mr. Carlos Pecero, Controller, who presented the monthly financial statement report for the month ended June 30, 2021.

The item was for information only. No action was taken.

**d. Update on grants awarded to Texas Southmost College for the months of June and July 2021**

Dr. Gisela Figueroa, Vice President of Finance and Administration and Dr. Angelica Fuentes, Associate Vice President of Instruction-Academic Success, were called upon to present the item. Dr. Fuentes, reported on the grants awarded to Texas Southmost College in June and July.

The item was for information only. No action was taken.



**e. All Institutional CARES expenditures report**

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called on to present the item. She reviewed expenditures to date from the institutional portion of federal CARES Act funding.

The item was for information only. No action was taken.

**f. Third Quarter Investment Report for Fiscal year 2021**

Dr. Gisela Figueroa, Vice President of Finance and Administration, and Mr. Carlos Pecero, Controller, were called on to present the agenda item. Mr. Pecero reviewed the Second Quarter Investment Report for Fiscal Year 2021.

The item was for information only. No action was taken.

**g. Consideration and possible action on an agreement with City of Brownsville/Brownsville Metro to provide transportation services to Texas Southmost Students to and from the College campus as well as all routes of the Brownsville Metro**

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called on to present the item. The proposed agreement would provide continued transportation services to TSC students, with unlimited access to all Brownsville Metro routes. Dr. Figueroa said students have returned to using the services, now that classes are being held in-person for the fall semester.

**A motion was made by Secretary Alejandro to approve the agreement with the City of Brownsville in the amount of \$40,000 and authorize President Rodríguez to execute the agreement. The motion was seconded by Mrs. Saenz and carried unanimously.**

**10. Facilities Committee**

Chair Herrera called on Mrs. Saenz to present the report.

**a. Consideration and possible action on approval of classroom furniture purchase for Tandy building**

Dr. Joanna Kile, Vice President of Instruction, and Dr. Gisela Figueroa, Vice President of Finance and Administration, were called on to present the item. Dr. Kile said the request includes the purchase of active-learning furniture for six classrooms at Tandy building that are under construction. Dr. Kile thanked the facilities and procurement teams for their collaboration on this project. The purchase will be funded with Federal Cares Act II funding.

**A motion was made by Mrs. Saenz to approve classroom furniture purchases for Tandy building from SAFCO Products Company in the amount of \$98,054 and Krueger International (KI) in the amount of \$69,413 through OMNIA Partners purchasing cooperative contracts and authorize President Rodríguez to execute the purchase order contracts, as presented. The motion was seconded by Mrs. Garza and carried unanimously.**

**b. Consideration and possible action on approval of emergency purchase for a partial roof repair at ITECC (JCP)**

Dr. Gisela Figueroa, Vice President of Finance and Administration, and Mr. Jaime Salazar, Associate Vice President of Operations, were called on to present the item. Mr. Salazar said summer rains have caused additional damage to a portion of the roof at ITECC, which is adjacent to the newly renovated construction craft trade labs. He reviewed the scope of work and budget implications. Three quotes were received for the work, including two vendors from the building repair and maintenance renovated RFP 20-12 awarded by the TSC Board on May 20, 2021.

**A motion was made by Mrs. Saenz to approve the emergency purchase of partial roof repair at ITECC in the amount of \$195,000 plus \$19,000 in contingency funding from Signs and More and authorize President Rodríguez to execute the purchase order contract, as presented. The motion was seconded by Mrs. Garza and carried unanimously.**

**c. Consideration and possible action on approval of window solar shades purchase for campus classrooms**

Dr. Joanna Kile, Vice President of Instruction, and Dr. Angelica Fuentes, Associate Vice President of Instruction-Academic Success, were called on to present the item. Dr. Fuentes said the proposed purchase would replace existing 350 window blinds that have deteriorated in ITECC, MRC North, Oliveira Student Center, REC Annex, Rusteberg, SETB, SETB Annex and MRC South. Faculty were involved in the selection of the new shades.

**A motion was made by Mrs. Saenz to approve the purchase of window solar shades for campus classrooms in the amount of \$82,180 directly from the manufacturer, Standard Textile, through TIPS purchasing cooperative contract and authorize President Rodríguez to execute the purchase order contract, as presented. The motion was seconded by Ms. Alejandro and carried unanimously.**

**d. Facilities update**

Dr. Gisela Figueroa, Vice President of Finance & Administration and Mr. Jaime Salazar, Associate Vice President of Operations, were called on to present the item. Mr. Salazar reported out on the status of the Dillard's roof, parking lot project, and the courtroom and criminal justice project.

The item was for information only. No action was taken.

## 11. Policy Committee

Chair Herrera called upon Ms. Alejandro to present the report.

### a. Review and acknowledgment of LEGAL policy update 41

#### LEGAL:

##### Section A – Basic District Foundation

AFA (LEGAL) - INSTITUTIONAL EFFECTIVENESS: PERFORMANCE AND INSTITUTION REPORTS

##### Section B – Local Governance

BBB (LEGAL) BOARD MEMBERS: ELECTIONS

BBD (LEGAL) BOARD MEMBERS: ORIENTATION AND TRAINING

##### Section C – Business and Support Services

CAAB (LEGAL) STATE AND FEDERAL REVENUE SOURCES: FEDERAL

CAK (LEGAL) APPROPRIATIONS AND REVENUE SOURCES: INVESTMENTS

CDC (LEGAL) ACCOUNTING: AUDITS

CFG (LEGAL) PURCHASING AND ACQUISITION: REAL PROPERTY AND IMPROVEMENTS

CH (LEGAL) SITE MANAGEMENT

CR (LEGAL) TECHNOLOGY RESOURCES

CRA (LEGAL) TECHNOLOGY RESOURCES: WEBSITE POSTINGS

##### Section D – Personnel

D (LEGAL) PERSONNEL

DAA (LEGAL) EMPLOYMENT OBJECTIVES: EQUAL EMPLOYMENT OPPORTUNITY

DC (LEGAL) EMPLOYMENT PRACTICES

DECB (LEGAL) LEAVES AND ABSENCES: MILITARY LEAVE

DHB (LEGAL) EMPLOYEE STANDARDS OF CONDUCT: SEARCHES AND ALCOHOL/DRUG TESTING

DK (LEGAL) PROFESSIONAL DEVELOPMENT

##### Section E – Instruction

EBA (LEGAL) ALTERNATE METHODS OF INSTRUCTION: DISTANCE EDUCATION

EFAC (LEGAL) INSTRUCTIONAL PROGRAMS AND COURSES: DEVELOPMENTAL EDUCATION

EI (LEGAL) TESTING PROGRAMS

##### Section F – Students

FEB (LEGAL) FINANCING EDUCATION: WORK STUDY

##### Section G – Community and Governmental Relations

GG (LEGAL) RELATIONS WITH GOVERNMENTAL AGENCIES AND AUTHORITIES

GGC (LEGAL) RELATIONS WITH GOVERNMENTAL AGENCIES AND AUTHORITIES:

STATE GOVERNMENTAL AUTHORITIES

GL (LEGAL) RELATIONS WITH BUSINESSES AND THE COMMUNITY

Mr. Ruben Pena, College Legal Counsel, was called on to present the agenda item. Mr. Pena said the legal policies contain citations to the statutes, rules, and case law governing a particular topic. They are compiled by the Texas Association of School Board's Community College Services to provide the legal framework for key areas of college district operations. Mr. Pena noted that the legal policies were presented for acknowledgement only, they do not require a vote of approval by the board for adoption. The board thanked Dr. Figueroa for providing a summary of the policies and their implications.

The item was for information only. No action was taken.

## **12. Executive Session**

The Board convened in Executive Session at 7:11 p.m.

The Board reconvened in Open Session at 8:31 p.m.

## **13. Action on Executive Session Matters**

### **a. Consultation with Attorney on Pending or Contemplated Litigation, Section 551.071 Texas Government Code**

No action was taken in open session.

### **b. Consultation with Attorney on Pending Real Estate Issues, Section 551.072 Texas Government Code**

### **c. Deliberation on Personnel Matters, Section 551.074 Texas Government Code**

- Consideration and possible action on the Salary Schedule

Mrs. Garza made a motion to accept the FY 2020-21 salary schedule as presented in executive session. The motion was seconded by Mrs. Saenz and passed unanimously.

- Consideration and possible action on approval of the TSC Strategic Priorities for FY 2022

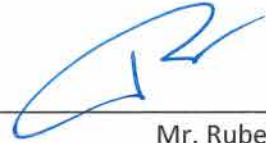
Mrs. Garza made a motion to approve the FY 2021-2022 Strategic Priorities as presented in executive session. The motion was seconded by Ms. Aldrete and passed unanimously.

## **14. Announcement of Proposed Meeting Dates**

- a. Regular Board Meeting – Thursday, September 23, 2021 at 5:30 p.m.
- b. Regular Board Meeting – Thursday, October 21, 2021 at 5:30 p.m.

**15. Adjournment**

A motion to adjourn the meeting was made by Ms. Alejandro. The motion was seconded by Vice Chair Zavaleta and passed unanimously. The meeting was adjourned at 8:33 p.m.



Mr. Ruben Herrera  
Chair, Board of Trustees



Ms. Eva Alejandro  
Secretary, Board of Trustees

The video recording of the Regular Board of Trustees meeting held on August 26, 2021, is available on the TSC.EDU website. These minutes were taken and transcribed by Dr. Angela K. McCauley, Director of Special Instructional projects. Videotaping of the Board of Trustees' meetings began on April 11, 1996.