

5. Consideration and possible action on the minutes of the following meetings:**a. Regular Meeting – April 22, 2021**

Dr. Zavaleta made a motion to approve the minutes of the Regular Meeting on April 22, 2021. Mrs. Saenz seconded the motion, which passed unanimously.

6. Student Services

Chair Herrera called on Dr. Zavaleta to present the report.

a. Consideration and possible action on approval of compliance assist and course evaluation software annual contract for FY 2021-2022

Mr. Luis Villarreal, Vice President of Information Technology, was called on to present the item. He reported the software is used to by the Office of Institutional Planning, Research and Effectiveness and for course evaluations. The item is for a continuation of the current software used at the college. Dr. Zavaleta said he would like to see data regarding an evaluation of the software from the end users.

A motion was made by Dr. Zavaleta to approve annual contract for compliance assist and course evaluation software from Anthology, Inc. of NY through Sole Source for FY 2021-2022. The motion was seconded by Ms. Aldrete and passed unanimously.

b. Update on TouchNet Software

Dr. Gisela Figueroa, Vice President for Finance and Administration, Mr. Carlos Pecero, Controller, and Ms. Cyrstal Estrada, Coordinator of Administrative Services were called on the give the report. Mr. Pecero provided an update on the usage of the TouchNet Software that has been essential in continuing to provide services while the college has engaged in remote operations due to the COVID-19 pandemic. Ms. Estrada reported on TouchNet's Marketplace function.

There were no questions from the board. The item was for information only. No action was taken.

c. Consideration and possible action on award of RFP 21-12 for "Library Services Platform"

Dr. Joanna Kile, Vice President of Instruction and Dr. Angelica Fuentes, Associate Vice President of Instruction-Academic Success were called upon to make the report. Dr. Fuentes said acquiring the platform is the first step in securing acquisitions for the library. She presented the RFP timeline, scope of work, pricing tabulation, evaluation criteria, and the proposal. She explained the "additional products" referred to in the proposal was for databases the college would eventually seek to acquire.

A motion was made by Dr. Zavaleta to award RFP 21-12 for "Library Services Platform" to EBSCO Industries, Inc. dba EBSCO Information Systems in the amount of \$59,312 for first year, with license fees in second year of \$32,972 and \$34,621 for third year plus additional products needed and authorize President Rodríguez to execute the three year contract, as presented. The motion was seconded by Ms. Aldrete and passed unanimously.

7. Academic Committee

Chair Herrera called on Mrs. Adela Garza to present the report.

a. Consideration and possible action on approval of industrial maintenance training systems purchase from Advanced Technologies Consultants, Inc.

Dr. Joanna Kile, Vice President of Instruction and Dr. Murad Abusalim, Dean of STEM were called on to present the agenda item. Dr. Kile said the proposal was to purchase training equipment through a sole source purchase, using CARES Act grant funding.

A motion was made by Mrs. Garza to approve the purchase of industrial maintenance training systems in the amount of \$412,473 from Advanced Technologies Consultants, Inc. through the sole source purchasing method and authorize President Rodríguez to execute the purchase order contracts, as presented. The motion was seconded by Mrs. Saenz and carried unanimously.

b. Consideration and possible action on approval for testing study software annual contract for FY 2021-2022

Dr. Joanna Kile, Vice President of Instruction and Dr. David Pearse, Dean of Health Professions were called on to present the agenda item. Dr. Kile said the proposal was to purchase testing study software for the LVN and ADN programs.

A motion was made by Mrs. Garza to approve annual contract for testing study software from Elsevier, Inc. through Sole Source for FY 2021-2022. The motion was seconded by Mrs. Saenz and carried unanimously.

c. Consideration and possible action on approval for police equipment annual purchases for FY 2021-2022

Dr. Joanna Kile, Vice President of Instruction and Dr. Joseph Fleishman, Associate Vice President of Instruction-Workforce Development were called on to present the agenda item. Dr. Kile said the proposal was a Buyboard purchase request for uniforms and handguns for the Criminal Justice Institute.