

## 9. Facilities Committee

Chair Herrera called upon Mrs. Saenz to present the report.

**a. Consideration and possible action on award RFP 21-11 for “Elevator Preventive Maintenance and Repair Services”**

Dr. Gisela Figueroa, Vice President of Finance & Administration and Mr. Ariel De La Fuente, Executive Director of Facilities & Physical Plant, were called on to present the item. Dr. Figueroa presented the RFP timeline, scope of work, evaluation committee, pricing tabulation, evaluation criteria, and contract proposal.

**A motion was made by Mrs. Saenz to award RFP 21-11 for “Elevator Preventive Maintenance and Repair Services” to Rio Elevator Company in the amount of \$34,320 for the period of October 1, 2021 through August 31, 2023 with the option to renew for one (1) additional two-year term and authorize President Rodríguez to execute the contract, as presented. The motion was seconded by Mrs. Garza and passed unanimously.**

**b. Consideration and possible action on approval of smartscan prime units purchase from iTech Solutions**

Mr. Jaime Salazar, Executive Director of Environmental Health, Security, & Risk Management and Mr. Luis Villarreal, Vice President of Information Technology, were called on to present the item. Mr. Villarreal said the proposed equipment would be purchased through CARES Act grant funding.

**A motion was made by Mrs. Saenz to approve the purchase of smartscan prime units in the amount of \$57,232 from iTech Solutions through Choice Partners contract 18/056KD-R2 and authorize President Rodríguez to execute the purchase order contract, as presented. The motion was seconded by Ms. Aldrete and passed unanimously.**

**c. Consideration and possible action on approval for HVAC maintenance supplies annual purchases for FY 2021-2022**

Dr. Gisela Figueroa, Vice President of Finance and Administration and Mr. Ariel De la Fuente, Executive Director of Facilities and Physical Plan, were called on to present the item. She said the proposal is to purchase HVAC maintenance supplies through three vendors through sole source purchases.

**A motion was made by Mrs. Saenz to approve annual purchases for HVAC maintenance supplies from Baker Distributing, Carrier Enterprise, LLC, and Inscos Distributing, Inc. through Buyboard contracts 552-17, 631-20, and 577-18 for FY 2021-2022. The motion was seconded by Mrs. Garza and passed unanimously.**