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TEXAS SOUTHMOST COLLEGE DISTRICT

Minutes of the Regular Meeting of the Board of Trustees

December 05, 2019

The Board of Trustees of the Texas Southmost College District convened in open session on December 5, 2019 at 5:32 p.m. in the Gorgas Board Room at Texas Southmost College. Board Members present were Ms. Adela Garza, Chair; Mr. Ruben Herrera, Vice Chair; Dr. Tony Zavaleta, Secretary; Ms. Eva Alejandro; Mr. J.J. De Leon; Mrs. Delia Saenz; and Mr. Arturo Rendon. Also present was Dr. Jesús Roberto Rodríguez, President of Texas Southmost College.

1. Call to Order

The meeting was called to order by Ms. Garza, at 5:32 p.m.

2. Pledges of Allegiance

Dr. Zavaleta led the United States Pledge of Allegiance and the Texas Pledge of Allegiance.

3. Public Comment

Paola Lugo, President of the TSC Student Government Association spoke, on behalf of the student government. Ms. Lugo expressed her gratitude, on behalf of the association and the entire student body, for the opportunity to provide input on the cafeteria and renovation of the Oliveira Student Center. She elaborated on services and spaces that will add great value to students' college experiences. Ms. Lugo added that TSC is their home away from home as they juggle the role as students, family members and bread winners. They were able to share their vision for creating a place to gather, study, develop leadership skills and grab a healthy meal. Again, she offered their gratitude to the Board, President Rodriguez, and the campus leaders for welcoming students to be part of the design process of the student center.

A motion was made by Mr. Herrera to the purchase of an E-Commerce Payment Center Module from Ellucian and TouchNet Information Systems, Inc. for a five year term subscription and authorize President Rodriguez to execute the agreements for the purchase. The motion was seconded by Mr. Rendon and carried unanimously with seven votes.

d. Consideration and possible action on award of RFP 20-03 for "Pipefitting Equipment"

Mr. Herrera called on Dr. Figueroa to present the item. Dr. Figueroa presented the information to the board, which included the detailed timeline, the scope of work, and the method of procurement. It was also explained that out of the four (4) proposals received, only one was a complete proposal.

Mr. Herrera asked about incomplete proposals. It was explained that an incomplete proposal is not a disqualification from the procurement process.

A motion was made by Mr. Herrera to award RFP 20-03 for "Pipefitting Equipment" to Matheson in the amount of \$74,009 and authorize President Rodriguez to execute the Purchase Order contracts for the equipment, seconded by Ms. Alejandro. The motion was carried with 4 votes in favor and three opposed.

e. Consideration and possible action on award of RFP 20-04 for "Electrical Equipment"

Mr. Herrera called on Dr. Figueroa to present the item. Dr. Figueroa presented the information to the board, which included the detailed timeline, the scope of work, and the method of procurement. It was also explained that two incomplete proposals were received and discussion was held on the differences from the prior proposal and the reasons to approve it.

A motion was made by Mr. Rendon to award RFP 20-04 for "Electrical Equipment" to Alamo Iron Works in the amount of \$34,579 and authorize President Rodriguez to execute the Purchase Order contracts for the equipment. The motion was seconded by Mr. Herrera and carried with four votes in favor, two opposed and one abstention.

f. Consideration and possible action on award RFP 20-05 for "Classroom and Computer Lab Audio Visual Upgrades" for the Teaching and Learning Spaces Project

Mr. Herrera introduced the item. Dr. Figueroa and Mr. Villarreal presented the information to the board, which included the detailed timeline, the scope of work, and the method of procurement. Discussion was held on the awarding to a non-Texas company. Mr. Villarreal explained the responses included a wide array of types and levels of technology. The recommendation to award to one vendor is to ensure that we partner with a company that can position TSC best for the future as well as allow for network consistency and integration.