



**Board of Trustees**

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*Jesus Roberto Rodriguez, Ph.D.*

**TAKE NOTICE THAT A REGULAR MEETING OF THE  
BOARD OF TRUSTEES OF  
TEXAS SOUTHMOST COLLEGE DISTRICT**

will be held in the Gorgas Board Room at Texas Southmost College,  
80 Fort Brown, Brownsville, Texas 78520

**Commencing at 5:30 p.m. on Thursday, January 31, 2019,**

to consider and act on the following Agenda:

*Posted Friday, January 28, 2019*

**AGENDA**

FILED AND RECORDED  
OFFICIAL PUBLIC RECORDS  
On: Jan 28, 2019 at 03:57P

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Sylvia Garza-Perez  
County Clerk  
By  
Claudia Rodriguez, Deputy  
Cameron County

1. Call to Order
2. Pledges of Allegiance
3. Public Comment. *No presentation will exceed three minutes. Speakers must sign up at least 10 minutes before meeting begins.*
4. Consideration and possible action on the Minutes of the Regular Board Meeting of November 15, 2018
5. President's Report
6. Presentation of scholarship donations by:
  - a. SpawGlass
  - b. Wells Fargo Foundation
7. Budget/Finance Committee
  - a. Consideration and possible action on additional funding for the Carl Perkins Career and Technical Education-Basic Grant FY 19 from the Texas Higher Education Coordinating Board
  - b. Consideration and possible action on award of RFP 19-07 for the purchase of Auto Body Shop Paint/Mix Material for the Auto Body Technology Program
  - c. Consideration and possible action on award of RFP 19-04 for the purchase of a Law Enforcement Training System for the Criminal Justice Institute

- d. Consideration and possible action on award of RFP 19-05 for “Small Business Skills Training”
  - e. Consideration and possible action on approval of Microsoft software license for Windows Azure
  - f. Consideration and possible action on adoption of a resolution for signature card authorization with Lone Star National Bank
  - g. Report on the Comprehensive Annual Financial Report and Audit for Texas Southmost College District for Fiscal Year Ending August 31, 2018
  - h. Report on the Monthly Financial Statement for the Month Ending November 30, 2018
8. Academic Committee
- a. Consideration and possible action on a Memorandum of Understanding (MOU) for Academy of Lifelong Learning (ALL) classes between TSC and school districts within TSC’s service area
  - b. Consideration and possible action on the addition of one section to a Board-approved agreement for dual credit between TSC and school districts within TSC’s service area
  - c. Consideration and possible action on the submission of letters of assurance in support of the local school districts’ applications for renewal of Early College High Schools and Texas Science, Engineering, and Mathematics (T-STEM) designations
9. Policies Committee
- a. Consideration and possible action on approval of Local Policy Update #35, including:
    - Section C – Business and Support Services
    - CDE Accounting Financial Ethics
    - CHE Site Management Mail and Delivery
    - CKD Insurance and Annuities Management - Health and Life Insurance (*New*)
  
    - Section D – Personnel
    - DBF Employment Requirements and Restrictions Nonschool Employment
    - DH Employee Standards of Conduct
    - DHB Employee Standards of Conduct Searches and Alcohol/Drug Testing
    - DIAB Freedom From Discrimination, Harassment, and Retaliation - Other Protected Characteristics
  
    - Section E – Instruction
    - EFCD Special Programs High School Equivalency Testing Centers

Section F – Students

FEA Financing Education Financial Aid and Scholarships

FFDB Freedom From Discrimination, Harassment, and Retaliation - Other Protected Characteristics

Section G – Community and Governmental Relations

GDA Community Use of College District Facilities Conduct on College District Premises

GE Advertising and Fund-Raising

10. Consideration and possible action on Level IV Grievance hearing of Ms. Leticia Diaz. At the request of the grievant this will be an open hearing pursuant to the Texas Open Meetings Act, section 551,074.
11. Executive Session
  - a. Consultation with Attorney on Pending or Contemplated Litigation, Section 551.071 Texas Government Code
  - b. Consultation with Attorney on Pending Real Estate Issues, Section 551.072 Texas Government Code
    - i. Release of Property Restrictions for Former U.S. Coast Guard Station at South Padre Island
  - c. Deliberation on Personnel Matters, Section 551.074 Texas Government Code
    - i. The deliberation may include discussion of the non-renewal of Ms. Leticia Diaz's contract and any other issues authorized by Section 551.074.
    - ii. FY2019 Salary Plan
12. Action on Executive Session Matters
13. Announcement of Proposed Meeting Dates
  - a. Regular Board Meeting – Thursday, February 21, 2019, 5:30 p.m.
  - b. Regular Board Meeting – Thursday, March 21, 2019, 5:30 p.m.
14. Adjournment

Individuals with disabilities are entitled to have access to and participate in public meetings. An individual requiring an accommodation for access to the meeting must notify the Texas Southmost College District in writing 24 hours prior to the scheduled meeting of the necessity of an accommodation. Upon receipt of this request, the Texas Southmost College District will furnish appropriate auxiliary aids and services when necessary to afford an individual with a disability an equal opportunity to participate in and enjoy the benefits of the Board meeting as non-handicapped individuals enjoy.