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TEXAS SOUTHMOST COLLEGE DISTRICT

Minutes of the Regular Meeting of the Board of Trustees

July 30, 2020

The Board of Trustees of the Texas Southmost College District convened in open session on July 30, 2020 at 6:00 p.m. via video conference at Texas Southmost College. Board Members present were Ms. Adela Garza, Chair; Mr. Ruben Herrera, Vice Chair; Dr. Tony Zavaleta, Secretary; Mrs. Delia Saenz, Mr. J.J. De Leon and Ms. Eva Alejandro. Absent was Mr. Arturo Rendon. Also present was Dr. Jesús Roberto Rodríguez, President of Texas Southmost College.

1. Call to Order

The meeting was called to order by Chair Garza, at 6:00 p.m.

2. Pledges of Allegiance

Secretary Zavaleta led the United States Pledge of Allegiance and the Texas Pledge of Allegiance.

3. Public Comment

Chair Garza announced a submission for public comment via video conference and attorney, Mr. Frank Perez, read the college's policy and rules for public comments.

Mr. Antonio Guevara was introduced as the public speaker and he thanked the Board and President Rodriguez for the opportunity to speak and stated that his purpose was to provide some context on the agenda item 10c. (Consideration and possible action to move to the second phase of the Energy Audit Project or stop the project). Mr. Guevara began his comment with a quote from John Lewis which stated, "If you see something that is not right, not fair, not just; you have a moral obligation to do something about it." He continued his comment by explaining that he is an ex-employee of the college, an adjunct instructor with the college, a running candidate for the TSC Board of Trustees, and also a tax payer. He added that his motivation for the institution to become better and more perfect is sincere and genuine. Mr. Guevara expressed to the Board that what is done here matters and will undoubtedly change the trajectory of the many lives that finally walk the stage

during commencement. He continued with another quote stating, “unrealized energy savings are assets of the college and should not be exploited for the benefit of others.” Mr. Guevara explained that the energy audit had value and provided the college with a blue-print on how to proceed and where the energy saving opportunities exist. He added that now it is time to continue this project by bringing it “in house” versus continuing with an outside firm. Mr. Guevarra continued his explanation and stated that the college has staff in the Facilities Department that are ~~more than~~ capable to taking this blue-print and run with it. He expressed the financial return for this approach will be much superior if the project is continued “in house”.

Mr. Guevara proceeded to explain his experience as a Director of the Facilities Department in 2017. He stated that the department proved energy savings was possible on a mini-scale by conducting several lighting upgrades and taking advantage of the rebates offered by PUB and received a check in the approximate amount of \$30,000. These efforts proved that the college had the capabilities “in-house” to handle these types of projects. Mr. Guevara added that using the college’s facilities staff, leveraging the purchasing cooperatives, tapping into the energy savings by PUB along with other efforts yielded a final payback within six to nine months of over \$250,000 in yearly utility savings. Moreover, the best part of this is that the savings are in perpetuity.

In conclusion, Mr. Guevara asked the Board to please take this information into consideration and vote to stop the project. He encouraged them to bring this project back “in-house” and expressed his faith in the facilities team can make this happen. His parting thoughts were that a dollar saved in facilities is a dollar that can be repurposed and used for the benefit of the college’s students.

4. **Consideration and possible action on the Minutes of the following meetings**
 - a. **Consideration and possible action on the Minutes of the Regular Meeting of the Board of Trustees held on June 18, 2020**

A motion was made by Mr. De Leon to approve the Minutes of the Regular Board Meeting of June 18, 2020. The motion was seconded by Mrs. Saenz and carried with six votes and one absence.

5. **President’s Report**

Chair Garza called on President Rodriguez to give his report and he reported on the following items.

- **Enrollment Update**

President Rodriguez provided an enrollment update and reported a total of 1,965 students enrolled for Summer II including Dual Enrollment students. This represents a 125.6 % increase over this time last year. President Rodriguez explained the importance of this information as this is a “counting year”, which means that enrollment and contact hours from Summer 2020, Fall 2020 and Spring 2021 will be used by the Texas legislature to determine the formula funding for the next biennium for community colleges. He added that all of the efforts made by the staff, faculty, and administration with the support of the Board with the Take 6 campaign has paid off.

He continued his update by providing a Fall enrollment headcount of 2,967 students which currently represents a -15.5% difference compared to last year’s enrollment at this time. However, President Rodriguez added that the college continues to trend upward and aims to close the gap and has continued to make efforts towards this goal. He added that the current numbers are only three percent below the target of 18% but he remains optimistic.

- **Fall Enrollment Marketing**

The President’s report continued with an update on the Fall Enrollment Marketing efforts. Staff from other departments such as Student Life, Student Services and Recruitment have been enlisted in the efforts to reach out to students on a one-on-one basis. Some of the methods used to accomplish this include a series of five postcards mailed in the past two months, over 5,500 emails, and over 4,600 phone calls.

Additionally, Recruitment and Student Life are reaching out to 3,600 students with incomplete applications and to those who have recently applied. The Advising and Testing Office coordinated with faculty to contact over 1,500 students to book appointments with TSC advisors. In addition, this team also called and emailed 1,200 Summer II students and another 1,050 students who had completed applications but had not registered for Fall classes. President Rodriguez further added that the Financial Aid department sent over 5,900 emails to students pending FAFSA documents for 2020/2021, as well as award letters and incomplete application notices.

The college has also employed external marketing efforts by advertising to several segments of the population in its service area using a variety of channels, including: social media, digital advertising, traditional and digital radio, Sunday Ads in the Brownsville Herald and Mondays in the Valley Morning Star, television, and Billboards from Brownsville to La Feria.

Lastly, President Rodriguez announced that the college has extended registration hours to facilitate fall enrollment beginning on August 1st. The college is now covering evening and weekend shifts to move in the right direction. He added that enrollment continues to rise and stated that he felt confident that TSC would meet or even surpass their projections. Moreover, President Rodriguez praised the faculty and staff for going the extra mile to make this work.

- **Virtual Commencement**

TSC will hold its first Virtual Commencement Ceremony tomorrow, Friday, July 31st at 6:30 p.m. The Spring 2020 Commencement Ceremony will premiere via Facebook Live on TSC's Facebook page as well as on the college's website at tsc.edu/live. President Rodriguez expressed excitement at the production and stated that he believed TSC was going to outdo any other virtual commencement ceremony done in the past. The Spring 2020 ceremony will confer 424 degrees to 413 students overall. 11 of the 413 students will be receiving multiple degrees.

President Rodriguez announced another first for the college which will be the graduation of 35 dual credit students with associate degrees. He added that this is the first time this has happened since before the college reopened in fall 2013. The dual credit students are from the Brownsville and Los Fresnos school districts, as well as Jubilee.

Furthermore, U.S. Representative Filemon Vela Jr. will be the keynote speaker for the Virtual Commencement Ceremony and President Rodriguez once again expressed his excitement in looking forward to celebrating this milestone with the graduates and invited the Board of Trustees to join during the Virtual Graduation Ceremony.

- **20% Tuition Reduction Scholarship**

Next, President Rodriguez reported that thanks to the relentless efforts of the Board of Trustees and the administration in making higher education affordable for our community, TSC is launching more advertisements this week for the 20% Tuition Reduction Scholarship. He stated that this will help the enrollment effort as well as the enrollment numbers to move up. The Tuition Reduction Scholarship is in conjunction with the parking fee waiver and is part of the ongoing comprehensive CARES package initiative.

President Rodriguez stated that this could not have been accomplished without the good financial stewardship and quick action by the Board of Trustees. On behalf of all the administration, faculty, and staff, President Rodriguez thanked the Board for their leadership, direction and commitment and for continuing to serve the community.

- **Rotary Presentation**

Last week, President Rodriguez attended the Rancho Viejo Rotary Club meeting virtually on July 21st and presented to the members about all the great things that TSC has been doing over the past few years. He provided the members a brief history about the college and informed them about the various campus projects that are being undertaken, the enrollment trends and how TSC has become the fastest-growing community college in the state of Texas and the most affordable institution in higher education in the Rio Grande Valley.

In closing, President Rodriguez thanked everyone for their continued hard work and commitment during this health crisis as the college gets closer to the Fall semester. He then asked the Trustees if there were any organization that they wished for President Rodriguez to go and present at. He expressed his goal to go on a speaking tour to spread the good news about the wonderful work that TSC is doing.

Secretary Zavaleta inquired how the presentation with the Rotary Club was received. President Rodriguez responded that he felt it was well received. He elaborated that he thought some were a little surprised and pleasantly surprised at finding out all that TSC is doing and how it has changed. Secretary Zavaleta replied that this was very good to hear.

6. **Academic Committee**

Chair Garza called on Secretary Zavaleta to make the report.

a. **Consideration and possible action on a Clinical Affiliation Agreement between Harlingen Medical Center and Texas Southmost College**

Dr. Joanna Kile, Vice President of Instruction, was called on to present the item. She stated that this item is for all seven of the college's health profession programs. The agreement is for one year with an automatic extension of one year unless either party decides to terminate. Dr. Kile added that the agreement had been reviewed and approved by legal counsel and stated that the college has had a good working relationship with the medical center.

A motion was made by Secretary Zavaleta to approve a Clinical Affiliation Agreement between Harlingen Medical Center and Texas Southmost College. The motion was seconded by Vice Chair Herrera and carried with six votes and one absence.

b. Consideration and possible action on articulation agreement with Texas A&M University Kingsville for the articulation of various TSC Associate degrees

Dr. Joanna Kile, Vice President of Instruction, was called on to present the item. She stated that this item is an articulation for two Associate in Science degrees to articulate into Bachelor of Science degrees. One of the degrees is in Range and Wildlife Management and the other is in Animal Science Pre-Vet. Additionally, there are two Associate of Art and Business degrees to Bachelor of Business Administration degrees in Management and Marketing Merchandising. She added that this will be a three-year agreement and as long as TSC students have a 2.0 GPA and meet all of the admissions requirements they are guaranteed admission into TAMUK. The agreement also has a reverse transfer clause which is important to TSC as well.

A motion was made by Secretary Zavaleta to approve the articulation agreement with Texas A&M University Kingsville for the articulation of various TSC Associate degrees. The motion was seconded by Mr. De Leon and carried with six votes and one absence.

c. Consideration and possible action on creating a new Associate of Science in Agriculture (AS. AGRI)

Dr. Murad Abusalim, Dean of STEM/CTE, was introduced to present the item. He provided an in-depth presentation including job demand for six major career opportunities within the field of agriculture, pay and income information, specific occupations, employment projections through 2026 in the state of Texas, job demand within the region, as well as current statistics based on 2019. He added that the college found a high demand for this type of program within the local high schools including BISD, Harlingen, Los Fresnos, and San Benito. Additionally, Dr. Abusalim provided enrollment data from neighboring four-year colleges that offer agricultural bachelor programs. He explained that the numbers indicate a good demand from the employment aspect as well as the student need. Dr. Abusalim explained that the college's goal is to help students to transition from the high school level agricultural programs to continue their education at TSC and be able to continue at a four-year college in hopes that they will return to the valley and contribute to the workforce here. Finally, Dr. Abusalim detailed the proposed degree plan, transfer pathways, dual credit courses, the need for additional personnel to teach specialized courses, and the need for physical resources. He explained that the college identified a vacant lab at the ITEC Center which can be used if the program is approved. Additionally, equipment will need to be purchased for this lab. Dr. Abusalim also brought attention to the vacant green houses on the campus and mentioned that as the program expands, these will be useful in the hands-on activities for the agricultural courses in the program. He concluded his presentation by outlining the projected five-year budget and cost to the college as well as the projected six-year revenue for the college and stated that if approved, the initial implementation of the program would be Fall 2021.

Vice Chair Herrera commended Dr. Abusalim, Dr. Kile, and administration for their work on this item. He stated that he was very impressed with this program and added that the college is thinking outside the box and working on things that have never been before adding that this is what is going to set our college apart from all other colleges.

A motion was made by Secretary Zavaleta to approve the creation of a new Associate of Science in Agriculture (AS. AGRI). The motion was seconded by Vice Chair Herrera and carried with six votes and one absence.

d. Consideration and possible action on creating a new Associate of Science in Agribusiness (AS. AGBU)

Dr. Joanna Kile, Vice President of Instruction, was called on to present the item. She stated that this degree had many courses in common with the agriculture degree the Board had just approved and only three courses differ.

A motion was made by Vice Chair Herrera to approve the creation of a new Associate of Science in Agribusiness (AS. AGBU). The motion was seconded by Mr. De Leon and carried with six votes and one absence.

e. Consideration and possible action on deactivating the Microsoft Certified Specialist Certificate Level One (Cert1.MCAS)

Dr. Joanna Kile, Vice President of Instruction, presented the item. She explained the deactivation for this certificate level one within the Business Management and Technology program. She added that there is currently one associate of applied science in this area and three certificate level ones. Therefore, this item is to deactivate one of those certificates.

A motion was made by Secretary Zavaleta to deactivate the Microsoft Certified Specialist Certificate Level One (Cert1.MCAS). The motion was seconded by Vice Chair Herrera and carried with six votes and one absence.

f. Consideration and possible action on deactivating the Office Management Certificate Level One (Cert1.OFMG)

Dr. Joanna Kile, Vice President of Instruction, presented the item. She explained that this certificate is one of the three mentioned in the prior item and added that this certificate is exactly the same as the remaining certificate with the exception of one additional course.

Secretary Zavaleta asked if there were students currently enrolled in any of the programs being deactivated and further asked if administration would support any students that remain enrolled within the deactivated programs. Dr. Murad Abusalim, Dean of STEM/CTE responded that no students are enrolled in the Microsoft certificate

which had been approved in the item prior; however, there are four students currently enrolled in this Office Management program. He explained that the college will continue to offer these courses as they are a part of the remaining certificate and the associates degree. If approved, administration will advise the students of their options and if they choose to continue with this program the college will fully support them until they graduate. He added that the students will have three years to accomplish this.

A motion was made by Secretary Zavaleta to approve the deactivation of the Office Management Certificate Level One (Cert1.OFMG). The motion was seconded by Mrs. Saenz and carried with six votes and one absence.

7. Policies Committee

Chair Garza called on Ms. Alejandro to give the report.

a. Consideration and possible action on approval of local policy CLA (LOCAL) as presented

Ms. Alejandro presented the policy, CLA (LOCAL), Naming and/or Renaming of Buildings and Other Facilities and stated that she and Secretary Zavaleta could not concur during the committee meeting and therefore decided to bring the item before the Board for discussion.

Mr. De Leon began the discussion by making a recommendation that a committee be appointed to bring several nominees before the Board with full histories for consideration. Ms. Alejandro added that if each Board member brought a candidate for consideration there would be an issue because each Trustee would want to vote for their nominee. She also concurred with Mr. De Leon and expressed her belief that the Chair should appoint a committee that would be responsible for gathering, reviewing, and discussing potential nominees and make a recommendation to the Board.

Chair Garza asked Mrs. Saenz to comment on the item. Mrs. Saenz stated that she felt the quickest and most appropriate way to approach this would be through a committee as well. Chair Garza called on attorney, Mr. Frank Perez, to weigh in on the discussion. Mr. Perez made a recommendation specific to paragraph three in the policy and suggested that the policy go back to committee after hearing from the other trustees in order to revamp the wording in the policy. Mr. De Leon agreed that the wording needed to be changed.

Further discussion ensued as Ms. Alejandro further identified an area of disagreement between her and Secretary Zavaleta. She explained that the first sentence in the policy states that, "College buildings and facilities should be named and or renamed with the objective of honoring those who have made notable contributions in personal effort and/or resources for the college district community." Ms. Alejandro further explained

that Secretary Zavaleta felt that this should be opened up beyond just the college district where she herself disagreed and felt it should stay as is.

A motion was made by Mr. De Leon to table the approval of local policy CLA (LOCAL) as presented. The motion was seconded by Ms. Alejandro and carried with six votes and one absence.

8. Consideration and possible action on the naming or renaming of buildings, facilities and spaces; including the Robert E. Lee Youth Center

A motion was made by Vice Chair Herrera to table naming or renaming of buildings, facilities and spaces; including the Robert E. Lee Youth Center. The motion was seconded by Mrs. Saenz and carried with six votes and one absence.

9. Budget Committee Report

Chair Garza called on Vice Chair Herrera to present the report.

a. Update on grants awarded to Texas Southmost College for the month of June 2020

Mr. Carlos Pecero, Controller, was called on to provide the update. He reported three grants from the Texas Workforce Commission, Workforce Solutions Cameron, and the Texas Higher Education Coordinating Board. He reminded the Board that none of the grants have a matching requirement from the college. Mr. Pecero provided the Board with the specific project details as well as the amounts given.

This item was for information only. No action was taken.

b. Third Quarter Investment report for Fiscal Year 2020

Mr. Carlos Pecero, Controller, was called on to present the item. He provided a detailed report for the Board and stated that the college earned \$236,000 in the third quarter despite the circumstances caused by the COVID pandemic.

This item was for information only. No action was taken.

c. Report on the Monthly Financial Statement for the Month Ending May 31, 2020

Mr. Carlos Pecero, Controller, presented this item. He provided an overview of the report provided for the Board and highlighted specific subtotals in the general fund, auxiliary fund, and the general obligation and revenue bond fund. Mr. Pecero also provided details with respect to employee benefits, the fund balance report, and the debt service payments report.

This item was for information only. No action was taken.

d. Resolution to designate officer to calculate the voter-approval tax rate for Tax Year 2020

President Rodriguez presented the item and discussed the senate bill, Texas Property Tax Reform and Transparency Act of 2019, which was passed by the Texas Legislature in 2019. He outlined some of the changes to the procedure and process by which the college adopts the tax rate as well as new requirements. One of the new requirements include designating an officer to calculate the voter-approval. President Rodriguez then shared the proposed resolution and nominated Dr. Gisela Figueroa, Vice President of Finance and Administration, as the designated officer for this responsibility.

A motion was made by Vice Chair Herrera to approve the resolution to designate Dr. Gisela Figueroa, Vice President of Finance and Administration, as the officer to calculate the voter-approval tax rate for Tax Year 2020. The motion was seconded by Mr. De Leon and carried with six votes and one absence.

10. Facilities Committee

Chair Garza called Vice Chair Herrera to present the report.

a. Facilities Project Updates

Mr. Ariel De La Fuente, Executive Director of Facilities and Physical Plant, was introduced to present the item. Before giving his presentation, Mr. De La Fuente reported that the ITECC labs are very close to being finished. He stated that the college is two weeks away from substantial completion and the only large item that is pending is the punch list which should be completed withing the next two weeks.

Mr. De La Fuente began his presentation by providing current images of the Workforce Labs Projects. He explained that the welding booths have been installed and the curtains and exhaust are ready to be used. The only pending item for this lab is a visit from Lincoln Electric in order to commission the space. The next lab for the Plumbing, Pipefitting, and Electrical program is only missing a component from the doors to match the system currently being used. The third lab for the Industrial Maintenance program is only pending a small repair on the overhead door. The last lab for the Criminal Justice Program has had the railing and curtains installed and is only pending to have the floor painted.

The next project Mr. De La Fuente presented was the Roofing Renovation. He reported that the Bookstore, Calvary, Garza Gym, Guerra Child Care Center, and Cortez Hall had been completed at one hundred percent. The Music Building and Jacob Brown are currently at ninety percent completion and Oliveira is at twenty-five percent completion. He added that the only building that has not been started is Set-B but it is scheduled for next week. Mr. De La Fuente further added that this project is scheduled to be completed prior to the end of the fiscal year.

c. Consideration and possible action to move to the second phase of the Energy Audit Project or stop the project

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called on to present the item. She introduced Mr. Bill Savarino as the representative for E3, the vendor that was hired by the college to conduct the energy audit.

Mr. Savarino thanked the Board and President Rodriguez and began by summarizing the program that his firm is offering to the college as a self-funding, no out of pocket, no capital expense and is simply and strictly a redirection of existing debt to pay for the entire cost of the project. He acknowledged the new Trustees who were not part of the initial RFQ and presentations and briefly gave an introduction. He continued his presentation to cover E3's purpose, experience, and services for the college.

Mr. Savarino explained that his firm's goals were to determine and present a proposal for project implementation that was economically feasible for TSC and guarantee savings and reductions that were equal to or greater than the debt service of the project. He made it clear that E3 had not been paid for any of the services that had already been rendered and introduced Mr. Kent Rothbauer who was the Senior Engineer on the project. Mr. Rothbauer brought attention to the thermal plant as the largest consumer of energy on the campus. He stated that the plant consumes approximately four percent of the college's electricity on the main campus and about ninety-nine percent of the natural gas. He explained that the thermal plant provides the heating and cooling for about half of the buildings on campus. Mr. Rothbauer further explained that the plant has a huge impact on the utility bill and explained E3's plan to make the plant more efficient which will in turn have a lasting impact on college's utility bills.

Mr. Savarino continued his presentation to cover details about the financial aspects of the project. In summation, Mr. Savarino reiterated that the college would be redirecting existing dollars and would receive a twenty-four percent reduction of existing budget for this cost. He stated the final benefits of the project would be that the entire project is paid for with existing expenditures, improved learning environments, major efficiency improvements for thermal plant, refrigerant is included for all air conditioning systems, retro-commissioning is included, entire campus received LED lighting, and low interest rates available for financing if chosen.

Following the presentation, Mrs. Saenz commented that based on the presentation, she felt the company had a great reputation and could probably provide a great service for TSC, but with the COVID-19 pandemic she expressed her belief that the college should not be spending this amount of money. Vice Chair Herrera asked President Rodriguez for his thoughts on this item. President Rodriguez responded by thanking E3 for all of their hard work in the development of the energy audit. He added that they were a great company to work with and said he was impressed with their professionalism and

commitment to the project. However, due to the multiple uncertainties the college has been facing he stated that he did not feel it would be in the college's best interest to move forward with this project at this time.

Further discussion ensued as Mr. De Leon shared about a program called SECO through Comptroller.Texas.Gov that provides the same services as E3 for schools and higher education institutions. He explained that now that the college has the obtained the assessment from E3, it can be used with this program which provide grants and replacements for energy savings. Mr. De Leon stated that looking into this program might be another option for the next step in this project in the future.

A motion was made by Vice Chair Herrera to authorize President Rodriguez to reject the continuation of the project. The motion was seconded by Mr. De Leon and carried with six votes and one absence.

d. Consideration and possible action on award for RFP 20-17 "Campus Security Services"

Dr. Gisela Figueroa, Vice President of Finance and Administration, presented the item and explained that the college had engaged in an RFP for Campus Security Services. She introduced Mr. Jaime Salazar, Executive Director of Environmental Health, Safety and Risk Management, to provide more details on the item. Mr. Salazar began with a timeline of the college's efforts, the scope of work for campus security, the detailed security schedule for fiscal year 2020, the proposed security schedule for fiscal year 2021, the pricing tabulation and the evaluation criteria. Finally, Mr. Salazar explained the recommendation to award RFP 20-17 for "Campus Security Services" to Allied Universal Security Services.

Vice Chair Herrera inquired if the services provided to the college currently met the requirements that were requested of the firms in the RFP. Mr. Salazar responded that the incumbent provider had improved since his arrival to the campus; however, he stated that considering where we were, where we are, and where we are going, he did not believe the incumbent had the capacity to go there with the college. Vice Chair Herrera then asked President Rodriguez if his recommendation was the same as Mr. Salazar's. President Rodriguez responded that based on the committee's feedback and the need to be in compliance with local and state regulations, laws, and statutes, he concurred that Allied Universal was the best option.

A motion was made by Vice Chair Herrera to award for RFP 20-17 for "Campus Security Services" to Allied Universal Security Services and authorize President Rodriguez to execute the contract. The motion was seconded by Mrs. Saenz and carried with six votes and one absence.

11. Consideration and possible action on rescission of the Board action taken on June 18, 2020 during our Regular Board Meeting under agenda Item 9a. Section C – Business and Support Services, CF (Local)

Chair Garza commented that this item was no reflection on the President. She stated that the committee took this into consideration and although there was some discussion, Chair Garza felt the committee was comfortable with it when the vote was taken. However, Chair Garza explained that Secretary Zavaleta had a problem with it and she wanted to rescind the action taken and start over.

Mr. De Leon added to the discussion and recalled the explanation of this item which was approved by the committee, then brought to the Board for consideration with a recommendation, and then approved by the majority. He added that bringing items for consideration and then taking them back opens the door to making the Board seem questionable with respect to following correct procedures. Mr. De Leon asked why items should be rescinded and stated that he trusted President Rodriguez and further added that he is doing a great job. Chair Garza explained that just like on item 7a, CLA (LOCAL) policy that was brought back to the board she would like for every Board member to be comfortable with every action.

A motion was made by Chair Garza to rescind the Board action taken on June 18, 2020 during our Regular Board Meeting under agenda Item 9a. Section C – Business and Support Services, CF (Local). The motion was seconded by Vice Chair Herrera and carried with five votes in favor, one against and one absence.

12. Executive Session

The Board convened in Executive Session at 8:40 p.m.

The Board reconvened in Open Session at 8:53 p.m.

13. Action on Executive Session Matters

a. Consultation with Attorney on Pending or Contemplated Litigation, Section 551.071 Texas Government Code

No action was taken in open session.

b. Consultation with Attorney on Pending Real Estate Issues, Section 551.072 Texas Government Code

No action was taken in open session.

c. Deliberation on Personnel Matters, Section 551.074 Texas Government Code

A motion was made by Vice Chair Herrera to approve the salary schedule as presented. The motion was seconded by Mr. De Leon and carried with six votes and one absence.

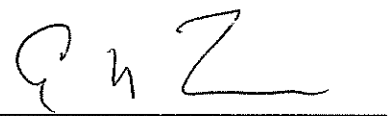
14. Announcement of Proposed Meeting Dates

- a. 1st Public Hearing – Thursday, August 6, 2020 at 5:30 p.m.
- b. 2nd Public Hearing – Thursday, August 20, 2020 at 5:30 p.m.
- c. Regular Board Meeting – Thursday, August 27, 2020 at 5:30 p.m.

15. Adjournment

A motion to adjourn the meeting was made by Vice Chair Herrera. The motion was seconded by Ms. Alejandro and carried with six votes and one absence. The meeting was adjourned at 8:57 p.m.


Ms. Adela G. Garza
Chair, Board of Trustees


Tony Zavaleta, Ph.D.
Secretary, Board of Trustees

The video recording of the Regular Board of Trustees meeting held on July 30, 2020, is available on the TSC.EDU website. Final version of the minutes presented by Claudia Cortina, Interim Chief of Staff and Board Liaison. Videotaping of the Board of Trustees' meetings began on April 11, 1996.