



Board of Trustees

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TEXAS SOUTHMOST COLLEGE DISTRICT

Special Meeting of the Board of Trustees

March 13, 2024

The Board of Trustees of the Texas Southmost College District convened in open session on March 13, 2024 at 1:00 p.m. Board Members present were Ms. Adela Garza, Chair; Mr. J.J. De Leon, Vice Chair; Ms. Alejandra Aldrete, Secretary; Dr. Tony Zavaleta; and Mrs. Delia Saenz. Also present was Dr. Jesús Roberto Rodríguez, President of Texas Southmost College. Absent was Ms. Eva Alejandro.

SPECIAL MEETING AGENDA

1. Call to Order

The meeting was called to order by Chair Garza at 1:00 p.m. She called role and confirmed a quorum.

2. Pledges of Allegiance

Trustee Zavaleta led the United States Pledge of Allegiance and the Texas Pledge of Allegiance.

3. Public Comment

Chair Garza asked if there were any speakers signed up for public comment. There were no public speakers.

4. Consideration and possible action on award of RFP 24-03 for Property and Casualty Insurance Services

Dr. Gisela Figueroa, Vice President of Finance and Administration, and Dr. Stella Garcia, Vice President of Institutional Advancement/Chief of Staff, were called upon to present the item. Dr. Figueroa reviewed the RFP timeline, scope of work, pricing tabulation, review criteria, and budget and financial impact. One vendor responded to the RFP. The board engaged in a brief discussion of the vendor responses and coverage provided.

Secretary Aldrete made a motion to award RFP 24-03 for "Property and Casualty Insurance Services" to TASB Risk Management Fund in the amount of \$673,181 and authorize President Rodríguez to execute the purchase order contract, as presented. Trustee Saenz seconded the motion, which carried unanimously.

5. Consideration and possible action on renewal of windstorm and hail insurance for FY2023-24

Dr. Gisela Figueroa, Vice President of Finance and Administration, and Dr. Stella Garcia, Vice President of Institutional Advancement/Chief of Staff, were called upon to present the item. Dr. Figueroa reviewed the RFP timeline, current policy, renewal options, and budget and financial impact.

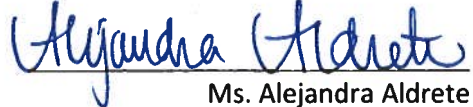
Secrete Aldrete made a motion to approve renewal of windstorm and hail insurance coverage with HUB International Texas, Inc. and authorize President Rodríguez to execute the purchase order contract, as presented. Vice Chair De Leon seconded the motion, which carried unanimously.

6. Adjournment

Trustee Saenz made a motion adjourn. Vice Chair De Leon seconded the motion, which carried unanimously. The meeting was adjourned at 1:07 p.m.



Ms. Adela Garza
Chair, Board of Trustees



Ms. Alejandra Aldrete
Secretary, Board of Trustees

The video recording of the Special Board of Trustees meeting held on March 13, 2024 is available on the TSC.EDU website. These minutes were prepared by Dr. Angela K. McCauley, Chief Institutional Editor and Special Projects. Videotaping of the Board of Trustees' meetings began on April 11, 1996.