



**Board of Trustees**

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*Tony Zavaleta, Ph.D.*

**TSC President**

*Jesús Roberto Rodríguez, Ph.D.*

**TEXAS SOUTHMOST COLLEGE DISTRICT**

Minutes of the Regular Meeting of the Board of Trustees

**May 19, 2022**

The Board of Trustees of the Texas Southmost College District convened in open session on May 19, 2022 at 5:30 p.m. Board Members present were Mr. Ruben Herrera, Chair; Ms. Eva Alejandro, Secretary; Mrs. Adela Garza; Ms. Alejandra Aldrete; Mrs. Delia Saenz; and Mr. J.J. De Leon. Also present was Dr. Jesús Roberto Rodríguez, President of Texas Southmost College. Dr. Tony Zavaleta, Vice Chair, was absent.

**REGULAR MEETING  
AGENDA**

**1. Call to Order**

The meeting was called to order by Chair Herrera at 5:30 p.m. He called role and confirmed a quorum.

**2. Pledges of Allegiance**

Trustee Aldrete led the United States Pledge of Allegiance and the Texas Pledge of Allegiance.

**3. Public Comment**

Chair Herrera asked if there were any speakers signed up for public comment. There were no public speakers.

**4. Trustee Election**

- a. **Consideration and possible action on Order Declaring results of the Texas Southmost college District Election; including all actions necessary to comply with Subchapter C of the Texas Southmost College District Election Code, Sections 2.051, et seq.**

Chair Herrera made a motion that the Certificate of Unopposed Candidates received by the TSC Board be filed in the records of TSC; and that Texas Southmost College declare that each unopposed candidate, as identified in the Certificate of Unopposed Candidates, who ran for a position of Trustee of Texas Southmost College District during the May 7, 2022 election, is elected to the position they sought; including that: Anthony "Tony" Zavaleta is declared elected

**to Place 3, Delia Saenz is declared elected to Place 4, and Ruben Herrera is declared elected to Place 5. Immediate Past Chair Garza seconded the motion, which carried unanimously.**

The newly elected trustees signed their certificates of election.

**b. Administering the Oath of Office to Elected Trustees**

Chair Herrera and Trustee Saenz were issued the oath of office. Vice Chair Zavaleta was sworn in off site. Chair Herrera and Trustee Saenz took a moment to recount highlights of their previous terms and their passion for the work ahead.

**c. Consideration and possible action on Election of Officers of the Board of Trustees Chair, Vice chair, and Secretary**

Chair Herrera opened the floor for nominations for Board of Trustees officers. He nominated Immediate Past Chair Garza for the position of Chair, Trustee De Leon for the position of Vice Chair, and Trustee Aldrete for the position of Secretary. Trustee Saenz seconded the motion, which passed unanimously.

The newly elected officers assumed their respective roles for the remainder of the meeting.

Chair Garza thanked Immediate Past Chair Herrera for his service and thanked all of the trustees for entrusting her as their Chair.

**5. President's Report**

Chair Garza called on President Rodríguez to give his report.

**Spring 2022 Career Fair**

The Student Life department held the college's annual career fair at Jacob Brown Auditorium on April 26. Students met with 37 employers from local, state, and federal agencies and learned about their organizations and employment opportunities. The event attracted 274 participants, including students and community members. President Rodríguez thanked the Student Life for organizing the event and Trustee Aldrete for her participation

**Architecture Program Student Presentations**

Second year Architecture program students worked with the Housing Authority of the City of Brownsville as part of their Design Studio Service-Learning project. The students reviewed preliminary plans for redeveloping the Buena Vida development, a public housing complex built in the late 1930s, now slated for demolition. The students presented their visions for the redevelopment on April 27th at the Housing Authority's Envision Center. President Rodríguez recognized Dr. Abusalim's commitment to engaging students in community projects, and he thanked Chair Garza for attending the event.

**Graduation Fair**

More than 400 students participated in the spring graduation fair this semester, where they received their commencement invitations, TSC graduation shirts, cap and gowns, and yard signs to proudly display their status as a TSC graduate. Graduates also received college transfer information from six universities in attendance.

**CNA Pinning Ceremony**

The Workforce Training and Continuing Education department held the Brownsville Independent School District Certified Nurse Assistant graduation and pinning ceremony on April 28. Eight students from the BISD Adult Continuing Education program completed the 112- hour program and earned a credential as a certified nursing assistant. President Rodríguez congratulated the graduates, faculty, and staff involved in the program, as well as Chair Garza for serving as a speaker for the event.

**Spring 2022 Art Show**

President Rodríguez and Chair Garza attended the capstone course art show for second year art students at the ITECC Fine Arts Gallery. The event was well attended by family, friends, and arts patrons.

**Valley Symphony Orchestra**

As part of the ongoing TSC 95<sup>th</sup> Anniversary Celebration, TSC hosted two concerts by the Valley Symphony Orchestra featuring music from Star Wars. The TSC Board of Trustees sponsored the first concert, a free matinee for more than 700 local middle and high school students from the Brownsville and Los Fresnos school districts and the non-profit group, ROCA (Revival of Cultural Arts). President Rodríguez and Chair Garza welcomed the students, who were also treated to photo opportunities with Star Wars characters. President Rodríguez thanked the TSC 21st Century grant team, Dr. Tipton and Dr. Fuentes, for facilitating the 21st Century students to the concert.

President Rodríguez also noted that Ruby-level sponsors, Ellucian, Lone Star National Bank, and DHR Brownsville, donated a combined \$35,000 towards the show. He said the community feedback has been very positive and he thanked Chair Garza, Trustee Aldrete, and TSC Foundation Board members for joining in the event.

**Bougainvillea Ball**

The Office of Student Life and the Campus Activities Board hosted the annual TSC Bougainvillea Ball on April 30. The Scorpion community enjoyed a magical night, and six students were crowned as part of the Royal Court.

**Finals Brain Food**

The Office of Student Life and the Student Government Association hosted the final pop up food pantry of the semester on May 4. More than 370 students participated by picking up a grocery bag, enjoying a free slice of pizza, and registering for courses. The Walmart store on Boca Chica Blvd. provided sponsorship for the event, which was developed as a student retention initiative.

**Student Leadership Graduation**

The Office of Student Life hosted the spring Student Leadership Academy Graduation on May 5<sup>th</sup>. Fifty-two Leadership Academy students were honored during the ceremony. President Rodríguez thanked Trustee Aldrete for participating in the event.

**Campus Tours with Representative Longoria and Gamez**

TSC hosted visits from two Texas legislators in May, providing them with an overview of the college and its 95 year history: Representative Oscar Longoria, District 35, and Representative Erin Gamez, District 38. Their tours included the Fort Brown campus and International Technology, Education, and Commerce Center. President Rodríguez said the elected officials were very impressed with the great work TSC is doing and its state-of-the-art workforce labs. He thanked Chair Garza, Past Secretary Alejandro, and Immediate Past Chair Herrera for welcoming the representatives to campus.

**Spring 2022 Commencement**

TSC certified 718 graduates for the Spring 2022 semester, holding three commencement ceremonies at the Jacob Brown Auditorium on May 14. Among the graduates were a record number of dual enrollment students from Brownsville Independent School District (BISD), Los Fresnos Consolidate Independent School District (LFCISD) and Jubilee Academy Brownsville, with 328 students earning an Associate Degree in General Studies before earning their high school diplomas.

President Rodríguez thanked the faculty and staff who worked tirelessly to get these students across the stage and who created a festive atmosphere. He recognized the staff from Student Services, Instruction, Multimedia, Student Life, and Facilities for their dedication and passion for helping to create a lifelong memory for students and their families. He also thanked the Board of Trustees for their continued support of the staff and faculty and for participating in all three commencement ceremonies.

**TSC Foundation**

President Rodríguez called upon Mr. David Tumlinson, Director of Foundation and Community Outreach, to provide an update on the TSC Foundation. Mr. Tumlinson reported out on the successful 95<sup>th</sup> Anniversary concerts noted earlier in the President's Report. He also provided information regarding his community service on behalf of TSC and the TSC Foundation for the month of May. He noted upcoming events for the TSC Foundation, including the Social Hour for Justice to benefit the Center for Legal and Justice Studies Building fund on June 28 and the 2<sup>nd</sup> Annual Scorpion Classic Golf Tournament on August 27.

Finally, he provided updates on gifts to the TSC Foundation from RGV Partnership and RGV Lead that were matched by the Foundation.

**Video Presentation**

President Rodríguez shared a video highlighting April and May 2022 college activities.

President Rodríguez thanked the Board of Trustees for their continued support as TSC continues its service to communities across Cameron and Willacy counties.

**6. Consideration and possible action on the minutes of the following meetings:****a. Regular Meeting – April 21, 2022**

Immediate Past Chair Herrera made a motion to approve the minutes of the Regular Meeting on April 21, 2022. Vice Chair De Leon seconded the motion, which carried unanimously.

**7. Criminal Justice Institute Report**

Chair Garza called on President Rodríguez to present the item. He provided information on student pass rates for the Texas Commission on Law Enforcement exam, as well as updates in program requirements. The board engaged in a brief discussion of upcoming student cohorts.

**8. Student Services**

Chair Garza called on Secretary Aldrete to present the report.

**a. Presentation of Evolve: Latinx Leadership Experience**

Secretary Aldrete called on Mr. Villarreal, Vice President of Information Technology and Interim Vice President of Student Services, to present the item. Mr. Villarreal and Mr. Armando Ponce, Executive Director of Student Life and Civility, provided a briefing on the event, which introduced 305 area high school students and current TSC students to leadership principles and practices through a series of interactive workshops. The event's goal was to impact academic and professional success by exposing the students to leadership principles through a fun and interactive process. Student feedback was overwhelmingly positive, and the Student Life staff will present the model at the Texas Student Leadership Summit at the University of Texas Austin on August 11-12, 2022.

**9. Finance Committee**

Chair Garza called on Trustee Alejandro to present the report.

**a. Consideration and possible action on award RFP 22-29 for "Investment Advisory Services"**

Dr. Gisela Figueroa, Vice President of Finance and Administration was called on to present the agenda item. Dr. Figueroa said the scope of services for the proposal is to actively manage, advice, and recommend TSC investment of funds. She reviewed the RFP process, which included the timeline, scope of work, review committee, pricing and scoring tabulation, review criteria, and budget and financial impact. Three vendors submitted a response to the RFP, with Meeder Investment Management receiving the highest score from the committee.

**A motion was made by Trustee Alejandro to award RFP 22-29 for "Investment Advisory Services" to Meeder Investment Management and authorize President Rodríguez to execute the contract, as presented. Immediate Past Chair Herrera seconded the motion, which carried unanimously.**

**b. Consideration and possible action on approval for auditing services annual contract through RFQ 19-06 for FY 2022-2023**

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called on to present the agenda item. Dr. Figueroa said the proposal is for the third contract renewal for auditing services. The services would include a new lead auditor for the coming year, which is the college's standard practice.

**A motion was made by Trustee Alejandro approve annual contract renewal for auditing services with Cascos & Associates, PC through RFQ 19-06 for FY 2022-2023. Immediate Past Chair Herrera seconded the motion, which carried unanimously.**

**c. Consideration and possible action on approval for depository bank services biennial contract through RFP 18-11 for FY 2022-2023 and subsequent year**

Dr. Gisela Figueroa, Vice President of Finance and Administration was called on to present the agenda item. Dr. Figueroa said the proposal is for the second contract renewal for depository bank services.

**A motion was made by Trustee Alejandro to approve annual contract renewal for depository bank services with Lone Star National Bank through RFP 18-11 for FY 2022-2023 and subsequent year. Vice Chair De Leon seconded the motion, which carried unanimously.**

**d. Consideration and possible action on approval for campus vending machine services annual contract through RFP 21-03 for FY 2022-2023**

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called on to present the agenda item. Dr. Figueroa said the proposal is for the first contract renewal for campus vending services.

**A motion was made by Trustee Alejandro to approve annual contract renewal for campus vending machine services with Central Vending Services through RFP 21-03 for FY 2022-2023. Trustee Saenz seconded the motion, which carried unanimously.**

**e. Consideration and possible action on approval for promotional items & printing solutions annual purchases through RFP 21-10 for FY 2022-2023**

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called on to present the agenda item. Dr. Figueroa said the proposal is for the first contract renewal to continue with services being provided by 4Imprint, Copy Craft Printers, Inc. dba Slate Group, Elite Promotions, Jan Hall Promotions, and World of Promotions during fiscal year 2022-2023.

**A motion was made by Trustee Alejandro to approve annual purchases for promotional items & printing solutions with 4Imprint, Copy Craft Printers, Inc. dba Slate Group, Elite Promotions, Jan Hall Promotions, and World of Promotions through RFP 21-10 for FY 2022-2023. Immediate Past Chair Herrera seconded the motion, which carried unanimously.**

**f. Consideration and possible action on award RFP 22-31 for “Food Products for Child Care Center”**

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called on to present the agenda item. Dr. Figueroa said the proposal is for consideration of a new contract because the previous contract had expired. She reviewed the RFP process, which included the timeline, scope of work, review committee, pricing and scoring tabulation, review criteria, and budget and financial impact. Two vendors submitted a response to the RFP. The committee recommended awarding contracts to both vendors, since they supply different items needed by the child care center.

The board engaged in a brief discussion of how pricing is determined throughout the year.

**A motion was made by Trustee Alejandro to award RFP 22-31 for “Food Products for Child Care Center” to Labatt Food Service and Sysco Central Texas, Inc. and authorize President Rodríguez to execute the contracts, as presented. Immediate Past Chair Herrera seconded the motion, which carried unanimously.**

**g. Consideration and possible action of an early renewal of the Ellucian Managed Services Contract**

Mr. Luis Villarreal, Vice President of Information Technology and Interim Vice President of Student Services, was called on to present the agenda item. Mr. Villarreal said the proposal was to extend services under the current contract with Ellucian to include the addition of a full-time Chief Information Security Officer and an additional network analyst position. The new contract establishes a fixed rate that will not change during the new contract term and eliminates the current standard Consumer Price Index escalator.

**A motion was made by Trustee Alejandro to approve the Managed Services Renewal Addendum as submitted by Ellucian on March 10, 2022 and extend the Ellucian Managed Services Agreement (currently dated June 21, 2019) to August 31, 2025 with a modified scope of services and payment and renewal terms as specified in the addendum. Immediate Past Chair Herrera seconded the motion, which carried unanimously.**

**h. Consideration and possible action on approval for worker’s compensation insurance annual contract through RFP20-19 for FY 2022-2023**

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called on to present the agenda item. Dr. Figueroa said the proposal is for the second contract renewal for workers’ compensation insurance with TASB Risk Management Fund.

**A motion was made by Trustee Alejandro to approve the annual contract renewal for workers’ compensation insurance with TASB Risk Management Fund through RFP 20-19 for FY 2022-2023. Immediate Past Chair Herrera seconded the motion, which carried unanimously.**

**i. Consideration and possible action on award of RFP 22-25 for “Rental of Copier Equipment and Other Services”**

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called on to present the agenda item. She reviewed the RFP process, which included the timeline, scope of work, review committee, pricing and scoring tabulation, review criteria, and budget and financial impact. Three vendors submitted a response to the RFP, with Dahill Office Technology receiving the highest score from the committee.

**A motion was made by Trustee Alejandro to award RFP 22-25 for “Rental of Copier Equipment and Other Services” to Dahill Office Technology Corporation dba Xerox Business Solutions Southwest and authorize President Rodríguez to execute the contract, as presented. Vice Chair De Leon seconded the motion, which carried unanimously.**

**j. Consideration and possible action on award of RFP 22-23 for “Campus Data Cabling Services”**

Mr. Luis Villarreal, Vice President of Information Technology and Interim Vice President of Student Services, was called on to present the agenda item. Mr. Villarreal said a new RFP for services was issued, as the previous contract had expired. He reviewed the RFP process, which included the timeline, scope of work, review committee, pricing and scoring tabulation, review criteria, and budget and financial impact. Five vendors submitted a response to the RFP. The committee recommended approving all five vendors to ensure the college has access to services based on need and pricing for various projects.

**A motion was made by Trustee Alejandro to award RFP 22-23 for “Campus Data Cabling Services” to Tele-Pro Communications, BridgeNet Communications, LLC, CS Global Consortium, LLC, International Global Solution, Corp., and Network Cabling Services, Inc. and authorize President Rodríguez to execute the contracts, as presented. Secretary Aldrete seconded the motion, which carried unanimously.**

**k. Consideration and possible action on approval for telecommunication services annual contract through RFP 19-21 for FY 2022-2023**

Mr. Luis Villarreal, Vice President of Information Technology and Interim Vice President of Student Services, was called on to present the agenda item. Mr. Villarreal said the proposal is for the second and last renewal for telecommunication services with TeleSpace LCC.

**A motion was made by Trustee Alejandro to approve annual contract renewal for telecommunications services with TeleSpace, LLC through RFP 19-21 for FY 2022-2023. Immediate Past Chair Herrera seconded the motion, which carried unanimously.**



**l. Consideration and possible action on approval for adobe licenses annual purchases for FY 2022-2023**

Mr. Villarreal, Vice President of Information Technology and Interim Vice President of Student Services, was called on to present the agenda item. Mr. Villarreal said the proposal is for a continuation of an agreement with JourneyEd.com for adobe licenses and annual purchases.

**A motion was made by Trustee Alejandro to approve annual purchases for adobe licenses from JourneyEd.com, Inc. through the Texas Department of Information Resources contract DIR-CPO-4451 for FY 2022-2023. Trustee Saenz seconded the motion, which carried unanimously.**

**m. Consideration and possible action on approval for Microsoft software annual contract for FY 2022-2023**

Mr. Luis Villarreal, Vice President of Information Technology and Interim Vice President of Student Services, was called on to present the agenda item. Mr. Villarreal said the proposal is for a continuation of purchases of Microsoft software provided by SHI Government Solutions.

**A motion was made by Trustee Alejandro to approve annual contract for Microsoft software with SHI Government Solutions through the Texas Department of Information Resources contract DIR-TSO-4092 for FY 2022-2023. Vice Chair De Leon seconded the motion, which carried unanimously.**

**n. Consideration and possible action on approval for computer equipment annual purchases for FY 2022-2023**

Mr. Luis Villarreal, Vice President of Information Technology and Interim Vice President of Student Services, was called on to present the agenda item. Mr. Villarreal said the proposal is for a continuation of purchases for computer equipment provided by Dell Marketing.

**A motion was made by Trustee Alejandro to approve annual purchases for computer equipment from Dell Marketing, LP through the Texas Department of Information Resources DIR-TSO-3763 for FY 2022-2023. Trustee Saenz seconded the motion, which carried unanimously.**

**o. Consideration and possible action on approval for computer/networking equipment and software annual purchases for FY 2022-2023**

Mr. Luis Villarreal, Vice President of Information Technology and Interim Vice President of Student Services, was called on to present the agenda item. Mr. Villarreal said the proposal is for a renewal of an agreement for computer/networking equipment and software provided by CDW Government, Inc.

**A motion was made by Trustee Alejandro to approve annual purchases for computer/networking equipment and software from CDW Government, Inc. through OMNIA contract R210401 for FY 2022-2023. Vice Chair De Leon seconded the motion, which carried unanimously.**

**p. Consideration and possible action on approval for office supplies annual purchases for FY 2022-2023**

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called on to present the agenda item. She said the proposal is for a continuation of the contract for office supply purchases through Office Depot.

**A motion was made by Trustee Alejandro to approve annual purchases for office supplies from Office Depot through OMNIA contract R190303 for FY 2022-2023. Trustee Saenz seconded the motion, which carried unanimously.**

**q. Consideration and possible action on approval for billboard advertising services annual contract for FY 2022-2023**

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called on to present the agenda item. She said the proposal is for a continuation of the contract for billboard advertising services through Lamar Texas Limited Partnership.

**A motion was made by Trustee Alejandro to approve the annual contract for billboard advertising services from Lamar Texas Limited Partnership through sole source purchasing method for FY 2022-2023. Vice Chair De Leon seconded the motion, which carried unanimously.**

**r. Consideration and possible action on approval for printed and digital advertising services annual contract for FY 2022-2023**

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called on to present the agenda item. She said the proposal is for a continuation of the contract for printed and digital advertising services provided by AIM Media Texas Operating, LLC.

**A motion was made by Trustee Alejandro to approve the annual contract for printed and digital advertising services with AIM Media Texas Operating, LLC through sole source purchasing method for FY 2022-2023. Secretary Aldrete seconded the motion, which carried unanimously.**

**s. Consideration and possible action on approval of television and digital advertising services annual contract FY 2022-2023**

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called on to present the agenda item. She said the proposal is for a continuation of the contract for television and digital advertising services provided by Nextar Broadcasting Group.

The board engaged in a brief discussion of the local television channels available for placing advertising.

**A motion was made by Trustee Alejandro to approve the annual contract for television and digital advertising services with NexStar Broadcasting Group through sole source purchasing method for FY 2022-2023. Trustee Saenz seconded the motion, which carried unanimously.**

**t. Consideration and possible action on approval of compliance assist and course evaluation software annual contract for FY 2022-2023**

Mr. Luis Villarreal, Vice President of Information Technology and Interim Vice President of Student Services, was called on to present the agenda item. Mr. Villarreal said the proposal is for a continuation of the software agreement with Anthology, Inc.

**A motion was made by Trustee Alejandro to approve the annual contract for compliance assist and course evaluation software with Anthology, Inc. of New York through sole source purchasing method for FY 2022-2023. Trustee Saenz seconded the motion, which carried unanimously.**

**u. Consideration and possible action on approval for fiber optic network and internet services annual contract for FY 2022-2023**

Mr. Luis Villarreal, Vice President of Information Technology and Interim Vice President of Student Services, was called on to present the agenda item. Mr. Villarreal said the proposal is for a continuation of services for fiber optic network and internet services provided by VTX Communications, LLC.

**A motion was made by Trustee Alejandro to approve the annual contract for fiber optic network and internet services from VTX Communications, LLC through Sole Source for FY 2022-2023. Immediate Past Chair Herrera seconded the motion, which carried unanimously.**

**v. Monthly Financial Statement Report for the month ended March 31, 2022**

Dr. Gisela Figueroa, Vice President of Finance and Administration, and Mr. Carlos Pecero, Controller, were called upon to present the agenda item. Mr. Pecero presented the monthly financial statement report for the month ended March 31, 2022.

There were no questions from the board. The item was for information only. No action was taken.

**w. Institutional CARES expenditures report**

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called on to present the item. She reported on new institutional CARES grant fund expenditures.

The item was for information only. No action was taken.

**x. Grants Report for April 2022**

Dr. Gisela Figueroa, Vice President of Finance and Administration, and Dr. Angelica Fuentes, Associate Vice President of Instruction for Academic Success, were called on to present the item. Dr. Fuentes reported on the new grants received during the month of April 2022 and through Fiscal Year 21-22.

The item was for information only. No action was taken.

Immediate Past Chair Herrera asked that the administration provide a running balance of how many operating days TSC has funding for each month.

**10. Academic Committee**

Chair Garza called on Vice Chair De Leon to present the report.

**a. Consideration and possible action to approve a Clinical Affiliation Agreement renewal with Health and Human Services Commission (TX HHS)**

Dr. Joanna Kile, Vice President of Instruction, was called upon to present the item. Dr. Kile said the proposal is for a renewal of the agreement with Health and Human Services to serve as a clinical site for the Associate Degree Nursing and Vocational Nursing programs.

**A motion was made by Vice Chair De Leon to approve the renewal of Clinical Affiliation Agreement renewal with Health and Human Services for the Health Professions Programs and authorize President Rodríguez to sign the Agreement, as presented. Trustee Alejandro seconded the motion, which carried unanimously.**

**b. Consideration and possible action on Memorandum of Understanding between Growth Development Associates and Texas Southmost College**

Dr. Joanna Kile, Vice President of Instruction, and Dr. Joseph H. Fleishman, Associate Vice President of Instruction – Workforce Development, were called upon to present the item. Dr. Kile said the proposed MOU would authorize Growth Development Associates to provide training for and certification of TSC instructors to teach the Consultative Selling course.

**A motion was made by Vice Chair De Leon to approve the Memorandum of Understanding between Growth Development Associates and Texas Southmost College and allow President Rodríguez to sign the documents, as presented. Immediate Past Chair Herrera seconded the motion, which carried unanimously.**

**c. Consideration and possible action on Agreement for Federal (Adult Education and Family Literacy Act) Program Instructional Services between Brownsville Independent School District and Texas Southmost College**

Dr. Joanna Kile, Vice President of Instruction, and Dr. Angelica Fuentes, Associate Vice President of Instruction- Academic Success, were called on to present the item. Dr. Fuentes said the proposal is for consideration of a sub-award grant to TSC, through which the college will provide training for Certified Nurse Assistant students.

**A motion was made by Vice Chair De Leon to approve the Agreement for Federal (Adult Education and Family Literacy Act) Program Instructional Services between Brownsville Independent School District and Texas Southmost College and authorize President Rodríguez to execute the Agreement, as presented. Immediate Past Chair Herrera seconded the motion, which carried unanimously.**

**d. Consideration and possible action on award RFP 22-24 for “Small Business Skills Training”**

Dr. Joanna Kile, Vice President of Instruction, and Dr. Joseph H. Fleishman, Associate Vice President of Instruction-Workforce Development, were called upon to present the item. Dr. Kile said the proposal is for consideration of an RFP to provide small business skills training. She reviewed the RFP process, which included the timeline, scope of work, review committee, pricing and scoring tabulation, review criteria, and budget and financial impact. Six vendors submitted a response to the RFP, with Leadership Empowerment Group receiving the highest score from the committee.

**A motion was made by Vice Chair De Leon to award RFP 22-24 for “Small Business Skills Training” to Leadership Empowerment Group and authorize President Rodríguez to execute the contracts, as presented. Secretary Aldrete seconded the motion, which carried unanimously.**

**e. Consideration and possible action on approval for industrial weld testing services and certification annual contract through RFP 22-01 for FY 2022-2023**

Dr. Joanna Kile, Vice President of Instruction, and Dr. Joseph H. Fleishman, Associate Vice President of Instruction-Workforce Development, were called upon to present the item. Dr. Kile said the proposal was for a renewal of services for industrial weld testing provided by Spark Consulting, LLC.

**A motion was made by Vice Chair De Leon to approve the annual contract renewal for industrial weld testing services and certification with Spark Consulting, LLC through RFP 22-01 for FY 2022-2023. Immediate Past Chair Herrera seconded the motion, which carried unanimously.**

**f. Consideration and possible action on approval for learning management system annual contract through RFP 17-03 for FY 2022-2023**

Dr. Joanna Kile, Vice President of Instruction, and Dr. Angelica Fuentes, Associate Vice President of Instruction- Academic Success, were called on to present the item. Dr. Fuentes said the proposal is for the continuation of Learning Management System software services provided by Canvas Infrastructure.

**A motion was made by Vice Chair De Leon to approve the annual contract renewal for learning management system with Canvas Instructure through RFP 17-03 for FY 2022-2023. Immediate Past Chair Herrera seconded the motion, which carried unanimously.**

- g. Consideration and possible action on approval for library databases for digital resources annual contract through RFP 21-12 for FY 2022-2023**

Dr. Joanna Kile, Vice President of Instruction, and Dr. Angelica Fuentes, Associate Vice President of Instruction- Academic Success, were called on to present the item. Dr. Fuentes said the proposal is for consideration of the continuation of services for digital library resources.

**A motion was made by Vice Chair De Leon to approve annual purchases for library databases for digital resources with EBSCO Industries, Inc. dba EBSCO Information Systems through RFP 21-12 for "Library Services Platform" FY 2022- 2023. Trustee Saenz seconded the motion, which carried unanimously.**

- h. Consideration and possible action on approval for online tutoring services annual contract through RFP 19-12 for FY2022-2023**

Dr. Joanna Kile, Vice President of Instruction, and Dr. Angelica Fuentes, Associate Vice President of Instruction- Academic Success, were called on to present the item. Dr. Fuentes said the proposal is for the third and final renewal of the contract for tutoring services through Brainfuse.

**A motion was made by Vice Chair De Leon to approve the annual contract renewal for online tutoring services with Brainfuse through RFP 19-12 for FY 2022-2023. Trustee Alejandro seconded the motion, which carried unanimously.**

- i. Consideration and possible action on approval for cadet equipment annual purchases through RFP 20-15 for FY 2022-2023**

Dr. Joanna Kile, Vice President of Instruction, and Dr. Joseph H. Fleishman, Associate Vice President of Instruction-Workforce Development, were called upon to present the item. Dr. Kile said the proposal was for the second renewal of services for Criminal Justice Institute cadet equipment provided by Manny's Uniform.

**A motion was made by Vice Chair De Leon to approve annual purchases for cadet equipment with Manny's Uniforms through RFP 20-15 for FY 2022-2023. Immediate Past Chair Herrera seconded the motion, which carried unanimously.**

- j. Consideration and possible action on approval for welding gas and other consumables annual purchases through RFP 20-16 for FY 2022-2023**

Dr. Joanna Kile, Vice President of Instruction, and Dr. Joseph H. Fleishman, Associate Vice President of Instruction-Workforce Development, were called upon to present the item. Dr. Kile said the proposal was for the second renewal of services to provide welding gas and other consumables by Matheson Trigas.

**A motion was made by Vice Chair De Leon to approve annual purchases for welding gas and other consumables with Matheson Trigas through RFP 20-16 for FY 2022-2023. Immediate Past Chair Herrera seconded the motion, which carried unanimously.**

**k. Consideration and possible action on approval for audiovisual services for campus events annual services for FY 2022-2023**

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called upon to present the item. Dr. Figueroa said the proposal was for a contract renewal to provide audiovisual services for campus events.

**A motion was made by Vice Chair De Leon to approve annual services for audiovisual services for College events from 421 Productions through Buyboard contract 655-21 for FY 2022-2023. Trustee Alejandro seconded the motion, which carried unanimously.**

**l. Consideration and possible action on approval for laboratory equipment and consumables annual purchases for FY 2022-2023**

Dr. Joanna Kile, Vice President of Instruction, and Dr. Murad Abusalim, Dean of Science, Technology, Engineering, and Mathematics, were called upon to present the item. Dr. Kile said the proposal was for a continuation of services to provide laboratory equipment and consumables for TSC's chemistry and biology labs.

**A motion was made by Vice Chair De Leon to approve annual purchases for laboratory equipment and consumables from ThermoFisher Scientific through Buyboard 653-21 for FY 2022-2023. Trustee Saenz seconded the motion, which carried unanimously.**

**m. Consideration and possible action on approval for laboratory supplies for FY 2022-2023**

Dr. Joanna Kile, Vice President of Instruction, and Dr. Murad Abusalim, Dean of Science, Technology, Engineering, and Mathematics, were called upon to present the item. Dr. Kile said the proposal was to purchase laboratory equipment and consumables from two vendors.

**A motion was made by Vice Chair De Leon to approve annual purchases for laboratory supplies from Carolina Biological Supply and VWR International DBA Ward's Science through Buyboard 653-21 for FY 2022-2023. Secretary Aldrete seconded the motion, which carried unanimously.**

**n. Consideration and possible action on approval for electrical supplies annual purchases for FY 2022-2023**

Dr. Joanna Kile, Vice President of Instruction, and Dr. Joseph H. Fleishman, Associate Vice President of Instruction-Workforce Development, were called upon to present the item. Dr. Kile said the proposal was for a continuation of services to provide electrical supplies for the Workforce Training and Continuing Education electrical program.

**A motion was made by Vice Chair De Leon to approve annual purchases for electrical supplies from Elliot Electric Supply through Buyboard contract 602-20 for FY 2022-2023. Immediate Past Chair Herrera seconded the motion, which carried unanimously.**

**o. Consideration and possible action on approval for plumbing supplies annual purchases for FY 2022-2023**

Dr. Joanna Kile, Vice President of Instruction, and Dr. Joseph H. Fleishman, Associate Vice President of Instruction-Workforce Development, were called upon to present the item. Dr. Kile said the proposal was for a continuation of services to provide supplies for the Workforce Training and Continuing Education plumbing program.

**A motion was made by Vice Chair De Leon to approve annual purchases for plumbing supplies from Morrison Supply through Buyboard 657-21 for FY 2022-2023. Immediate Past Chair Herrera seconded the motion, which carried unanimously.**

**p. Consideration and possible action on approval for police equipment annual purchases for FY 2022-2023**

Dr. Joanna Kile, Vice President of Instruction, and Dr. Joseph H. Fleishman, Associate Vice President of Instruction-Workforce Development, were called upon to present the item. Dr. Fleishman said the proposal was for a continuation of services to provide equipment for the Workforce Training and Continuing Education Criminal Justice Institute program. The administration recommended approving several vendors to ensure the equipment can be purchased when needed.

**A motion was made by Vice Chair De Leon to approve annual purchases for police equipment from GT Distributors, Gunfighter Supply, Galls, LLC, and Precision Delta through Buyboard contract 603-20 and 587-19 for FY 2022-2023. Immediate Past Chair Herrera seconded the motion, which carried unanimously.**

**q. Consideration and possible action on approval for welding and pipefitting supplies annual purchases for FY2022-2023**

Dr. Joanna Kile, Vice President of Instruction, and Dr. Joseph H. Fleishman, Associate Vice President of Instruction-Workforce Development, were called upon to present the item. Dr. Kile said the proposal was for a continuation of services to provide supplies for Workforce Training and Continuing Education programs.

**A motion was made by Vice Chair De Leon to approve annual purchases for welding and pipefitting supplies from Alamo Iron Works through Buyboard contract 657-21 for FY 2022-2023. Trustee Saenz seconded the motion, which carried unanimously.**



**r. Consideration and possible action on approval for medical education supplies annual purchases for FY 2022-2023**

Dr. Joanna Kile, Vice President of Instruction, and Dr. David Pearse, Dean of Health Professions, were called upon to present the item. Dr. Kile said the proposal was for a continuation of services to provide supplies for medical education supplies for TSC health professions programs.

**A motion was made by Vice Chair De Leon to approve annual purchases for medical education supplies from Pocket Nurse Enterprises, Inc. through OMNIA contract R190201 for FY 2022-2023. Trustee Saenz seconded the motion, which carried unanimously.**

**s. Consideration and possible action on approval for testing study software annual contract for FY 2022-2023**

Dr. Joanna Kile, Vice President of Instruction, and Dr. David Pearse, Dean of Health Professions, were called upon to present the item. Dr. Kile said the proposal was for a continuation of services to provide testing study software for the Licensed Vocational Nursing program.

**A motion was made by Vice Chair De Leon to approve the annual contract for testing study software with Elsevier, Inc. through sole source purchasing method for FY 2022-2023. Secretary Aldrete seconded the motion, which carried unanimously.**

**t. Consideration and possible action on award of RFP 22-33 "Nursing Curriculum Testing Services"**

Dr. Joanna Kile, Vice President of Instruction, and Dr. David Pearse, Dean of Health Professions, were called upon to present the item. Dr. Kile said the proposal was for consideration of an RFP to provide testing study software and curriculum for the Associate Degree Nursing program. She reviewed the RFP process, which included the timeline, scope of work, review committee, pricing tabulation, review criteria, and budget and financial impact. One vendor responded to the RFP.

**A motion was made by Vice Chair De Leon to award RFP 22-33 for "Nursing Curriculum Testing Software" to Assessment Technologies Institute, LLC in the amount of \$142,546 and authorize President Rodríguez to execute the purchase order contract, as presented. Trustee Alejandro seconded the motion, which carried unanimously.**

**u. Consideration and possible action on award of RFP 22-33 "Nursing Curriculum Testing Services"**

Dr. Joanna Kile, Vice President of Instruction, and Dr. Gisela Figueroa, Vice President of Finance and Administration, were called upon to present the item. Dr. Kile said the proposal was to purchase classroom furniture for the International Technology, Education, and Commerce Center. The furniture would be purchased through federal CARES Act funding to allow for social distancing.

**A motion was made by Vice Chair De Leon to approve classroom furniture purchase for ITECC from Krueger International (KI) Furniture in the amount of \$858,000 and Safco Products in the amount of \$100,000 directly from furniture manufacturers through OMNIA Partners purchasing cooperative contract and authorize President Rodríguez to execute the purchase order contracts, as presented. Immediate Past Chair Herrera seconded the motion, which carried unanimously.**

**v. Consideration and possible action on award of RFP 22-37 “Backhoe Equipment”**

Dr. Joanna Kile, Vice President of Instruction, and Dr. Joseph H. Fleishman, Associate Vice President of Instruction-Workforce Development, were called upon to present the item. Dr. Fleishman said the proposal was to approve an RFP to purchase a backhoe to support instruction in Workforce Training and Continuing Education programs. He reviewed the RFP process, which included the timeline, pricing tabulation, review criteria, and budget and financial impact. One vendor responded to the RFP. The purchase would be made using funds from the TRUE grant.

**A motion was made by Vice Chair De Leon to award RFP 22-37 for “Backhoe Equipment” to Octane Forklifts, Inc. in the amount of \$48,059 and authorize President Rodríguez to execute the purchase order contract, as presented. Trustee Alejandro seconded the motion, which carried unanimously.**

**w. Consideration and possible action on award of RFP 22-39 “Orbital Tube Welding Equipment”**

Dr. Joanna Kile, Vice President of Instruction, and Dr. Joseph H. Fleishman, Associate Vice President of Instruction-Workforce Development, were called upon to present the item. Dr. Fleishman said the proposal was to approve an RFP to purchase orbital tube welding equipment to support the welding program. He reviewed the RFP process, which included the timeline, equipment specifications, pricing tabulation, review criteria, and budget and financial impact. One vendor responded to the RFP.

**A motion was made by Vice Chair De Leon to award RFP 22-39 for “Orbital Tube Welding Equipment” to Republic Testing Laboratories, LLC in the amount of \$524,753 and authorize President Rodríguez to execute the purchase order contract, as presented. Trustee Saenz seconded the motion, which carried unanimously.**

**11. Facilities Committee**

Chair Garza called on Trustee Saenz to present the report.

**a. Consideration and possible action on award RFP 22-28 for “Campus Custodial Services”**

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called on to present the item. Dr. Figueroa said the RFP called for qualified contractor to provide the necessary custodial staff with required supervision, hand and powered cleaning equipment, and various cleaning supplies corresponding to the Association of Physical Plan Administrators Staffing Level 2. She reviewed the RFP process, which included the timeline, scope of work, review committee, pricing and scoring tabulation, review criteria, and budget and financial impact. Seven vendors responded to the RFP, with Marcis and Associates, Inc. receiving the highest scoring from the committee. She said the committee had also reviewed pricing estimates for providing the services in-house.

The board engaged in a brief discussion of staff required to provide services.

Trustee Saenz made a motion to award RFP 22-28 for “Campus Custodial Services” to Marcis and Associates, Inc. and authorize President Rodríguez to execute the contracts, as presented. Immediate Past Chair Herrera seconded the motion. Secretary Aldrete voted against. The motion passed by majority.

**b. Consideration and possible action on award RFP 22-30 for “Campus Fire Alarm and Annual Inspections”**

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called on to present the item. She said the RFP called for qualified contractors who can provide fire alarm system maintenance, inspections, testing and monitoring services. She reviewed the RFP timeline, scope of work, evaluation committee, scoring tabulation, review criteria, and budget and financial impact. Four vendors responded to the RFP, with Superior Alarms receiving the highest score from the committee.

Trustee Saenz made a motion to award RFP 22-30 for “Campus Fire Alarm and Annual Inspections” to Superior Alarms and authorize President Rodríguez to execute the contracts, as presented. Trustee Alejandro seconded the motion, which carried unanimously.

**c. Consideration and possible action on approval for building repairs and minor renovations annual contract through RFP 20-12 for FY 2022-2023**

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called on to present the item. She said the proposal was for the second renewal of continuation of services for building repairs and minor renovations from the four current vendors.

Trustee Saenz made a motion to approve annual contract renewal for building repairs and minor renovations with Grand River Maintenance and Services, LLC, NVS Corporate Services, Inc., Signs & More, LLC, and Ziwa Corporation through RFP 20-12 for FY 2022-2023. Trustee Alejandro seconded the motion, which carried unanimously.

**d. Consideration and possible action on approval for campus heating ventilation and air condition maintenance annual contract through RFP 21-02 for FY 2022-2023**

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called on to present the item. She said the proposal was for the first renewal of continuation of services for campus heating ventilation and air condition maintenance from the current vendors.

Trustee Saenz made a motion to approve the annual contract renewal for campus heating ventilation and air condition maintenance with Gulf Mechanical Solutions, LLC and ProTech Mechanical, Inc. through RFP 21-02 for FY 2022-2023. Vice Chair De Leon seconded the motion, which carried unanimously.

**e. Consideration and possible action on approval for campus security services annual contract through RFP 20-17 for FY 2022-2023**

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called on to present the item. She said the proposal was for the second renewal of continuation of services for campus security.

Trustee Saenz made a motion to approve annual contract renewal for campus security services with Allied Universal Security Services through RFP 20-17 with hybrid model with Brownsville Police Department for FY 2022- 2023. Secretary Aldrete seconded the motion.

The board had several questions regarding campus security services.

**A motion was made my Past Chair Herrera to table the item. Vice Chair De Leon seconded the motion, which carried unanimously.**

**f. Consideration and possible action on approval for mail services annual contract through RFP 19-18 for FY 2022-2023**

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called on to present the item. She said the proposal was for the last available renewal of mail services provided by Upper Valley Mail Services, LLC.

**Trustee Saenz made a motion to approve annual contract renewal for mail services with Upper Valley Mail Services, LLC through RFP 19-18 for FY 2022-2023. Immediate Past Chair Herrera seconded the motion, which carried unanimously.**

**g. Consideration and possible action on approval for pest control services annual contract through RFP 19-13 for FY 2022-2023**

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called on to present the item. She said the proposal was for the first and last renewal of services for pest control provided by RGV Pest, LLC.

**Trustee Saenz made a motion to approve annual contract renewal for pest control services with RGV Pest, LLC dba SPI Pest by Esparza through RFP 19-13 for FY 2022-2023. Trustee Alejandro seconded the motion, which carried unanimously.**

**h. Consideration and possible action on approval for preventive maintenance services for Campus Thermal Plants annual contract through RFP 19-20 for FY 2022-2023**

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called on to present the item. She said the proposal was for the second and last renewal of preventative maintenance services for Campus Thermal Plants through Fox Mechanical.

**Trustee Saenz made a motion to approve annual contract renewal for preventive maintenance services for Campus Thermal Plants through RFP 19-20 for FY 2022-2023. Vice Chair De Leon seconded the motion, which carried unanimously.**

**i. Consideration and possible action on approval for HVAC maintenance supplies annual purchases for FY 2022-2023**

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called on to present the item. She said the proposal was for a continuation of services to provide HVAC maintenance supplies through the current vendors.

**Trustee Saenz made a motion to approve annual purchases for HVAC maintenance supplies from Carrier Enterprise, LLC, Trane US, Inc, Perry Mechanical Systems, and Inesco Distributing, Inc. through Buyboard contracts 631-20 and 657-21 for FY 2022-2023. Vice Chair De Leon seconded the motion, which carried unanimously.**

**j. Consideration and possible action on approval for lighting/electrical supplies annual purchases for FY 2022-2023**

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called on to present the item. She said the proposal was for a continuation of services to provide lighting/electrical supplies provided by C.E.D. and Dealers Electrical Supply. The equipment is used for campus lighting/electrical needs, as well as for instruction.

**Trustee Saenz made a motion to approve annual purchases for lighting/electrical supplies from C.E.D. dba Bush Supply Company and Dealers Electrical Supply through Buyboard contract 657-21 for FY 2022-2023. Vice Chair De Leon seconded the motion, which carried unanimously.**

**k. Consideration and possible action on approval for maintenance supplies annual purchases for FY 2022-2023**

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called on to present the item. She said the proposal was for a continuation of services to provide maintenance supplies provided by three vendors. The equipment is used for campus maintenance supplies, as well as for instruction.

**Trustee Saenz made a motion to approve annual purchases for maintenance supplies from Burton Companies, Grainger, Inc. and MSC Industrial Supply through Buyboard 657-21 for FY 2022-2023. Secretary Aldrete seconded the motion, which carried unanimously.**

**l. Consideration and possible action on approval for maintenance supplies annual purchases for FY 2022-2023**

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called on to present the item. She said the proposal was for a continuation of services to provide maintenance supplies provided by two vendors. The equipment is used for campus maintenance supplies, as well as for instruction.

Trustee Saenz made a motion to approve annual purchases for maintenance supplies from Home Depot through OMNIA contract 16154, Lowe's Companies through OMNIA contract R142104, and Grainger, Inc. through OMNIA contract 2018-000207 for FY 2022-2023. Immediate Past Chair Herrera seconded the motion, which carried unanimously.

**m. Consideration and possible action on award of RFP 22-22 "Oliveira Student Services Center Restroom Additions"**

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called on to present the item. She said the RFP called for qualified contractor for the addition of new restrooms in the Oliveira Student Services Center. She reviewed the RFP timeline, scope of work, evaluation committee, pricing and scoring tabulation, review criteria, and budget and financial impact. Five vendors responded to the RFP, with G&G Contractors receiving the highest score from the committee.

Trustee Saenz made a motion to award RFP 22-22 for "Oliveira Student Services Center Restroom Additions" to G&G Contractors in the amount of \$418,574 plus ten percent contingency to cover unforeseen events and authorize President Rodríguez to execute the contract, as presented. Trustee Alejandro seconded the motion, which carried unanimously.

**n. Consideration and possible action on award of RFP 22-32 "Campus Parking Lot Improvements"**

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called on to present the item. She said the RFP called for qualified contractor who can provide campus parking lot improvements. She reviewed the RFP timeline, scope of work, review committee, pricing and scoring tabulation, review criteria, and budget and financial impact. Two vendors responded to the RFP, with G&T Paving, LLC. receiving the highest score from the committee.

Trustee Saenz made a motion to award RFP 22-32 for "Campus Parking Lot Improvements" to G&T Paving, LLC and authorize President Rodríguez to negotiate and execute the contract, as presented. Trustee Alejandro seconded the motion.

The board engaged in a discussion of renegotiating the contract for services based on an updated scope of work.

Trustee Saenz amended her motion to award RFP 22-32 for "Campus Parking Lot Improvements" to G&T Paving, LLC and authorize President Rodríguez to negotiate the contract and bring it back to the board for approval. Vice Chair De Leon seconded the motion, which carried unanimously.

**o. Facilities Update**

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called on to present the item. She presented updates on the following projects: Dillard's roof, campus parking lot improvements, the Courtroom and Criminal Justice Program project, Oliveira Student Services 2<sup>nd</sup> Floor cafeteria project, and the Oliveira Student Services Center 2<sup>nd</sup> Floor restroom addition project, JC Penney Canopy roof repair, Armory roof repair, and Rusteberg roof repair and drainage.

The item was for information only. No action was taken.

**12. Executive Session**

The Board convened in Executive Session at 8:42 p.m.

The Board reconvened in Open Session at 9:33 p.m.

**13. Action on Executive Session Matters****a. Consultation with Attorney on Pending or Contemplated Litigation, Section 551.071 Texas Government Code**

Immediate Past Chair Herrera made a motion that the Texas Southmost College Board of Trustees approve the resolution of the Sandra Garza grievance matter as discussed in executive session. Secretary Aldrete seconded the motion, which passed unanimously.

**b. Consultation with Attorney on Pending Real Estate Issues, Section 551.072 Texas Government Code**

No action was taken.

**c. Deliberation on Personnel Matters, Section 551.074 Texas Government Code**

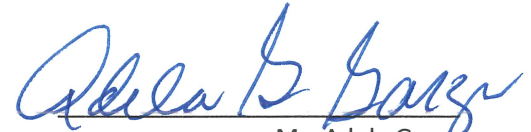
Trustee Saenz made a motion that the Texas Southmost College Board of Trustees approve the FY 2021-22 salary schedule as discussed in executive session. Vice Chair De Leon seconded the motion, which passed unanimously.

**14. Announcement of Proposed Meeting Dates****a. Regular Board Meeting – Thursday, June 16, 2022, 5:30 p.m.**

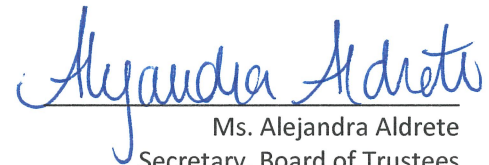
The board discussed forgoing the July meeting, as has been the custom in the past, and addressing the proposed agenda items at the June meeting.

**15. Adjournment**

A motion to adjourn the meeting was made by Immediate Past Chair Herrera. The motion was seconded by Vice Chair De Leon and passed unanimously. The meeting was adjourned at 9:36 p.m.



Ms. Adela Garza  
Chair, Board of Trustees



Ms. Alejandra Aldrete  
Secretary, Board of Trustees

The video recording of the Regular Board of Trustees meeting held on May 19, 2022 available on the TSC.EDU website. These minutes were taken and transcribed by Dr. Angela K. McCauley, Director of Special Instructional Projects. Videotaping of the Board of Trustees' meetings began on April 11, 1996.