



TEXAS SOUTHMOST COLLEGE DISTRICT

Board of Trustees

Adela G. Garza
Chair

J.J. De Leon, M.Ed.
Vice Chair

Alejandra Aldrete, M.Ed.
Secretary

Ruben Herrera, J.D.

Tony Zavaleta, Ph.D.

Eva Alejandro

Delia Saenz

TSC President

Jesus Roberto Rodriguez, Ph.D.

Minutes of the Public Hearing and Regular Meeting of the Board of Trustees

January 19, 2023

The Board of Trustees of the Texas Southmost College District convened in open session on January 19, 2023 at 5:30 p.m. Board Members present were Ms. Adela Garza, Chair; Mr. J.J. De Leon, Vice Chair; Ms. Alejandra Aldrete, Secretary; Ms. Eva Alejandro; Mr. Ruben Herrera, Past Chair; Mrs. Delia Saenz; and Dr. Tony Zavaleta. Also present was Dr. Jesús Roberto Rodríguez, President of Texas Southmost College.

**REGULAR MEETING
AGENDA**

1. Call to Order

The meeting was called to order by Chair Garza at 5:30 p.m. She called role and confirmed a quorum.

2. Pledges of Allegiance

Trustee Zavaleta led the United States Pledge of Allegiance and the Texas Pledge of Allegiance.

3. Public Comment

Chair Garza asked if there were any speakers signed up for public comment. There were no public speakers.

4. President's Report

Chair Garza first briefed the board on the visits she and President Rodríguez made to state elected officials' offices the previous week. In addition to attending the swearing in ceremony for Senator Morgan LaMantia, they met with the following elected officials and their staff members to discuss community college financing and other issues: State Representative Oscar Longoria, District 35; State Representative Erin Gamez, District 38; State Representative Ryan Guillen, District 31; State Representative Janie Lopez, District 37; State Representative Armando "Mando" Martinez, District 39; State Representative Eddie Morales, District 74, and State Senator Morgan LaMantia, District 27.

Chair Garza also reported out on the ribbon cutting for TSC's Diesel Technician and Pipefitting programs that she and Trustee Saenz attended on January 18. She was impressed by the number of employers present who are ready to immediately hire graduates, as well as the pipefitting union representative

who shared that the industry needs to hire 18,000 pipefitters for positions across the nation. Chair Garza expressed her pride at how the Board's estimated \$25 million investment in the college, such as learning spaces, workforce labs and overall capital improvements are, indeed, transforming lives for community members.

Chair Garza then called on President Rodríguez to present his report.

Welcome Reception for Chief Gloria Chavez

TSC hosted a welcome reception for Chief Patrol Agent of the United States Border Patrol, RGV Sector, and TSC alumna Gloria Chavez on November 18. Trustees in attendance included Chair Garza, Vice Chair De Leon, Secretary Aldrete, Immediate Past Chair Herrera, and Trustee Saenz. Chief Chavez's colleagues, family and friends, local law enforcement representatives, and community members attended the event.

TSC Foundation Reception for Scholarship Recipients

TSC Foundation Scholarship recipients were honored for their accomplishments on November 30. More than 100 people attended the reception, including community members, donors, students, and their families. Four students shared their testimonies, thanking the Foundation Directors and donors for their generosity, and spoke about the positive impact the scholarships have made on their educational journeys. Chair Garza, TSC Foundation Board Member Dr. Gustavo Stern, and President Rodríguez participated in the program, and Chair Garza, Vice Chair De Leon, Secretary Aldrete, and Immediate Past Chair Herrera helped to celebrate the students during the reception.

TSC Tree Lighting Ceremony

TSC celebrated the holiday season with a Christmas Tree Lighting Ceremony held for the community on December 1. The annual celebration included performances from the Raul J. Guerra Childhood Center, St. Mary's Cheer Team, Jubilee Academy Cheer Team, Hanna High School musicians, TSC Music Club and Mariachi Ensemble, and 21st Century Porter High School Conjunto ensemble. Guests were treated to activities, such as photos with Santa. President Rodríguez thanked Chair Garza, Vice Chair De Leon, Secretary Aldrete, and Immediate Past Chair Herrera for their participation in the event. He also recognized the Student Life and Facilities departments for their work in organizing the event.

Christmas Lights Parade

TSC participated in Brownsville's annual Christmas Parade, sponsored by Charro Days, Inc. on December 3. Chair Garza, Vice Chair De Leon, and Secretary Aldrete, participated in the annual Brownsville Christmas parade. The TSC float was decorated in festive lights.

Toys for Tots Law Enforcement Flag Football Tourney

As TSC continues to strengthen its relationships with area law enforcement agencies, TSC was invited to host the first annual Toys for Tots Law Enforcement Flag Football Tournament on December 7 at the REK Center. A large contingent of law enforcement professionals descended on campus, ready to hit the gridiron for a good cause, and donating unwrapped toys for their Toys for Tots campaign.

Brownsville PD Holiday Luncheon

The TSC Performing Arts Center was the site for another law enforcement holiday event, the Brownsville Police Department's annual Holiday Luncheon, held December 8. President Rodríguez thanked Chair

Garza for welcoming the group, which included Police Chief and TSC alumna Felix Saucedo and City Manager Helen Ramirez.

Greater Brownsville Incentives Corporation (GBIC) Outstanding Partnership Award

President Rodríguez and Chair Garza attended the Greater Brownsville Incentives Corporation (GBIC) Holiday Reception December 8, along with Dr. Joanna Kile, Dr. Joseph Fleishman, and Dr. David Pearse. During the event, Texas Southmost College was recognized with the Outstanding Partnership Award.

TSC & TAMU MOU Signing

Texas Southmost College and Texas A&M University signed an agreement on December 12 through which TSC will develop and provide training courses for the Texas A&M RGV Advanced Manufacturing Hub. The partnership program seeks to develop a skilled workforce in advanced manufacturing techniques in the Rio Grande Valley, forging a new economic development pathway for the communities TSC serves.

Community Garden & Food Pantry Ribbon Cutting

President Rodríguez and Chair Garza participated in the ribbon cutting for the TSC community garden and food pantry on December 14. President Rodríguez noted that the project is a good example of campus-wide collaboration, as well as community partnerships, including funding from the Valley Baptist Legacy Foundation and an operational agreement with the Brownsville Wellness Coalition. TSC architecture students designed the garden; construction program students built the flower beds and toolshed; economics students researched the economic impacts and benefits of the garden; biology students spread awareness by giving out pots, soil, and seeds; and education students collected food to stock the food pantry.

The TSC Community Garden and Food Pantry, which is located in the Camille Lightner Center, will provide students with access to fresh, healthy food grown from the community garden and donated by the campus community. We know that one of the issues our students face is hunger; this project intends to address that barrier to earning a college credential. President Rodríguez thanked the departments that worked together to bring the project to fruition, including Instruction, Student Services, Grants, and Facilities.

88th Legislative Session Send-Off Reception

President Rodríguez and Chair Garza attended the 88th Legislative Session Send Off Reception on January 5, hosted by TSC, the RGV Partnership, and RGV Hispanic Chamber of Commerce. Senator Morgan LaMantia was in attendance to share remarks on her first legislative session. While at the event, President Rodríguez and Chair Garza spoke with key individuals to successfully secure a place on the upcoming Rio Grande Valley Legislators Tour, held January 26-29. Approximately 50 state elected officials (representatives and senators) are expected to participate over the four-day period.

TSC Diesel Mechanics & Pipefitting Grand Opening

TSC hosted a very successful ribbon cutting ceremony for the new Diesel Technician and Pipefitting Programs on January 18. President Rodriguez thanked the Board for their commitment to making TSC the destination for regional workforce training, and affirmed Chair Garza's note that employees are eager to hire TSC graduates. The President thanked Chair Garza and Trustee Saenz for attending the event.

TSC Fall 2022 Commencement

TSC hosted its Fall 2022 Commencement Ceremony at The Jacob Brown Auditorium on December 10. Border Patrol Sector Chief Gloria Chavez served as the commencement speaker, inspiring the crowd by sharing her educational and professional journey. President Rodríguez thanked Chair Garza, Vice Chair De Leon, Secretary Aldrete, Immediate Past Chair Herrera, and Trustee Saenz for attending the ceremony. He also thanked the Student Services division for organizing another successful ceremony.

Angel Tree Toy Drive

President Rodríguez joined Student Services staff in visiting Egly Elementary to deliver gifts to the students on December 16, as part of the college's annual Angel Tree Toy Drive. The Scorpion community donated a large number of unwrapped toys to help spread some holiday cheer to the children.

TSC Scorpion Welcome Week

President Rodríguez shared the upcoming events scheduled for welcome week starting January 16, including Scorpion Navigation Station, Scorpion Resource Fair, Coffee & Career event, and the Scorpion Spirit Social. He thanked the Student Services department for continuing to organize events to keep students engaged, which positively affects persistence and completion rates.

CoARC (Commission on Accreditation for Respiratory Care) Visit

Representatives from the Commission on Accreditation for Respiratory Care (CoARC) conducted a site visit of the Respiratory Care Science program and evaluated its performance standards on November 30. The representatives met with administration, faculty, graduates, and current students to discuss program needs and recommendations. CoARC determined the program meets the required standards and accreditation was approved for another 10 years. President Rodríguez extended congratulations to Dr. Brian McCormack, Dr. David Pearse, Program Chair Isidro Ramirez, faculty, and students for this accomplishment.

TSC Holiday Celebration Luncheon

TSC's annual employee holiday luncheon, or tamalada, was held December 7, with entertainment provided by the Little Scorpions from TSC's early childhood center. BISD Board President Jessica Gonzalez and Superintendent Dr. Rene Gutierrez joined in the celebration. President Rodríguez thanked Chair Garza, Secretary Aldrete, Immediate Past Chair Herrera, and Trustee Zavaleta for their participation and words of inspiration for the TSC employees.

TSC Spring Convocation

TSC faculty and staff met in the morning to break bread and review important updates to kick off the start of the spring semester during Spring Convocation on January 9.

WTCE Tour with Lyford ISD

More than 300 Middle Schools students from Lyford ISD toured the ITEC Center on December 9. The students had the opportunity to visit the training labs and explore future careers. The college received positive feedback from parents and grandparents regarding their child's interest in attending college after high school. President Rodríguez thanked Chris LeFevé for organizing WTCE field trips for area school districts.

CJI Graduation

More than 30 cadets graduated from the Criminal Justice Institute on December 9. President Rodríguez thanked Chair Garza, Immediate Past Chair Herrera, and the CJI Advisory Board members who attended the ceremony for their participation. He also noted that one-third of the graduates were women.

CNA Pinning Ceremony

TSC held two Certified Nurse Assistant pinning ceremonies in December for Los Fresnos CISD students and Brownsville ISD students. President Rodríguez thanked Vice Chair De Leon for attending the BISD CNA pinning ceremony.

WTCE Tour with BISD High School Principals

With the help of Vice Chair De Leon, TSC WTCE faculty and staff met with BISD Dropout Prevention Specialists. President Rodríguez thanked Vice Chair De Leon for his commitment in supporting the collaboration. Vice Chair De Leon said the principals who participated in the event were very impressed with the facilities, and he thanked Dr. Joseph Fleishman for providing an excellent tour and presentation.

TSC Foundation

Mr. David Tumlinson, Director of Foundation and Community Outreach, was called upon to provide the update. He reported out activities and community outreach during November and December. New financial gifts were recognized: Texas Community Bank donated \$5,000, and Steven de la Garza, who continues to be a champion for TSC, donated an additional \$5,000 gift to the college to support workforce training. Mr. Tumlinson also previewed upcoming events in the spring, including the TSC Foundation Sapphire Gala scheduled for April 2023 in the Oliveira Student Center.

President Rodríguez thanked Mr. Tumlinson for his service to Texas Southmost College and the TSC Foundation. His last day of service at TSC will be February 3rd.

Video Presentation

President Rodríguez shared a video highlighting college activities since the last regular board meeting.

President Rodríguez thanked the Board of Trustees for their continued support to the college and the communities TSC serves.

5. Criminal Justice Institute Report

Chair Garza called upon President Rodríguez to provide the report. He provided a snapshot of recent cohorts' testing status, which showed tremendous improvement. He thanked the Board for their support as the faculty and administration continue to make improvements to the program.

6. Consideration and Possible Action on the Minutes of the following meetings:**a. Regular meeting--November 17, 2022**

Immediate Past Chair Herrera made a motion to approve the minutes of the Regular Meeting on November 17, 2022. Secretary Aldrete seconded the motion, which carried unanimously.

b. Special Meeting - December 12, 2022

Immediate Past Chair Herrera made a motion to approve the minutes of the Special Meeting on December 12, 2023. Secretary Aldrete seconded the motion, which carried unanimously.

7. Finance Committee

Chair Garza called on Immediate Past Chair Herrera to present the report.

a. Consideration and possible action on approval of award RFQ 22-44 for "Delinquent Tax Collection Services"

Dr. Gisela Figueroa, Vice President of Finance and Administration, and Mr. Carlos Pecero, Controller, were called on to present the agenda item. Dr. Figueroa said the purpose of the RFQ is to select legal counsel to collect delinquent property taxes, to represent the College in the collection of such taxes, and to provide legal advice to the College in all matters regarding property tax collections. She reviewed the RFQ timeline, scope of work, evaluation committee, scoring tabulation, evaluation criteria, and budget and finance impact. Two vendors submitted proposals, and the committee deemed both firms qualified to conduct the work. The board engaged in a discussion of the vendors' ability to perform the work and their success rates in collecting delinquent taxes.

A motion was made by Immediate Past Chair Herrera to award RFQ 22-44 for "Delinquent Tax Collection Services" to Linebarger Goggan Blair & Sampson, LLP and authorize President Rodríguez to negotiate and execute contract, as presented. Trustee Saenz seconded the motion. Discussion was held. Trustees voting in favor of the motion included: Immediate Past Chair Herrera, Trustee Saenz, and Trustee Zavaleta. Trustees voting against the motion included: Vice Chair De Leon, Secretary Aldrete, and Trustee Alejandro. Chair Garza abstained, and the motion failed.

A motion was made by Secretary Aldrete to award RFQ 22-44 for "Delinquent Tax Collection Services" to Perdue Brandon Fielder Collins & Mott, LLP. and authorize President Rodríguez to negotiate and execute contract, as presented. If a satisfactory contract cannot be negotiated with the firm, the award shall be made to the highest ranked respondent, Linebarger Goggan Blair & Sampson, LLP. Vice Chair De Leon seconded the motion. Discussion was held. Trustees voting in favor of the motion included: Vice Chair De Leon, Secretary Aldrete, and Trustee Alejandro. Trustees voting against the motion included: Past Chair Herrera, Trustee Saenz, and Trustee Zavaleta. Chair Garza abstained, and the motion failed.

b. Annual Investment report for Fiscal Year Ended 2022

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called on to present the agenda item. She introduced Mr. Carlos Pecero, Controller, who presented the Annual Investment Report for Fiscal Year ended 2022.

The item was for information only. No action was taken.

c. Annual Financial Report and Audit for Texas Southmost College District for Fiscal Year Ending August 31, 2022

Dr. Gisela Figueroa, Vice President of Finance and Administration, and Mr. Carlos Pecero, Controller, were called on to present the item. Dr. Figueroa introduced Mr. Carlos Cascos, Cascos & Associates, PC Audit Manager. She noted that each year a different lead auditor leads the external audit.

Mr. Cascos introduced this year's lead auditor, Roel Cantu, to make the presentation. Mr. Cantu congratulated the college for earning an unmodified opinion, which is the best type of opinion an entity can receive from the auditors. He reviewed the summary of activity for the college, fiscal year comparisons, as well as other key elements of the audit. He reviewed the college's Statement of Net Position, and reported that TSC also earned an unmodified opinion for internal controls and federal grant awards.

The item was for information only. No action was taken.

d. Monthly Financial Statement Report for the month ended November 30, 2022

Dr. Gisela Figueroa, Vice President of Finance and Administration, and Mr. Carlos Pecero, Controller, were called upon to present the agenda item. Mr. Pecero presented the monthly financial statement report for the month ended November 30, 2022.

The Board thanked Mr. Pecero for his good work. He noted the work is a team effort supported by his colleagues in the Finance Division.

The item was for information only. No action was taken.

e. Fund Balance Operation Report

Dr. Gisela Figueroa, Vice President of Finance and Administration was called upon to present the agenda item. She reported out on funding for the current number of days of operation for the college.

The item was for information only. No action was taken.

f. Institutional CARES expenditures report

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called on to present the item. She reported on new institutional CARES grant fund expenditures.

The item was for information only. No action was taken.

g. Grants Report

Dr. Gisela Figueroa, Vice President of Finance and Administration, and Dr. Angelica Fuentes, Associate Vice President of Instruction for Academic Success, were called on present the item. Dr. Fuentes reported on the new grants received during the month of November 2022.

The item was for information only. No action was taken.

8. Student Services Committee

Chair Garza called on Trustee Saenz to present the report.

a. Athletics NJCAA update

Mr. Rene Villarreal, Associate Vice President of Student Services, and Dr. Armando Ponce, Executive Director of Athletics and Civility, were called on to present the agenda item. Mr. Ponce reported on recruitment efforts, including through the 40th annual Brownsville Boys and Girls Soccer Tournament and district games. He also shared information regarding students seeking to transfer into TSC to become Scorpion student athletes. Mr. Ponce said the soccer schedule will be finalized in February.

The board engaged in a brief discussion of academic supports for the student athletes.

The item was for information only. No action was taken.

9. Academic Committee

Chair Garza called on Trustee Zavaleta to present the report.

a. Consideration and possible action on approval of Collaborative Robot Educational Training System purchase for the Industrial Mechanics and Maintenance Technology program

Dr. Brian McCormack, Interim Vice President of Instruction, and Dr. Murad Abusalim, Dean of STEM/CTE, were called upon to present the item. Dr. McCormack provided an overview of the equipment proposed for purchase. He said the purchase of robotic equipment will be funded through the JET grant and purchased using the state purchasing cooperative. The equipment will support instruction in the Industrial Mechanics and Maintenance Technology program.

A motion was made by Trustee Zavaleta to approve purchase of collaborative educational training systems from T.S. Enterprise Associates Inc., dba Advanced Technologies Consultants Inc., (ATC) in the amount of \$240,130 and Technical Laboratory Systems Inc., in the amount of \$108,599 through The Interlocal Purchasing System (TIPS) cooperative contract number 191003 and 200105 respectively, and authorize President Rodríguez to execute the purchase orders, as presented. Immediate Past Chair Herrera seconded the motion, which carried unanimously.

b. Consideration and possible action on approval of a Memorandum of Understanding between Texas Southmost College (TSC) and Brownsville Independent School District (BISD) for the 21st Century Community Learning Centers grant program

Dr. Angelica Fuentes, Associate Vice President of Instruction-Academic Success, was called on to present the item. Dr. Fuentes said the proposed MOU will support the college's grant application to the Nina M. Lowey 21st Century Community Learning Center Grant Program, Cycle 12. TSC will serve as the fiscal agent and will partner with 10 middle schools and high schools in the Brownsville Independent School District.

A motion was made by Trustee Zavaleta to approve the Memorandum of Understanding between Texas Southmost College and Brownsville Independent School District for the Nina M. Lowey 21st Century Community Learning Centers Cycle 12 program, contingent on grant being awarded. Vice Chair De Leon seconded the motion, which carried unanimously.

c. Consideration and possible action on approval of an Articulation Agreement with Collin County Community College District for Bachelor of Science in Nursing

Dr. Brian McCormack, Interim Vice President of Instruction, and Dr. David R. Pearse, Dean of Health Professions, were called upon to present the item. Dr. McCormack said the proposed five-year agreement will allow TSC Associate Degree Nursing graduates who have earned their ADN to transfer to Collin County Community College District without loss of credit hours earned.

A motion was made by Trustee Zavaleta to approve the Articulation Agreement with Collin County Community College District for Associate Degree Nursing graduates and authorize President Rodríguez to sign the agreement. Vice Chair De Leon seconded the motion, which carried unanimously.

d. Consideration and possible action on approval of an Articulation Agreement with Columbia Southern University for Bachelor of Science in Emergency Medical Services Administration

Dr. Brian McCormack, Intern Vice President of Instruction, and Dr. David R. Pearse, Dean of Health Professions, were called upon to present the item. Dr. McCormack said the proposed agreement will allow TSC graduates who have earned their Associate of Applied Science degree in Emergency Medical Science (EMSP) to transfer to Columbia Southern University without loss of credit hours earned.

A motion was made by Trustee Zavaleta to approve the Articulation Agreement with Columbia Southern University for Emergency Medical Science Professions AAS graduates and authorize President Rodríguez to sign the agreement. Immediate Past Chair Herrera seconded the motion, which carried unanimously.

e. Consideration and possible action on approval of an Articulation Agreement with San Antonio College for RN-Bachelor of Science in Nursing

Dr. Brian McCormack, Interim Vice President of Instruction, and Dr. David R. Pearse, Dean of Health Professions, were called upon to present the item. Dr. McCormack said the proposed three- year agreement will allow TSC graduates who have earned their Associate Degree in Nursing to transfer to San Antonio College without loss of credit hours earned.

A motion was made by Trustee Zavaleta to approve the Articulation Agreement with San Antonio College and authorize President Rodríguez to sign the agreement. Secretary Aldrete seconded the motion, which carried unanimously.

f. Consideration and possible action on approval of an Affiliation Agreement with Senior Care Center at Valley Grande for Respiratory Care Science program

Dr. Brian McCormack, Interim Vice President of Instruction, and Dr. David R. Pearse, Dean of Health Professions, were called upon to present the item. Dr. McCormack said the proposed agreement re-establishes Valley Grande as a clinical site for Respiratory Care students under the center's new ownership.

A motion was made by Trustee Zavaleta to approve the Affiliation Agreement with Senior Care Center at Valley Grande for Respiratory Care students and authorize President Rodríguez to sign the agreement. Trustee Saenz seconded the motion, which carried unanimously.

g. Consideration and possible action on approval of an Affiliation Agreement with Su Clinica for Diagnostic Medical Sonography and Medical Laboratory Technology programs

Dr. Brian McCormack, Interim Vice President of Instruction, and Dr. David R. Pearse, Dean of Health Professions, were called upon to present the item. Dr. McCormack said the proposed agreement allow our Diagnostic Medical Sonography and Medical Laboratory Technology students to obtain practicum experience in a clinical setting.

A motion was made by Trustee Zavaleta to approve the Affiliation Agreement with Su Clinical for the Diagnostic Medical Sonography and Medical Laboratory Technology students and authorize President Rodríguez to sign the agreement. Trustee Alejandro seconded the motion, which carried unanimously.

h. Consideration and possible action on approval of a Memorandum of Understanding (MOU) with Phi Theta Kappa (PTK) Honor Society National Office

Dr. Brian McCormack, Interim Vice President of Instruction, was called upon to present the item. Dr. McCormack said the proposed MOU permits TSC to participate in a three-year grant led by Phi Theta Kappa to provide students with access to honors programming, leadership development, peer networking, travel opportunities, scholarships, and high-touch transfer and career coaching.

A motion was made by Trustee Zavaleta to approve the MOU with Phi Theta Kappa and authorize President Rodríguez to sign the MOU. Vice Chair De Leon seconded the motion, which carried unanimously.

i. Consideration and possible action on approval of a Memorandum of Understanding (MOU) with Valley Initiative for Development and Advancement (VIDA) for Rio Grande Valley Health Care Professionals Expansion Initiative Grant

Dr. Brian McCormack, Interim Vice President of Instruction, and Dr. David Pearse, Dean of Health Professions, were called upon to present the item. Dr. McCormack said the proposed MOU establishes the Rio Grande Valley Health Care Expansion Initiative, with the purpose of identifying creative solutions to the nursing and allied health labor shortage.

A motion was made by Trustee Zavaleta to approve the MOU with Valley Initiative for Development and Advancement and authorize President Rodríguez to sign the MOU. Trustee Alejandro seconded the motion, which carried unanimously.

j. Consideration and possible action on approval of an Transfer Institution Agreement between Texas Southmost College and the Western Governors University

Dr. Brian McCormack, Interim Vice President of Instruction, and Mr. René Villarreal, Associate Vice President of Student Services, were called upon to present the item. Mr. Villarreal said the proposed agreement will formalize the transfer of applicable credits between the institutions via transfer and/or reverse transfer articulation pathways.

A motion was made by Trustee Zavaleta to approve the proposed Transfer Institution Agreement between Texas Southmost College and the Western Governors University and authorize President Rodríguez to sign the agreement. Trustee Saenz seconded the motion, which carried unanimously.

k. Bachelor's Degree Development Update

Dr. Brian McCormack, Interim Vice President of Instruction, and Mr. Oscar Hernandez, AVP of Institutional Effectiveness and Educational Technologies, were called upon to present the item. Mr. Hernandez provided a timeline regarding the submission and approval of bachelor's degree programs at TSC. The staff has submitted the notification letter to THECB, which the board approved in November, notifying the THECB that is proposing to award Bachelor Degrees of Applied Science.

This item was for information only. No action was taken.

10. Facilities Committee

Chair Garza called on Secretary Aldrete to present the report.

a. Consideration and possible action on contract renewal for Property and Casualty Insurance for FY 2022-2023

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called upon to present the item. She said the proposed contract is the third and last available renewal proposal for property and casualty insurance with TASB Risk Management Fund as approved by the TSC Board of Trustees through RFP 20-09 on February 20, 2020.

A motion was made by Secretary Aldrete to approve annual contract for Property and Casualty Insurance with TASB Risk Management Fund through RFP 20-09 for FY2022-2023. Immediate Past Chair Herrera seconded the motion, which carried unanimously.

b. Consideration and possible action of budget change 23-03 for electrical and audio upgrades for TSC Criminal Justice and Courthouse Project

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called upon to present the item. She said an assessment of audiovisual needs for the courtroom was made, and a request for proposals was issued. Because of the high cost estimates for equipment received in response to the RFP, the subcommittee recommends pursuing a less expensive option that allows for future expansion. The proposed work includes installing electrical connections and modest IT equipment.

A motion was made by Secretary Aldrete to approve \$70,000 funding for electrical and audio upgrades for TSC Criminal Justice and Courthouse Project via budget change 23-03. Immediate Past Chair Herrera seconded the motion, which carried unanimously.

c. Consideration and possible action on approval of Charro Days Festivities sponsorships as detailed in GD local (Community Expression and Use of College Facilities) policy

Dr. Gisela Figueroa, Vice President of Finance and Administration, was called upon to present the item. She reported that TSC had received requests from three organizations for Charro Days sponsorship requests--two requests were approved during the November 17, 2022 board meeting. She also reviewed the local policy passed by the Board in April 2022 that specifies the scope of sponsorship allowed, as well as the estimated sponsorship costs.

A motion was made by Secretary Aldrete to approve Nuestra Cultura-Mariachi Association Charro Days festivities sponsorship request, as presented. Vice Chair De Leon seconded the motion, which carried unanimously.

d. Facilities update

Dr. Gisela Figueroa, Vice President of Finance and Administration was called on to present the item. She reported out on the status of the following projects: campus parking lot improvement, Jacob Brown rigging/lighting, TSC Courtroom and Criminal Justice Program, Oliveira Student Services building second floor restroom additions project, fixed asset inventory services, interior and exterior painting of the Raul J. Guerra Early Childhood Center, and audio visual upgrades for auditorium conference rooms.

The item was for information only. No action was taken.

11. Policy Committee

Chair Garza called on Vice Chair De Leon to present the report

a. Consideration and possible action on approval of the following policies: BBB, BBE, BBF, and FLAA

Mr. Frank Perez, Board Legal Counsel, was called on present the item. He briefed the board on proposed updates to the items below.

The Board engaged in a discussion of the differences between the policy recommendations proposed by TASB and those supported by the Policy Committee.

Section B - Local Governance

BBB (LOCAL) Board Members: Elections AMEND POLICY

Vice Chair De Leon made a motion to accept BBB (LOCAL), as amended. Trustee Saenz seconded the motion, which carried unanimously.

BBE (LOCAL) Board Members: Authority AMEND POLICY

A motion was made by Vice Chair De Leon to table BBE (LOCAL). Immediate Past Chair Herrera seconded the motion, which carried unanimously.

BBF (LOCAL) Board Members: Ethics RETAIN CURRENT POLICY

A motion was made by Vice Chair De Leon to table BBF (LOCAL). Immediate Past Chair Herrera seconded the motion, which carried unanimously.

Section F - Students

FLAA (LOCAL) Student Expression: Student Use of College District Facilities DELETE POLICY

A motion was made by Vice Chair De Leon to approve the deletion of FLAA (LOCAL), as proposed. Immediate Past Chair Herrera seconded the motion, which carried unanimously.

b. Annual Review of CAK (LOCAL): Appropriations and Revenue Sources - Investments

Mr. Frank Perez, Board Legal Counsel was called on to present the item. He reviewed the policy with the board, noting that the policy, as presented, does not have any recommended changes or updates.

A motion was made by Vice Chair De Leon to acknowledge annual review of CAK (LOCAL): Appropriations and Revenue Sources - Investments. Immediate Past Chair Herrera seconded the motion, which carried unanimously.

c. TASB LEGAL Policies Update 44

Mr. Frank Perez, Board Legal Counsel was called on to present the item. He reviewed policy changes, which incorporate clarification of existing materials and new materials arising from court opinions and rule changes from the Texas Higher Education Coordinating Board and other state agencies.

This item was for information only. No action was taken.

12. Executive Session

The Board convened in Executive Session at 7:30 p.m.

The Board reconvened in Open Session at 8:41 p.m.

13. Action on Executive Session Matters**a. Consultation with Attorney on Pending or Contemplated Litigation, Section 551.071 Texas Government Code**

No action was taken.

b. Consultation with Attorney on Pending Real Estate Issues, Section 551.072 Texas Government Code

No action was taken.

c. Deliberation on Personnel Matters, Section 551.074 Texas Government Code

No action was taken.

14. Announcement of Proposed Meeting Dates


a. Regular Board Meeting – Thursday, February 16, 2023, 5:30 p.m.

b. Regular Board Meeting – Thursday, March 23, 2023, 5:30 p.m.

15. Adjournment

A motion to adjourn the meeting was made by Vice Chair De Leon. The motion was seconded by Trustee Alejandro. The meeting was adjourned at 8:43 p.m.


Ms. Adela Garza
Chair, Board of Trustees


Ms. Alejandra Aldrete
Secretary, Board of Trustees

The video recording of the Regular Board of Trustees meeting held on January 19, 2023 available on the TSC.EDU website. These minutes were taken and transcribed by Dr. Angela K. McCauley, Director of Special Instructional Projects. Videotaping of the Board of Trustees' meetings began on April 11, 1996.