



Board of Trustees

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Take notice that a Regular Meeting of the

BOARD OF TRUSTEES

OF

TEXAS SOUTHMOST COLLEGE DISTRICT

will be held in the

Gorgas Board Room at Texas Southmost College,

80 Fort Brown, Brownsville, Texas 78520

Commencing at 5:30 p.m. on Thursday, May 18, 2023

to consider and act on the following Agenda:

**REGULAR BOARD MEETING
AGENDA**

1. Call to Order
2. Pledges of Allegiance
3. Public Comment
 - a. If you wish to address the Board of Trustees during the Public Comment portion of today's meeting about an item on this agenda or another issue, please print your name and the agenda item or topic of discussion you wish to address on the sign-in sheet located at the entrance of the Gorgas Board Room. If an item is not on the agenda it will be limited to a discussion of placing the topic/item on the agenda for a subsequent meeting. Tex. Gov. Code §551.042
 - b. In accordance with TSC Policy, only those persons who have signed up on the list shall be heard. The speaker must limit remarks to three minutes. The Board shall allot no more than 30 minutes for the Public Comment portion of the meeting and a total of no more than 12 minutes for any specific agenda item and 3 minutes per person. If there are more than four (4) individuals wishing to speak on a specific agenda item, those signing the request must allocate the time amongst themselves so as not to exceed 12 minutes per agenda item.

- c. A complaint against a specific employee or officer of Texas Southmost College shall be heard in a Closed Meeting, as authorized by the *Texas Government Code Title 5-Sections 551.074(1) and (2)*. If your topic concerns a complaint against a specific employee or officer, please note this on the sign-in sheet. The presiding officer or designee shall determine whether a person addressing the Board has attempted to solve a matter administratively through resolution channels established by policy. If not, the presiding officer or designee shall refer the individual to the appropriate policy to seek resolution:

TSC Policies

Employee Complaints: DGBA

Student Complaints: FLD

Public Complaints: GB

- d. You must make your point on issues in a constructive and courteous fashion pursuant to *Robert's Rules of Order*.

4. President's Report

5. Consideration and possible action on approval of the Minutes of the following meeting:

- a. Regular Meeting – April 20, 2023

6. Finance Committee

- a. Consideration and possible action on approval for Adobe licenses annual purchases for FY 2023-2024
- b. Consideration and possible action on approval for computer equipment annual purchases for FY 2023-2024
- c. Consideration and possible action on approval for Microsoft software annual fees for FY 2023-2024
- d. Consideration and possible action on approval for computer/networking equipment and software annual purchases for FY 2023-2024
- e. Consideration and possible action on approval for office supplies annual purchases for FY 2023-2024
- f. Consideration and possible action on approval for audiovisual annual services for college events for FY 2023-2024

- g. Consideration and possible action on approval for auditing annual services through RFQ 19-06 for FY 2023-2024
- h. Consideration and possible action on approval for telecommunication annual services through RFP 19-21 for FY 2023-2024
- i. Consideration and possible action on approval for campus data cabling annual services through RFP 22-23 for FY 2023-2024
- j. Consideration and possible action on approval for investment advisory services triennial contract through RFP 22-29 for FY 2023-2024 and two subsequent years
- k. Consideration and possible action on approval for temporary staffing annual services through RFP 22-38 for FY 2023-2024
- l. Consideration and possible action on approval for food products for Child Care Center annual purchases for FY 2023-2024
- m. Consideration and possible action on approval for worker's compensation insurance annual services through RFP20-19 for FY 2023-2024
- n. Consideration and possible action on approval for billboard advertising annual services for FY 2023-2024
- o. Consideration and possible action on approval of compliance assist and course evaluation software annual fees for FY 2023-2024
- p. Consideration and possible action on approval for fiber optic network and internet annual services for FY 2023-2024
- q. Consideration and possible action on approval for printed and digital advertising annual services for FY 2023-2024
- r. Consideration and possible action on approval of television and digital advertising annual services for FY 2023-2024
- s. Consideration and possible action on award RFP 23-20 for "Promotional Items and Printing Solutions"
- t. Consideration and possible action on award of RFP 23-19 for "Campus Vending Machine Services" or approval of current contract renewal
- u. Monthly Financial Statement Report for the month ended March 31, 2023

- v. Fund Balance Operation Report
- w. Institutional CARES Expenditure Report

7. Academic Committee

- a. Consideration and possible action on approval for instructional electrical supplies annual purchases for FY 2023-2024
- b. Consideration and possible action on approval for instructional laboratory supplies annual purchases for FY 2023-2024
- c. Consideration and possible action on approval for instructional plumbing supplies annual purchases for FY 2023-2024
- d. Consideration and possible action on approval for instructional police equipment annual purchases for FY 2023-2024
- e. Consideration and possible action on approval for instructional welding and pipefitting supplies annual purchases for FY 2023-2024
- f. Consideration and possible action on approval for instructional laboratory equipment and consumables annual purchases for FY 2023-2024
- g. Consideration and possible action on approval for learning management system annual services through RFP 17-03 for FY 2023-2024
- h. Consideration and possible action on approval for library databases for digital resources annual purchases through RFP 21-12 for FY 2023-2024
- i. Consideration and possible action on approval for cadet equipment annual purchases through RFP 20-15 for FY 2023-2024
- j. Consideration and possible action on approval for welding gas and other consumables annual purchases through RFP 20-16 for FY 2023-2024
- k. Consideration and possible action on approval for industrial weld testing services and certification annual services through RFP 22-01 for FY 2023-2024
- l. Consideration and possible action on approval for small business skills annual training services through RFP 22-24 for FY 2023-2024

- m. Consideration and possible action on approval of Learning Tool Interoperability platform for video engagement software annual fees for FY 2023-2024
- n. Consideration and possible action on approval for nursing curriculum testing software annual fees for FY 2023-2024
- o. Consideration and possible action on approval for testing study software annual fees for FY 2023-2024
- p. Consideration and possible action on award RFP 23-08 for "Online Tutoring Services"
- q. Consideration and possible action on approval of nursing equipment purchase
- r. Consideration and possible action Agreement for Federal (Adult Education and Family Literacy Act) Program Instructional Services between Brownsville Independent School District and Texas Southmost College
- s. Consideration and possible action to approve a Memorandum of Understanding with The University of Houston (UH) C.T. Bauer College of Business
- t. Consideration and possible action to approve an Articulation Agreement, Memorandum of Understanding and Data Sharing Agreement with Concordia University Texas (CTX)
- u. Update on Bachelor's degree development

8. Facilities Committee

- a. Consideration and possible action on approval for HVAC maintenance supplies annual purchases for FY 2023-2024
- b. Consideration and possible action on approval for lighting/electrical supplies annual purchases for FY 2023-2024
- c. Consideration and possible action on approval for maintenance supplies annual purchases for FY 2023-2024 (through Buyboard)
- d. Consideration and possible action on approval for maintenance supplies annual purchases for FY 2023-2024 (through OMNIA)
- e. Consideration and possible action on approval for Jackson Street lots tree and lawn maintenance annual services through RFP 20-13 for FY 2023-2024

- f. Consideration and possible action on approval for campus security annual services through RFP 20-17 for FY 2023-2024
- g. Consideration and possible action on approval for campus heating ventilation and air condition annual maintenance services through RFP 21-02 for FY 2023-2024
- h. Consideration and possible action on approval for campus lawn and tree annual maintenance services through RFP 22-12 for FY 2023-2024
- i. Consideration and possible action on approval for fixed asset inventory annual services through RFP 22-36 for FY 2023-2024
- j. Consideration and possible action on approval for elevator preventive maintenance and repair services biennial contract through RFP 21-11 for FY 2023-2024 and subsequent year
- k. Consideration and possible action on award RFP 23-09 for "Mail Services"
- l. Consideration and possible action on award RFP 23-10 for "Pest Control Services"
- m. Consideration and possible action on award RFP 23-11 for "Preventative Maintenance Services for Campus Thermal"
- n. Consideration and possible action on award RFP 23-13 for "General Building Renovations and Minor Repair Services"
- o. Consideration and possible action on approval of air handling unit purchase
- p. Facilities Update

9. Student Services Committee

- a. Consideration and possible action on approval for athletic supplies and equipment annual purchases for FY 2023-2024
- b. Consideration and possible action on approval of streaming video and digital advertising services for FY 2023-2024
- c. Consideration and possible action on approval of Ellucian OneCard software license fees

10. Policy Committee

- a. TASB LEGAL policies Update 45

11. Executive Session


- a. Consultation with Attorney on Pending or Contemplated Litigation, Section 551.071 Texas Government Code
- b. Consultation with Attorney on Pending Real Estate Issues, Section 551.072 Texas Government Code
- c. Deliberation on Personnel Matters, Section 551.074 Texas Government Code
 - Consideration and possible action on Salary Schedule

12. Action on Executive Session Matters

13. Announcement of Next Meeting Dates

- a. Regular Board Meeting – Thursday, June 15, 2023, 5:30 p.m.
- b. Board Retreat – Friday, June 16, 2023
- c. Regular Board Meeting – Thursday, July 20, 2023, 5:30 p.m.

14. Adjournment

This notice was posted in compliance with the Texas Open Meetings Act on 05/15/2023 at 11:15 am by Dr. Stella E. Garcia. 

Individuals with disabilities are entitled to have access to and participate in public meetings. An individual requiring an accommodation for access to the meeting must notify the Texas Southmost College District in writing 24 hours prior to the scheduled meeting of the necessity of an accommodation. Upon receipt of this request, the Texas Southmost College District will furnish appropriate auxiliary aids and services when necessary to afford an individual with a disability an equal opportunity to participate in and enjoy the benefits of the Board meeting as non-handicapped individuals enjoy.