



Take notice that a Regular Meeting of the

BOARD OF TRUSTEES

OF

TEXAS SOUTHMOST COLLEGE DISTRICT

will be held in person and by video conference in the

Gorgas Board Room at Texas Southmost College,

80 Fort Brown, Brownsville, Texas 78520

Commencing at 5:30 p.m. on Thursday, March 25, 2021,

to consider and act on the following Agenda:

REGULAR MEETING

1. Call to Order

- a. Announcement by the Chair of the Texas Southmost College Board of Trustees that this meeting is conducted at the Performing Arts Center at Texas Southmost College, and by video conference pursuant to the Resolution of this Board that was adopted by unanimous vote during a duly called and conducted meeting of this Board on March 24, 2020.

2. Pledges of Allegiance

3. Public Comment

- a. If you wish to address the Board of Trustees during the Public Comment portion of today's meeting about an item on this agenda or another issue, you must send an email to PublicComments@tsc.edu no later than 4:30 p.m. on the day of the meeting.
- b. In that email you must provide:
 - i. your legal name,
 - ii. complete telephone number,
 - iii. the organization you represent or are speaking on behalf of, and
 - iv. the agenda item or topic of discussion you wish to address. If an item is not on the agenda, it will be limited to a discussion of placing the topic/item on the agenda for a subsequent meeting. Tex. Gov. Code §551.042.
 - v. You will be notified via email of your invitation to join the public meeting via Zoom and provided a link with which to log into the meeting.

Board of Trustees

Ruben Herrera, J.D.
Chair

Tony Zavaleta, Ph.D.
Vice Chair

Eva Alejandro
Secretary

Adela G. Garza

Alejandra Aldrete, M.Ed.

Delia Saenz

J.J. De Leon, M.Ed.

TSC President

Jesús Roberto Rodríguez, Ph.D.

- c. In accordance with TSC Policy, only those persons who have timely and properly submitted the email described above shall be heard. The speaker must limit remarks to three minutes. The Board shall allot no more than 30 minutes for the Public Comment portion of the meeting and a total of no more than 12 minutes for any specific agenda item and 3 minutes per person. If there are more than four (4) individuals wishing to speak on a specific agenda item, those signing the request must allocate the time amongst themselves so as not to exceed 12 minutes per agenda item.
- d. A complaint against a specific employee or officer of Texas Southmost College shall be heard in a Closed Meeting, as authorized by the *Texas Government Code Title 5-Sections 551.074(1) and (2)*. If your topic concerns a complaint against a specific employee or officer, please note this on the sign-in sheet. The presiding officer or designee shall determine whether a person addressing the Board has attempted to solve a matter administratively through resolution channels established by policy. If not, the presiding officer or designee shall refer the individual to the appropriate policy to seek resolution:

TSC Policies

Employee Complaints: DGBA

Student Complaints: FLD

Public Complaints: GB

- e. You must make your points on issues in a constructive and courteous fashion pursuant to *Robert's Rules of Order*.
4. President's Report
 5. Consideration and possible action on the Minutes of the following meetings:
 - a. Regular Meeting – February 25, 2021
 6. Finance Committee
 - a. Monthly Financial Statement Report for the Month Ending January 31, 2021
 - b. Update on grants awarded to Texas Southmost College for the month of February 2021
 - c. Consideration and possible action on adoption of the 2021 Historic Preservation Plan Resolution granting tax exemptions to eligible historic sites listed in the 2021 Historic Preservation Plan adopted by the City of Brownsville
 - d. Consideration and possible action on award RFP 21-08 for "Advanced Birthing Simulator Mom and Baby"
 - e. Consideration and possible action on approval of Cisco Meraki Hardware
 - f. Consideration and possible action on approval of computer equipment purchase from Dell Marketing, L.P

7. Facilities Committee

- a. ITECC Building Space Update

8. Policy Committee

- a. Consideration and possible action on adoption of LOCAL policies CF, DC, DEC and DMAA

Section C – Business and Support Services

CF	Purchasing and Acquisition
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Section D – Personnel

DC	Employment Practices
DEC	Compensations and Benefits – Leaves and Absences
DMAA	Term Contracts – Termination Mid-Contract

- b. Discussion and review of LEGAL policies

Section C – Business and Support Services

CDA	Accounting - Financial Reports and Statements
CGE	Safety Program: Medical Treatment
CHE	Site Management - Mail and Delivery
CIA	Equipment and Supplies Management - Records Management
CKE	Insurance and Annuities Management - Workers' Compensation
CRA	Technology Resources - Website Postings
CS	Information Security

Section D – Personnel

DAA	Employment Objectives - Equal Employment Opportunity
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Section E – Instruction

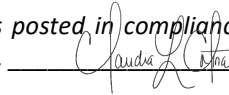
EFB	Curriculum Design - Degrees and Certificates
EI	Testing Programs

Section F – Students

FAA	Equal Educational Opportunity - Service Animals
FEA	Financing Education - Financial Aid and Scholarships
FEB	Financing Education - Work Study

- c. Consideration and possible action on LOCAL policy Agreements with Texas Southmost College.

9. Consideration and possible action on the proposed termination of Dr. Jonathan Dotson. At the request of the grievant this will be an open hearing pursuant to the Texas Open Meetings Act section 551.074 (b)
10. Executive Session
 - a. Consultation with Attorney on Pending or Contemplated Litigation, Section 551.071 Texas Government Code
 - b. Consultation with Attorney on Pending Real Estate Issues, Section 551.072 Texas Government Code
 - Update on Real Estate matters
 - c. Deliberation on Personnel Matters, Section 551.074 Texas Government Code
 - Update on Personnel matters
 - Consideration and possible action on the FY 2020-2021 Salary Schedule
11. Action on Executive Session Matters
12. Announcement of Proposed Meeting Dates
 - a. Regular Board Meeting – Thursday, April 22, 2021 at 5:30 p.m.
 - b. Regular Board Meeting – Thursday, May 20, 2021 at 5:30 p.m.
13. Adjournment

This notice was posted in compliance with the Texas Open Meetings Act on March 22, 2021 at 4:46 p.m. by Claudia Cortina. 

Individuals with disabilities are entitled to have access to and participate in public meetings. An individual requiring an accommodation for access to the meeting must notify the Texas Southmost College District in writing 24 hours prior to the scheduled meeting of the necessity of an accommodation. Upon receipt of this request, the Texas Southmost College District will furnish appropriate auxiliary aids and services when necessary to afford an individual with a disability an equal opportunity to participate in and enjoy the benefits of the Board meeting as non-handicapped individuals enjoy.