



Take notice that a Regular Meeting of the
BOARD OF TRUSTEES
OF
TEXAS SOUTHMOST COLLEGE DISTRICT
will be held in the
Gorgas Board Room at Texas Southmost College,
80 Fort Brown, Brownsville, Texas 78520
Commencing at 5:30 p.m. on Thursday, May 20, 2021,
to consider and act on the following Agenda:

**REGULAR MEETING
AGENDA**

Board of Trustees
Ruben Herrera, J.D.
Chair
Tony Zavaleta, Ph.D.
Vice Chair
Eva Alejandro
Secretary
Adela G. Garza
Alejandra Aldrete, M.Ed
Delia Saenz
J.J. De Leon, M.Ed.
TSC President
Jesús Roberto Rodríguez, Ph.D.

1. Call to Order
2. Pledges of Allegiance
3. Public Comment
 - a. If you wish to address the Board of Trustees during the Public Comment portion of today's meeting about an item on this agenda or another issue, please print your name and the agenda item or topic of discussion you wish to address on the sign-in sheet located at the entrance of the Gorgas Board Room. If an item is not on the agenda it will be limited to a discussion of placing the topic/item on the agenda for a subsequent meeting. Tex. Gov. Code §551.042
 - b. In accordance with TSC Policy, only those persons who have signed up on the list shall be heard. The speaker must limit remarks to three minutes. The Board shall allot no more than 30 minutes for the Public Comment portion of the meeting and a total of no more than 12 minutes for any specific agenda item and 3 minutes per person. If there are more than four (4) individuals wishing to speak on a specific agenda item, those signing the request must allocate the time amongst themselves so as not to exceed 12 minutes per agenda item.

- c. A complaint against a specific employee or officer of Texas Southmost College shall be heard in a Closed Meeting, as authorized by the *Texas Government Code Title 5-Sections 551.074(1) and (2)*. If your topic concerns a complaint against a specific employee or officer, please note this on the sign-in sheet. The presiding officer or designee shall determine whether a person addressing the Board has attempted to solve a matter administratively through resolution channels established by policy. If not, the presiding offer or designee shall refer the individual to the appropriate policy to seek resolution:

TSC Policies

Employee Complaints: DGBA

Student Complaints: FLD

Public Complaints: GB

- d. You must make your points on issues in a constructive and courteous fashion pursuant to *Robert's Rules of Order*.
4. President's Report
 5. Consideration and possible action on the Minutes of the following meetings:
 - a. Regular Meeting – April 22, 2021
 6. Student Services Committee
 - a. Consideration and possible action on approval of compliance assist and course evaluation software annual contract for FY 2021-2022
 - b. Update on TouchNet software
 - c. Consideration and possible action on award of RFP 21-12 for "Library Services Platform"
 7. Academic Committee
 - a. Consideration and possible action on approval of industrial maintenance training systems purchase from Advanced Technologies Consultants, Inc.
 - b. Consideration and possible action on approval for testing study software annual contract for FY 2021-2022
 - c. Consideration and possible action on approval for police equipment annual purchases for FY 2021-2022

- d. Consideration and possible action on approval for electrical supplies annual purchases for FY 2021-2022
 - e. Consideration and possible action on approval for plumbing supplies annual purchases for FY 2021-2022
 - f. Consideration and possible action on approval for welding pipefitting supplies for FY 2021-2022
 - g. Consideration and possible action on approval for laboratory supplies annual purchases for FY 2021-2022
 - h. Consideration and possible action on approval for laboratory equipment and consumables annual purchases for FY 2021-2022
 - i. Consideration and possible action on approval for crime scene photography equipment annual purchases for FY 2021-2022
 - j. Consideration and possible action on approval of medical education supplies annual purchases for FY 2021-2022
 - k. Consideration and possible action on approval for cadet equipment annual contract through RFP 20-15 for FY 2021-2022
 - l. Consideration and possible action on approval for small business training services annual contract for FY 2021-2022
 - m. Consideration and possible action on approval for online tutoring services annual contract for FY2021-2022
 - n. Consideration and possible action on approval for learning management system annual contract for FY 2021-2022
8. Finance Committee
- a. Monthly Financial Statement Report for the month ended March 31, 2021
 - b. Report on the grants awarded to Texas Southmost College for the month April 2021
 - c. Consideration and possible action on approval of Budget Amendment 21-005 to recognize revenue for Spring 2021 Semester
 - d. Consideration and possible action on award RFP 21-10 for “Promotional Items & Printing Solutions”
 - e. Consideration and possible action on approval of human resources applicant tracking software contract
 - f. Consideration and possible action on approval of document scanning services contract.

- g. Consideration and possible action on approval of Adobe Sign Licenses purchase from SHI Government Solutions
- h. Consideration and possible action on approval for office supplies annual purchases for FY 2021-2022
- i. Consideration and possible action on approval for computer equipment and software annual purchases for FY 2021-2022
- j. Consideration and possible action on approval for adobe licenses annual purchases for FY 2021-2022
- k. Consideration and possible action on approval for computer equipment annual purchases for FY 2021-2022
- l. Consideration and possible action on approval of Microsoft software annual contract for FY 2021-2022
- m. Consideration and possible action on approval for Wi-Fi hotspot services annual contract for FY 2021-2022
- n. Consideration and possible action on approval for internet bandwidth fees annual contract for FY 2021-2022
- o. Consideration and possible action on approval for fiber optic network and internet services annual contract for FY 2021-2022
- p. Consideration and possible action on approval for printed and digital advertising services annual contract for FY 2021-2022
- q. Consideration and possible action on approval for billboard advertising services annual contract for FY 2021-2022
- r. Consideration and possible action on approval of television & digital advertising services annual contract FY 2021-2022
- s. Consideration and possible action on approval of auditing services annual contract through RFQ 19-06 for FY 2021-2022
- t. Consideration and possible action on approval for investment advisor services annual contract through RFP 18-13 for FY 2021-2022
- u. Consideration and possible action on approval for campus security services annual contract through RFP 20-17 for FY 2021-2022
- v. Consideration and possible action on approval for worker's compensation insurance annual contract through RFP 20-19 for FY 2021-2022
- w. Consideration and possible action on approval for food products annual contract for Child Care Center through RFP 18-07 for FY 2021-2022

- x. Consideration and possible action on approval for campus data cabling annual contract through RFP 19-08 for FY 2021-2022
- y. Consideration and possible action approval for telecommunication services annual contract through RFP 19-21 for FY 2021-2022

9. Facilities Committee

- a. Consideration and possible action on award RFP 21-11 for “Elevator Preventive Maintenance and Repair Services”
- b. Consideration and possible action on approval of smartscan prime units purchase from iTech Solutions
- c. Consideration and possible action on approval for HVAC maintenance supplies annual purchases for FY 2021-2022
- d. Consideration and possible action on approval for lighting/electrical supplies annual purchases for FY 2021-2022
- e. Consideration and possible action on approval of Buyboard maintenance supplies annual purchases for FY 2021-2022
- f. Consideration and possible action on approval of OMNIA maintenance supplies annual purchases for FY 2021-2022
- g. Consideration and possible action on approval for building repairs and minor renovations annual contract for FY 2021-2022
- h. Consideration and possible action on approval for campus custodial services annual contract through RFP-18-05 for FY2021-2022
- i. Consideration and possible action on approval for preventive maintenance services for Campus Thermal Plants for FY 2021-2022
- j. Facilities Update

10. Policy Committee

- a. Consideration and possible action on adoption of LOCAL policy CLA

Section C – Business and Support Services

CLA Facilities Planning Facilities Standards

11. Executive Session


- a. Consultation with Attorney on Pending or Contemplated Litigation, Section 551.071 Texas Government Code
- b. Consultation with Attorney on Pending Real Estate Issues, Section 551.072 Texas Government Code
 - Update on Real Estate matters
- c. Deliberation on Personnel Matters, Section 551.074 Texas Government Code
 - Evaluation of TSC President
 - Update on Personnel matters
 - Consideration and possible action on the FY 2020-2021 Salary Schedule

12. Action on Executive Session Matters

13. Announcement of Proposed Meeting Dates

- a. Regular Board Meeting – Thursday, June 17, 2021 at 5:30 p.m.
- b. Regular Board Meeting – Thursday, July 22, 2021 at 5:30 p.m.

14. Adjournment

This notice was posted in compliance with the Texas Open Meetings Act on May 14, 2021 at 7:13pm p.m. by
Claudia Cortina. 

Due to CDC Guidelines seating will be limited.

Individuals with disabilities are entitled to have access to and participate in public meetings. An individual requiring an accommodation for access to the meeting must notify the Texas Southmost College District in writing 24 hours prior to the scheduled meeting of the necessity of an accommodation. Upon receipt of this request, the Texas Southmost College District will furnish appropriate auxiliary aids and services when necessary to afford an individual with a disability an equal opportunity to participate in and enjoy the benefits of the Board meeting as non-handicapped individuals enjoy.