



Take notice that a Public Hearing and Regular Meeting of the

**BOARD OF TRUSTEES**

**OF**

**TEXAS SOUTHMOST COLLEGE DISTRICT**

will be held in the

Gorgas Board Room at Texas Southmost College,

80 Fort Brown, Brownsville, Texas 78520

**Commencing at 5:30 p.m. on Thursday, August 18, 2022**

to consider and act on the following Agenda:

**Board of Trustees**

*Adela G. Garza*  
Chair

*J.J. De Leon, M.Ed.*  
Vice Chair

*Alejandra Aldrete, M.Ed.*  
Secretary

*Ruben Herrera, J.D.*

*Tony Zavaleta, Ph.D.*

*Eva Alejandro*

*Delia Saenz*

**TSC President**

*Jesus Roberto Rodríguez, Ph.D.*

**PUBLIC HEARING  
AGENDA**

1. Call to Order
2. Pledges of Allegiance
3. Public Hearing on proposed 2022 Ad Valorem Tax Rate for Texas Southmost College District
4. Adjournment of Public Hearing

**REGULAR BOARD MEETING  
AGENDA**

1. Call to Order
2. Pledges of Allegiance
3. Public Comment
  - a. If you wish to address the Board of Trustees during the Public Comment portion of today's meeting about an item on this agenda or another issue, please print your name and the agenda item or topic of discussion you wish to address on the sign-in sheet located at the

entrance of the Gorgas Board Room. If an item is not on the agenda it will be limited to a discussion of placing the topic/item on the agenda for a subsequent meeting. Tex. Gov. Code §551.042

- b. In accordance with TSC Policy, only those persons who have signed up on the list shall be heard. The speaker must limit remarks to three minutes. The Board shall allot no more than 30 minutes for the Public Comment portion of the meeting and a total of no more than 12 minutes for any specific agenda item and 3 minutes per person. If there are more than four (4) individuals wishing to speak on a specific agenda item, those signing the request must allocate the time amongst themselves so as not to exceed 12 minutes per agenda item.
- c. A complaint against a specific employee or officer of Texas Southmost College shall be heard in a Closed Meeting, as authorized by the *Texas Government Code Title 5-Sections 551.074(1) and (2)*. If your topic concerns a complaint against a specific employee or officer, please note this on the sign-in sheet. The presiding officer or designee shall determine whether a person addressing the Board has attempted to solve a matter administratively through resolution channels established by policy. If not, the presiding officer or designee shall refer the individual to the appropriate policy to seek resolution:

**TSC Policies**

Employee Complaints: DGBA

Student Complaints: FLD

Public Complaints: GB

- d. You must make your points on issues in a constructive and courteous fashion pursuant to *Robert's Rules of Order*.

4. President's Report

5. Criminal Justice Institute Report

6. Consideration and possible action on the Minutes of the following meetings:

- a. Regular Meeting – June 16, 2022
- b. Special Meeting – August 9, 2022

7. Consideration and possible action on approval of the Texas Southmost College District Budget for Fiscal Year 2022-2023

8. Consideration and possible action on the adoption of 2022 TSC District Ad Valorem Tax Rates Resolution

## 9. Finance Committee

- a. Consideration and possible action on an agreement with City of Brownsville/Brownsville Metro to provide transportation services to Texas Southmost Students to and from the College campus as well as all routes of the Brownsville Metro
- b. Consideration and possible action on approval of the proposed Tuition and Fee Schedule for Fiscal Year 2023
- c. Consideration and possible action on approval of Budget Amendment 22-004 to recognize tuition and fee revenue in the amount of \$750,000
- d. Monthly Financial Statement Report for the month ended June 30, 2022
- e. Third Quarter Investment report for Fiscal Year 2022
- f. Fund Balance Operation report
- g. Institutional CARES expenditures report
- h. Grants awarded to Texas Southmost College for the month of June and July 2022
- i. TSC Cares for students

## 10. Student Services Committee

- a. Consideration and possible action to approve a Men's and Women's Soccer Program

## 11. Academic Committee

- a. Consideration and possible action to approve contract between Texas Southmost College and the County of Cameron to facilitate the delivery of peace officer training
- b. Consideration and possible action on the Memorandum of Understanding between Valley Baptist Medical Center - Brownsville and Texas Southmost College
- c. Consideration and possible action to approve a supplement to the clinical affiliation agreement with Health and Human Services Commission
- d. Consideration and possible action on approval of a Memorandum of Understanding between Texas Southmost College and the City of Brownsville (Urban Lab)
- e. Consideration and possible action on contract and scope of work by and between Paragon VTOL Aerospace and TSC

## 12. Facilities Committee

- a. Consideration and possible action on award RFQ 22-41 for “Architectural/ Engineering (A/E) Services for Space Renovations at ITEC
- b. Consideration and possible action on approval of four commercial HVAC units purchase for the Jacob Brown Auditorium
- c. Consideration and possible action on approval of commercial boiler purchase for the main campus Thermal Plant
- d. Facilities Update

## 13. Policy Committee

- a. Consideration and possible action on approval of the following LOCAL policies: CIA, CJ, DGC, and DHA

### **LOCAL:**

#### **Section C – Business and Support Services**

CIA (LOCAL)          EQUIPMENT AND SUPPLIES MANAGEMENT

CJ (LOCAL)          TRANSPORTATION MANAGEMENT

#### **Section D – Personnel**

DGC (LOCAL)          EMPLOYEE RIGHTS AND PRIVILEGES

DHA (LOCAL)          EMPLOYEE STANDARDS OF CONDUCT: SEARCHES AND ALCOHOL/DRUG TESTING

- b. Review of CF (LOCAL) Purchasing and Acquisition

#### **Section C – Business and Support Services**

CF (LOCAL)          PURCHASING AND ACQUISITION

## 14. Executive Session

- a. Consultation with Attorney on Pending or Contemplated Litigation, Section 551.071 Texas Government Code
- b. Consultation with Attorney on Pending Real Estate Issues, Section 551.072 Texas Government Code
- c. Deliberation on Personnel Matters, Section 551.074 Texas Government Code
  - Consideration and possible action on Salary Schedule
  - Consideration and possible action on CEO Certification

## 15. Action on Executive Session Matters

## 16. Announcement of Next Meeting Dates

- a. Regular Board Meeting – Thursday, September 15, 2022, 5:30 p.m.
- b. Regular Board Meeting – Thursday, October 20, 2022, 5:30 p.m.

## 17. Adjournment

*This notice was posted in compliance with the Texas Open Meetings Act on August 15, 2022 at 11:55 am by Dr. Stella E. Garcia. Stella Garcia*

Individuals with disabilities are entitled to have access to and participate in public meetings. An individual requiring an accommodation for access to the meeting must notify the Texas Southmost College District in writing 24 hours prior to the scheduled meeting of the necessity of an accommodation. Upon receipt of this request, the Texas Southmost College District will furnish appropriate auxiliary aids and services when necessary to afford an individual with a disability an equal opportunity to participate in and enjoy the benefits of the Board meeting as non-handicapped individuals enjoy.