



TEXAS SOUTHMOST COLLEGE DISTRICT

THE UNIVERSITY OF TEXAS AT BROWNSVILLE and TEXAS SOUTHMOST COLLEGE

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**Texas Southmost College District**

**Minutes of the Regular Meeting of the Board of Trustees**

**April 22, 2010**

The Board of Trustees of the Texas Southmost College District convened in open session on April 22, 2010, at 5:30 p.m., in the Board Room of Gorgas Hall at The University of Texas at Brownsville and Texas Southmost College. Board members present were David Oliveira, Chair; Eduardo A. Campirano, Vice Chair; Dr. Roberto Robles, Secretary; Rosemary Breedlove; Chester Gonzalez; and René Torres. Also present was Dr. Alan Artibise, Provost of The University of Texas at Brownsville and Texas Southmost College. Dr. Juliet V. García, President of The University of Texas at Brownsville and Texas Southmost College was absent.

**Call to Order**

The meeting was called to order by Chairman Oliveira at 5:30 p.m.

**1. Announcement**

Chairman Oliveira called on Dr. Ruth Anne Ragland, Vice President for Institutional Advancement. She introduced Mr. Mark Baggesen as the new Web Communication Director. Mr. Baggesen gave a brief introduction of his accomplishments and what he will bring to UTB/TSC.

Chairman Oliveira called on Dr. Vince Solis, Associate Vice President for Student Affairs. Dr. Solis gave a brief presentation on the final four chess tournament and introduced the chess team.

## **2. Board Briefings**

Chairman Oliveira called on Dr. Charles Dameron, Vice President for Academic Affairs. Dr. Dameron introduced Professor Michael Lytle. Mr. Lytle gave a brief presentation on Forensic Investigation Program

## **3. Executive Session**

as provided by Government  
Code, Chapter 551.071, .072

**The Board convened in Executive Session at 6:00 p.m.**

**The Board reconvened in Regular Session at 6:17 p.m.**

## **4. Consideration and Possible Action on Matters Discussed in Executive Session**

**Contract and resolution for purchase  
Lot 14, Block 10, Colonia Alta Vista Subdivision,  
Brownsville, Texas**

**A motion was made by Ms. Breedlove to approve the earnest money contract and resolution for the acquisition of Lot 14, Block 10, Colonia Alta Vista Addition in the amount of \$25,000 as presented. The motion was seconded by Mr. Campirano and carried unanimously. *Exhibit "A"***

**Discussion on bid to purchase a 4.7595 acre  
tract of land out of a certain 24.646 acre tract of land  
referred to as "Raymondville Plaza"**

**A motion was made by Mr. Campirano to authorize council to give a 15 day notice to the prospective buyer to execute an earnest money contract for purchase of the property. If they do not execute the earnest money contract within the time frame given, then staff is authorized to place property on the market again as presented. The motion was seconded by Ms. Breedlove and carried unanimously.**

**Discussion regarding the Real Property  
Lease with the University of Texas System.**

There was no report given.

**Discussion with attorney regarding pending litigation, i.e. 2008-12-6746-D.**

There was no report given.

**Report on the Recreation, Education & Kinesiology Center closeout negotiations.**

There was no report given.

**Discussion of The University of Texas System and Texas Southmost College Educational Partnership Agreement**

There was no report given.

**5. Speakers to Agenda Items and Public Discussion**

There was one speaker signed in. Chairman Oliveira called on Mr. Ricardo Balli, a UTB Graduate Student. Mr. Balli presented his concerns to the Board regarding his Professor. Mr. Oliveira informed the student that although the Board could not help his concern, Dr. Artibise will be able to assist him with the next step in the grievance procedure.

**6. Approval of Minutes of Previous Minutes**

**Consideration and Possible Action on Minutes of Regular Meeting on March 25, 2010**

**A motion was made by Mr. Gonzalez to approve the Minutes of the Regular Meeting March 25, 2010 as presented. The motion was seconded by Mr. Campirano and carried unanimously**

**7. Physical Facilities Committee**

**Report**

Chairman Oliveira called on Mr. Gonzalez to give the report. Mr. Gonzalez reported that the Physical Facilities Committee met on Wednesday, April 21, 2010.

Mr. Gonzalez reported that Ms. Veronica Mendez, Associate Vice President for Facilities and Planning, gave a report on the project development of the Baseball

Field facilities, Garza Gym upgrades, and the International, Technology, Education & Commerce Center (ITECC) renovation. She reminded the committee that the Garza Gym upgrades include upgrades to the locker rooms, bleachers, gym banners and trophy cases. Phase I, currently underway, includes painting of the gym floor and walls and retrofitting the weight room for a training room for a total of \$62,000. Phase II, proposed for Fiscal Year 2011, which includes upgrades to the lockers, bleachers, banners and computer lab to total \$117,000.

Mr. Gonzalez stated that Dr. Artibise reported on the vision of the ITECC facility. He informed the committee that there are ongoing discussions with different groups on campus to move their programs and offices over to the ITECC. Dr. Artibise feels that once a few more successful programs are located at the ITECC, it will feel more like part of this campus. In addition, he reported that a shuttle would be critical for the success of programs and to provide better service to students. Ms. Mendez reviewed the overall plan to renovate the ITECC facility to accommodate such programs as College of General Studies and Applied Technology, Institutional Research, Planning and Effectiveness, Student Support Services to create a One Stop Shop, and Upward Bound Programs.

Mr. Gonzalez reported that Ms. Mendez stated that the Office of Facilities and Planning had been working on project development for facilities for the baseball field. Ms. Mendez stated that a creative approach had been taken to move forward with this project. An internal team was assembled to provide design and construction support to implement this project. The team includes members of the pre-architectural program and construction technology department. The project is in its first phase of development.

Mr. Gonzalez introduced Dr. Murad Abusalim and his students to present their work on this project. The Board thanked Dr. Abusalim and students for their hard work and dedication to this project.

## **8. Business Affairs Partnership Committee**

### **Report**

Chairman Oliveira called on Mr. Gonzalez. He reported that the Business Affairs Partnership Committee met on Thursday, April 15, 2010, and discussed the following items:

**Consideration and Possible Action on First  
Reading of Board Policy III.F – Committees of the Board**

Mr. Gonzalez read the proposed changes:

- Rename the Academic Affairs Partnership Committee to the Academic Affairs and Research Partnership Committee as previously approved by the Board in December 2009.
- Read appointment of “administrator” in place of “Vice President for Partnership Affairs” in Committee Membership.
- Add the Audit Committee and by-laws, as previously approved by the Board, as a standing committee of the Board.

**A motion was made by Mr. Gonzalez to approve the changes to Policy III.F – Committees of the Board as presented. The motion was seconded by Mr. Campirano and carried unanimously. Exhibit “B”**

**Consideration and Possible Action on First  
Reading of the Board Policies IV.B – Employment of Personnel  
and IV.B.2 – Compensation of Employees**

Mr. Gonzalez read the proposed changes:

- Change references to “Vice President for Partnership Affairs” to “Designee of the UTB/TSC President”
- Change “Southmost Union Junior College District” to “Texas Southmost College District”

**A motion was made by Mr. Gonzalez to accept the changes to Policies IV.B – Employment of Personnel and IV.B.2 – Compensation of Employees as presented. The motion was seconded by Mr. Torres and carried unanimously. Exhibit “C”**

**Consideration and Possible Action on First  
Reading of the Board Policies V.B.5 – Checks, V.D –  
Investment, V.F – Purchasing and Bids, V.F.5 – Purchasing  
and Bids: Level of Approval, and V.I – Travel**

Mr. Gonzalez read the proposed changes:

- Change references to “Vice President for Partnership Affairs” to “Designee of the UTB/TSC President”

- Change “Southmost Union Junior College District” to “Texas Southmost College District”

**A motion was made by Mr. Gonzalez to accept the changes to Policies V.B.5 – Checks, V.D – Investment, V.F – Purchasing and Bids, V.F.5 – Purchasing and Bids: Level of Approval, and V.I – Travel as presented. The motion was seconded by Dr. Robles. Mr. Campirano voted nay, requesting further clarification from the Texas Law and Education Codes, therefore the policies did not pass on the first reading and will be presented for second reading at the May 17, 2010 board meeting.**

*Exhibit “D”*

### **Consideration and Possible Action on First Reading of the Board Policies V.K – Grant Application**

Mr. Gonzalez reported that the proposed changes are in response to a board request to streamline the grant application and submission process. The proposed policy gives the UTB/TSC President authority to submit grant applications whether or not matching funds are being obligated and to accept grant applications that do not require matching funds. It also states that an awarded grant that requires matching funds must be approved by the Board of Trustees before acceptance and implementation.

**A motion was made by Mr. Gonzalez to accept the changes to Policies V.K – Grant Application as presented. The motion was seconded by Mr. Torres and carried unanimously. *Exhibit “E”***

In addition, Mr. Gonzalez reported Rosemary Martinez, Vice President for Business Affairs made a presentation to the Committee regarding the Preliminary Resource Allocation for FY 2011. A full presentation of the Partnership Budget for FY2011 will be made at the June Board meeting.

## **9. Student Affairs Partnership Committee**

### **Report**

Chairman Oliveira called on Mr. Torres. He reported that the Student Affairs Partnership Committee met on Tuesday, April 13, 2010, and discussed the following items:

Mr. Torres reported that Dr. Mari Fuentes-Martin gave a report on new strategies implemented this Spring which improved our freshman orientation program. The goal of orientation is to increase the number of first time freshmen prepared to enter college and succeed and to improve customer satisfaction and retention of

first time freshmen. This Spring semester, 710 first time freshmen participated in orientation and of that group 88% registered for classes. During Orientation they met with an advisor, they learned how to access support services and they were also able to connect with faculty from various Schools and Colleges.

The committee supported Dr. Fuentes-Martin's proposal that the new strategies used this Spring be adopted for the Fall semester and that they continue to explore Orientation for transfer students, non-traditional students and on-line orientation. The current proposal calls for one Summer and seven Fall orientations which will conclude in early August.

The second presentation focused on procedures the Dean of Students' office follows when asked to intervene in various student discipline incidents. Dr. Fuentes-Martin works closely with faculty and staff who may refer students to her office. Her office balances the students' rights and responsibilities with protocols students need to adhere to as dictated in the student code of conduct.

#### **10. Second Quarter Financial Statement and Investment Report for FY 2010**

Dr. Wayne Moore, Special Assistant to the Provost, provided a brief report on the Second Quarter Financial Statements and Investment Report for FY 2010. Dr. Moore stated that the reports are provided for informational purposes only, and no action is required by the Board.

#### **11. Construction Report**

*Veronica Mendez, Associate Vice President for Facilities and Planning, reported the following:*

- Work continues at Oliveira Library. All the walls and window frames are being installed.
- In addition, parking lot has been completed adjacent to the Fort Brown Memorial Center and The Arts Center.
- Work on 19<sup>th</sup> street parking lot is in progress. There will be about 64 parking spaces, which should be completed before commencement.
- Work continues at Athletic Zone phase I. Construction is in progress. The concrete has been poured and the walls are up for restroom facility. Due to rain construction has been delayed.
- The resaca retaining wall is in progress. The project will be completed in May.

- Work continues at Science and Technology Learning Center. Construction is progressing duct work and installation of air handler units. Water proofing outside is being installed to prepare for installation of bricks. Completion will be in 2011.

## 12. President's Report

*Dr. Artibise reported the following:*

- UTB/TSC held the Grand Opening of the Center for Early Childhood Studies Thursday, April 22, 2010.
- UTB/TSC will hold the Spring Commencement Ceremony at 8:00 a.m. Saturday, May 15<sup>th</sup> on the Mary Rose Cardenas South Hall lawn. There will be 917 degrees and certificates awarded this spring.
- UTB/TSC baseball team clinched its first winning season in the NAIA era and first in 10 years when the Scorpions downed Jarvis Christian College, 14-8, in a Red River Athletic Conference baseball game earlier this month at Scorpion Field.
- UTB/ TSC men's golf team won its second tournament champion of the season at Southwestern University on April 13<sup>th</sup>. The women's golf team will be participating in its conference tournament in Oklahoma City.
- Dr. Michael Quantz, Associate Professor of Fine Arts was named the first recipient of the 2010 President's Outstanding Teaching Award.
- UTB/TSC will host Andre Lewis, Deputy of Foreign Language & International Education. He will meet with students, faculty, staff and administrators to learn about the internationalization of the campus.

## 13. Proposed Meeting Dates

**Monday, May 17, 2010**

**Thursday, June 24, 2010**

**Thursday, August 26, 2010**

**Thursday, September 16, 2010**

**Thursday, October 21, 2010**

**Thursday, November 18, 2010**

**Thursday, December 16, 2010**



