



TEXAS SOUTHMOST COLLEGE DISTRICT

THE UNIVERSITY OF TEXAS AT BROWNSVILLE and TEXAS SOUTHMOST COLLEGE

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Texas Southmost College District

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Minutes of the Regular Meeting of the Board of Trustees

October 30, 2008

The Board of Trustees of the Texas Southmost College District convened in open session on October 30, 2008, at 4:30 p.m., in the Board Room of Gorgas Hall, Texas Southmost College. Board members present were Mr. David Oliveira, Chair, Mr. Eduardo A. Campirano, Vice Chair, Dr. Roberto Robles, Secretary, Ms. Rosemary Breedlove, Mr. Chester Gonzalez, Mr. René Torres and Ms. Adela G. Garza. Also present was Dr. Juliet V. García, President of The University of Texas at Brownsville and Texas Southmost College.

Call to Order

The meeting was called to order by Chairman Oliveira at 4:30 p.m.

1. Announcements

Certificate of Achievement for Excellence in Financial Reporting

Mr. Oliveira called on Dr. David Pearson, Vice President for Partnership Affairs, to present the Certificate of Achievement for Excellence in Financial Reporting. He reported that the Texas Southmost College District prepares annual financial reports (AFR's) which reflecting the District operations and financial health. The audits of the financial reports have resulted in Unqualified Opinions, the highest possible designation from an audit firm. An Unqualified Opinion carries a recognition that the financials are properly prepared and in conformity with Generally Accepted Accounting Principles. He reported that two years ago the Board challenged District Finance Office staff to take the Annual Financial report a step further and prepare a Comprehensive Annual Financial Report (CAFR) for submission to the Government Finance Officers Association. The District Office staff, with the assistance from our audit firm, Long Chilton, prepared a CAFR which was submitted in February 2008. Dr. Pearson announced to the Board that

the District has received the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association for the Comprehensive Annual Report for the Fiscal Year ending August 31, 2007.

Dr. Pearson introduced Melba Sanchez, Assistant Vice President for Finance. Ms. Sanchez stated that this was a huge accomplishment for the TSC District. The completion of the report took the support, time and efforts of many. Mrs. Sanchez thanked the Board of Trustees for making the challenge to the District and for their support and confidence throughout the process. Mrs. Sanchez acknowledged the TSC Finance Office Staff: Nancy Saldana, Rosa Rodriguez, Orlando Ruiz, Claudia Cortina, Juliet Ontiveros and Zoila Vasquez. She also thanked the accounting staff from Physical Plant for their time, effort, knowledge, and dedication. She thanked the Partnership Affairs division and each department for their contributions towards this accomplishment. She also thanked the UTB/TSC Business Affairs division under the direction of Ms. Rosemary Martinez, Vice President for Business Affairs, for their help and collaboration in completing this report. Finally, she thanked the auditors at Long Chilton, under the direction of Carlos Barrera and Juan Mendoza for their time, expertise and persistence in the completion of the TSC CAFR.

Cavalry Restoration

Mr. Oliveira called on Dr. David Pearson, Vice President for Partnership Affairs, to give a presentation on the Cavalry Building restoration. He stated that the Cavalry Wing was near completion and introduced the Physical Plant workers who renovated the Cavalry Building for the Center for Gravitational Wave Astronomy. Dr. Pearson introduced Mario Diaz, Professor of Physics, who thanked the Physical Plant workers for their hard work.

Introduction of New Student Government President

Mr. Oliveira called on Dr. Juliet Garcia to introduce Dr. Vince Solis, Associate Vice President for Student Development. Mr. Solis introduced the new Student Government President, Mr. Jorge Alaniz. Mr. Alaniz thanked the Board for the opportunity to serve our students in this capacity.

John Ben Sheppard Leadership Institute Outstanding Local Leader Award

Mr. Oliveira called on Dr. Garcia to announce that Mr. Chester Gonzalez recently received the John Ben Sheppard Leadership Institute Outstanding Local Leader Award in Austin. She introduced the video that was shown during the awards ceremony. Mr. Gonzalez said he was very honored to have received the award and thanked the Board and the audience for their support.

2. Acceptance of Gift and Resolution

Consideration and possible action on adoption of resolution naming The Arts Center First Floor Lobby Gallery in Honor of Mary Elizabeth Holdsworth Butt

Dr. Ruth Ann Ragland, Vice President for Institutional Advancement, announced the acceptance of a gift from Mr. Charles C. Butt, Chairman and Chief Executive Officer of H-E-B, for naming the First Floor Lobby Gallery of the Arts Center in honor of his mother, Mary Elizabeth Holdsworth Butt. Dr. Ragland presented a brief biography of the donor, recognizing him as a strong advocate for the Arts Center and supporter of our students. Dr. Ragland introduced Mr. Robert Palomin, Director of H-E-B Regional Operations for the Lower Valley, representing Mr. Charles Butt and H-E-B. Mr. Palomin thanked the Board, faculty, staff, and students on behalf on Mr. Butt for the opportunity to contribute to UTB/TSC.

A motion was made by Ms. Breedlove to adopt the resolution naming The Arts Center First Floor Lobby Gallery in Honor of Mary Elizabeth Holdsworth Butt as presented. The motion was seconded by Ms. Garza and carried unanimously. Exhibit "A"

3. Executive Session

as provided by Government
Code, Chapter 551.072

Real Estate

Contract and resolution for purchase
of Fort Brown Villas Condominium
Unit 10F, Type D, Building F,
Phase II, Brownsville, Texas

Contract and resolution for purchase
of Fort Brown Villas Condominium
Unit 1A, Type A, Building A, Phase II,
Brownsville, Texas

Contract and resolution for purchase
of Fort Brown Villas Condominium
Unit 2003, Type C, Building 2,
Phase I, Brownsville, Texas

The Board convened in Executive Session at 5:55 p.m.

The Board reconvened in Regular Session at 6:29 p.m.

4. Consideration and possible action on matters discussed in Executive Session

**Contract and resolution for purchase of
Fort Brown Villas Condominium Unit 10F, Type D, Building F,
Phase II, Brownsville, Texas**

A motion was made by Mr. Gonzalez to approve the earnest money contract and resolution for the acquisition of Fort Brown Villas Unit 10F in the amount of \$45,000. The motion was seconded by Mr. Torres and carried unanimously. *Exhibit "B"*

**Contract and resolution for purchase of
Fort Brown Villas Condominium Unit 1A, Type A, Building A,
Phase II, Brownsville, Texas**

A motion was made by Ms. Breedlove to approve the earnest money contract and resolution for the acquisition of Fort Brown Villas Unit 1A in the amount of \$45,000. The motion was seconded by Mr. Gonzalez and carried unanimously. *Exhibit "C"*

**Contract and resolution for purchase of
Fort Brown Villas Condominium Unit 2003, Type C, Building 2,
Phase I, Brownsville, Texas**

A motion was made by Mr. Gonzalez to approve the earnest money contract and resolution for the acquisition of Fort Brown Villas Unit 2003 in the amount of \$36,000 as presented. The motion was seconded by Ms. Breedlove and carried unanimously. *Exhibit "D"*

5. Approval of Minutes of Previous Meeting

**Consideration and possible action on
Minutes of Regular Meeting on September 17, 2008**

A motion was made by Mr. Torres to approve the Minutes of the Regular Meeting on September 17, 2008. The motion was seconded by Ms. Breedlove and carried unanimously.

6. Board Briefing

Dr. Peter Gawenda, Interim Dean of Applied Technologies and General Studies, and Interim Dean of Science Math and Technology, introduced Dr. Sanjay Kumar, Assistant Professor of Engineering. Dr. Kumar briefed the Board on the research

being done on campus related to bridges and why they collapse. The University established a laboratory to try to understand the physics of fluid flow around bluff bodies such as "circular cylinders." The study finds several practical applications such as wind-induced-oscillations of bridges, singing of telephone wires, buffeting of airplane wings, and design of new car models.

Dr. Kumar next briefed the Board on the type of equipment in his laboratory. A hydrogen bubble flow visualization technique has been developed to visualize such flows in water at different speeds. The technique has been successfully used to obtain high quality research data on such problems as the flow behind one and two circular cylinders separated in spanwise direction.

Dr. Kumar also reported on the use of state-of-the-art velocity measurement techniques such as Particle Image Velocimetry (PIV) to obtain the velocity fields in complex flow fields. The PIV system has been recently acquired with the help of a grant from the National Science Foundation. The PIV technique uses a laser beam which gets converted to a light sheet to illuminate a plane, thus providing detailed velocity data in that plane. The PIV has been successfully used to quantify the complex flow features. Dr. Kumar then introduced three students that are assisting him with his research.

7. Speakers to Agenda Items and Public Discussion

There were no speakers.

8. Physical Facilities Committee

Report

Consideration and possible action on purchase of a Contract with Design Build Solutions, TXMAS-4-56030, for the ITEC Center

Mr. Gonzalez reported that the first item discussed was a contract with Design Build Solutions for the ITEC Center. Ms. Veronica Mendez, Assistant Vice President for Planning and Construction, reported that the skylights in the ITECC are deteriorated and leaking. The skylights are original to the building. Bids were sought to repair the skylights; however, because of liability and cost issues, it is more prudent to replace the fixtures. Diana Bravo Gonzalez, of Broaddus and Associates, reported that there are ten skylights ranging in size throughout the ITECC. The proposal from Design Build Solutions includes all new skylights. Funding for this contract has been identified from interest earnings on the maintenance notes.

A motion was made by Mr. Gonzalez to accept the proposal from Design Build Solutions, a Garland Company, in the amount of \$87,764 and authorize the Assistant Vice President for Planning and Construction to

execute the contract. The motion was seconded by Mr. Campirano and carried unanimously. *Exhibit "E"*

**Consideration and possible action on purchase of a
Contract with Visual Innovations Company, Inc., TXMAS-4-5581010,
to install audiovisual equipment controls for the ITEC Center**

Mr. Gonzalez reported that the next item discussed was the installation of audiovisual equipment controls for the ITEC Center. Ms. Mendez reported that as the ITECC project nears completion, a fully integrated audio visual equipment package is required as per the campus classroom standard. Visual Innovations is a TXMAS vendor specializing in audio visual system integration. The proposal amount includes all equipment and labor for a fully functional audio and visual system for eleven classrooms at ITECC. This project will be funded from interest earnings on maintenance notes.

A motion was made by Mr. Gonzalez to accept the proposal from Visual Innovations Company, Inc. in the amount of \$80,905.23 and authorize the Assistant Vice President for Planning and Construction to execute the contract. The motion was seconded by Ms. Breedlove and carried unanimously. *Exhibit "F"*

**Consideration and possible action on purchase of an
Environmental Control, Energy Management, and Building Automation
System for the Center for Early Childhood Studies**

Mr. Gonzalez reported that the next item discussed was the purchase of an environmental control, energy management, and building system for the Center for Early Childhood Studies. Ms. Mendez noted that three items were identified in the Center for Early Childhood Studies that could provide potential savings to the project if procured by the Owner: the environmental control and energy management system, the playground equipment, and the food service equipment. The air conditioning systems for all our new construction, including the Center for Early Childhood Studies, are designed to operate using an environmental control system. Siemens is our campus standard, a computerized system that monitors, maintains, and adjusts the equipment to provide both healthy indoor air quality and efficient energy utilization. The proposal from Siemens Building Technologies, Inc. represents a savings of approximately \$11,000 to the project.

A motion was made by Mr. Gonzalez to accept the proposal from Siemens Building Technologies, Inc. in the amount of \$63,550 and authorize the Assistant Vice President for Planning and Construction to execute the contract. The motion was seconded by Ms. Breedlove and carried unanimously. *Exhibit "G"*

**Consideration and possible action on purchase of
Food Service Equipment for the Center of Early Childhood Studies**

Mr. Gonzalez reported that the next item discussed was the purchase of food service equipment for the Center for Early Childhood Studies. Ms. Mendez reported that this is also an owner procurement item. A request for proposals for food service equipment was issued and one response was received from Kitchen Resources, L.P. The company met all the requirements and is qualified to provide food service equipment.

A motion was made by Mr. Gonzalez to accept the proposal from Kitchen Resources, L.P. in the amount of \$77,000 and authorize the Assistant Vice President for Planning and Construction to execute the contract. The motion was seconded by Mr. Campirano and carried unanimously. Exhibit "H"

**Consideration and possible action on purchase of
Playground Equipment for the Center of Early Childhood Studies**

Mr. Gonzalez reported that the next item discussed was the purchase of playground equipment for the Center for Early Childhood Studies. Ms. Mendez reported that a request for proposals was issued and that four bids were received. The proposal by Creative Components was identified the best value for the equipment. Overall, all Owner procured items for the Center for Early Childhood Studies represent a savings of \$114,000 to the project.

A motion was made by Mr. Gonzalez to accept the proposal from Creative Components in the amount of \$64,470 and authorize the Assistant Vice President for Planning and Construction to execute the contract. The motion was seconded by Ms. Garza and carried unanimously. Exhibit "I"

Mr. Gonzalez reported that Ms. Laura Lara, of the Office of Facilities Planning and Construction, gave an update on the REK Center. There were several project schedule setbacks, mainly weather related, that resulted in an extension of the contract. The new completion date is January 21, 2009, and move-in is scheduled for Spring Break.

Dr. David Pearson reported on campus deferred maintenance and capital improvement needs, and discussed the funds budgeted to address those needs. Additional priority items outside of the budget were identified, including the perimeter fence; phase one of the Athletic Zone, the Cavalry and Commissary buildings, and REK Center parking. The possible use of fund balance to address those needs was discussed. The Committee directed Dr. Pearson to devise a funding allocation strategy to finance phase one of the Athletic Zone and other priority needs

during the fiscal year 2009 and 2010 cycles, and to present this at the Committee's next meeting in November.

Mr. Gonzalez stated the final item discussed was the Library Mural. Dr. Jose Martín, Provost, reminded the members present that the Library was designed to display a mural above the main entrance. He also stated that the concept of the mural honors the history of the written word. The committee offered various comments and requested that a final version of the mural be presented at the November meeting of the Physical Facilities Committee.

9. Construction Report

No report was presented.

10. President's Report


No report was presented.

11. Proposed Meeting Dates

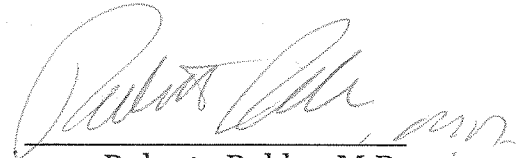
Thursday, November 20, 2008
Thursday, December 16, 2008

Adjournment

The meeting was adjourned by Chairman Oliveira at 6:40 p.m.



Mr. David G. Oliveira
Chairman, Board of Trustees



Roberto Robles, M.D.
Secretary, Board of Trustees

NOTE: The tape of the Regular Board of Trustees meeting held on October 30, 2008 is on file at the District Office of the Texas Southmost College District. The master tape is on file at the UTB/TSC Media center. These minutes were taken and transcribed by Max E. Roca, Administrative Secretary. Videotaping of the Board of Trustees' meetings began on April 11, 1996. They are aired on Channel KBSD in cooperation with the Brownsville Independent School District.