

## Vendor's Application Form

This application form is intended to place a vendor on the College's Master Bidders List. To assure that you are included under all of the appropriate categories, we request that you be specific about the products or services that you provide.

A vendor who has been placed on this list may receive bid solicitation notices for the good or services specified on its application. Please respond to each item on the application.

1. Business Name: \_\_\_\_\_
2. Purchase Order  
Address: \_\_\_\_\_
3. Remit Address: \_\_\_\_\_
4. Phone #: \_\_\_\_\_ Fax#: \_\_\_\_\_
6. Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_
7. Contact/Account Manager  
E-mail Address: \_\_\_\_\_
8. Business' Internet Website, if applicable: \_\_\_\_\_
9. Electronic Purchase Orders are acceptable  
and can be sent to the following email address: \_\_\_\_\_

10. Products and/or Type of Services Providing:

- |  |   |
|--|---|
| <input type="checkbox"/> Advertising                       | <input type="checkbox"/> Maintenance & Repair Services          |
| <input type="checkbox"/> Architect/Engineer                | <input type="checkbox"/> Moving                                 |
| <input type="checkbox"/> Books & Periodicals               | <input type="checkbox"/> Office Supplies                        |
| <input type="checkbox"/> Building Repairs/Construction     | <input type="checkbox"/> Parking Repairs                        |
| <input type="checkbox"/> Catering/ Food                    | <input type="checkbox"/> Pest Control                           |
| <input type="checkbox"/> Computer/Printer Supplies         | <input type="checkbox"/> Plumbing                               |
| <input type="checkbox"/> Computer Software                 | <input type="checkbox"/> Printing                               |
| <input type="checkbox"/> Consulting                        | <input type="checkbox"/> Professional Services & Contract Labor |
| <input type="checkbox"/> Electrical                        | <input type="checkbox"/> Promotional Activities & Items         |
| <input type="checkbox"/> Equipment Rental                  | <input type="checkbox"/> Remediation                            |
| <input type="checkbox"/> Facilities & Maintenance Supplies | <input type="checkbox"/> Signage                                |
| <input type="checkbox"/> Furniture                         | <input type="checkbox"/> Telecommunications                     |
| <input type="checkbox"/> HVAC                              | <input type="checkbox"/> Testing Software & Supplies            |
| <input type="checkbox"/> Instructional Supplies            | <input type="checkbox"/> Other: _____                           |
| <input type="checkbox"/> Landscaping                       |   |
| <input type="checkbox"/> Machinery & Equipment             |   |

Please complete and send through one of the following:

**Email to:** Purchasing@tsc.edu

**Mail to:** Texas Southmost College

Purchasing Office

80 Fort Brown

Brownsville, Texas 78520

**Fax to:** Attention, Purchasing at 956-948-9466