



A certificate in Medical Billing and Coding will prepare students for entry level positions in physicians' offices, clinics, hospitals, and other outpatient settings.

Recommended Course Sequence

Program Courses	Credits	Suggested Semester
HITT 1305* Medical Terminology I	3	Fall/Year 1
MDCA 1309* Anatomy and Physiology for Medical Assistants	3	Fall/Year 1
POFM 1317* Medical Administrative Support	3	Fall/Year 1
POFM 1300* Basic Medical Coding	3	Fall/Year 1
HITT 1353* Legal and Ethical Aspects of Health Information	3	Fall/Year 1
HITT 1301* Health Data Content and Structure	3	Spring/Year 1
MDCA 1343* Medical Insurance	3	Spring/Year 1
POFM 2310* Intermediate Medical Coding	3	Spring/Year 1
BCIS 1305* Business Computer Applications	3	Spring/Year 1
Total Credit Hours for Graduation	27	

Program Student Learning Outcomes

Program Student Learning Outcomes (PSLO) are statements that specify what students will know, be able to do or be able to demonstrate when they have completed the program.

1. Graduates from the Medical Coding and Billing program will apply proper coding guidelines.

*Grade of "C" or better is required for graduation.

This information is provided as an example only. You will develop a personalized plan with your Success Coach and faculty advisor/mentor that reflects your goals and interests. You are required to meet with an advisor each semester to ensure you are on track for graduation. This document does not contain all the information you need to stay on track for graduation.