



# TEXAS SOUTHMOST COLLEGE

Testing Center · Oliveira Library · 956-295-3600 · tsc.edu · TESTING@tsc.edu

## Request for International Baccalaureate (IB) Score Entry

**NOTE: Any credit changes to your TSC Transcript will be permanent.**

1. Credit will only be awarded to students that have earned 6 or more hours with TSC.
2. Students must submit a request form (IB score entry form) and official IB transcript to the Testing Office located in the Oliveira Library Student Service Building.

**UPDATED: COVID 19 PROCESS = email completed forms to TESTING@TSC.EDU**

3. Testing Specialist verifies if the official scores are met. If scores are met, there is a 24 hour waiting period for them to appear in the system.
4. An Admissions Specialist will receive a list from the Testing Office of students who met the requirements for IB credit and will award a grade of “CR” for these students.
5. The student will be responsible for following up with an Admissions Specialist, to verify if the credit(s) is/are awarded.
6. Student meets with an Academic Advisor to discuss how these courses have been applied to their degree plan.

\*IB Scores expire 5 years after test date

Please print the following information.

Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Phone: (    ) \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Name of Exam: \_\_\_\_\_ Score received: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Today’s Date: \_\_\_\_\_

For Office Use Only:

Received by: \_\_\_\_\_ Completed by: \_\_\_\_\_ Date Completed: \_\_\_\_\_