



TEXAS SOUTHMOST COLLEGE

FY 2021-2022 Time Card Schedule Bi-weekly Part-time Arrears

	Payroll Period	Time Cards and HR Notes Due by 10 am	Pay Date at or before 3 pm	Holidays*
1	08/14/21 - 08/27/21	09/01/21	09/08/21	
2	08/28/21 - 09/10/21	09/15/21	09/22/21	Labor Day - Sept 6
3	09/11/21 - 09/24/21	09/29/21	10/07/21	
4	09/25/21 - 10/08/21	10/13/21	10/20/21	
5	10/09/21 - 10/22/21	10/27/21	11/03/21	
6	10/23/21 - 11/05/21	11/10/21	11/17/21	
7	11/06/21 - 11/19/21	11/24/21	12/01/21	
8	11/20/21 - 12/03/21	12/08/21	12/15/21	Thanksgiving - Nov 24, 25 & 26
9	12/04/21 - 12/17/21	01/04/22	01/07/22	
10	12/18/21 - 12/31/21	01/05/22	01/12/22	Winter Break - Dec 20-Jan 3
11	01/01/22 - 01/14/22	01/19/22	01/26/22	
12	01/15/22 - 01/28/22	02/02/22	02/09/22	
13	01/29/22 - 02/11/22	02/16/22	02/23/22	
14	02/12/22 - 02/25/22	03/02/22	03/09/22	Charro Days - Feb 25
15	02/26/22 - 03/11/22	03/11/22	03/23/22	
16	03/12/22 - 03/25/22	03/30/22	04/06/22	Spring Break - Mar 14-18
17	03/26/22 - 04/08/22	04/13/22	04/20/22	Semester Break - April 1
18	04/09/22 - 04/22/22	04/27/22	05/04/22	
19	04/23/22 - 05/06/22	05/11/22	05/18/22	
20	05/07/22 - 05/20/22	05/25/22	06/01/22	
21	05/21/22 - 06/03/22	06/08/22	06/15/22	Memorial Day - May 30
22	06/04/22 - 06/17/22	06/22/22	06/29/22	
23	06/18/22 - 07/01/22	07/06/22	07/13/22	
24	07/02/22 - 07/15/22	07/20/22	07/27/22	Independence Day - Jul 4
25	07/16/22 - 07/29/22	08/03/22	08/10/22	
26	07/30/22 - 08/12/22	08/17/22	08/24/22	

*Holidays may be subject to change