



# TEXAS SOUTHMOST COLLEGE

## FY 2020-2021 Time Card Schedule Full Time Current

	Payroll Period	Time Cards	HR Due Date	Pay Date	Holidays (*)
1	09/01/20 - 09/15/20	09/03/20	09/04/20	09/15/20	<b>Labor Day Sept 7</b>
2	09/16/20 - 09/30/20	09/18/20	09/21/20	09/30/20	
3	10/01/20 - 10/15/20	10/02/20	10/05/20	10/15/20	
4	10/16/20 - 10/31/20	10/19/20	10/20/20	10/30/20	
5	11/01/20 - 11/15/20	11/02/20	11/03/20	11/13/20	
6	11/16/20 - 11/30/20	11/16/20	11/17/20	11/30/20	<b>Thanksgiving Nov 25, 26 &amp; 27</b>
7	12/01/20 - 12/15/20	11/30/20	12/01/20	12/15/20	
8	12/16/20 - 12/31/20	11/30/20	12/02/20	12/31/20	<b>Winter Break Dec 21-Jan 1</b>
9	01/01/21 - 01/15/21	01/04/21	01/04/21	01/15/21	
10	01/16/21 - 01/31/21	01/19/21	01/19/21	01/29/21	
11	02/01/21 - 02/15/21	02/02/21	02/02/21	02/12/21	
12	02/16/21 - 02/28/21	02/17/21	02/17/21	02/26/21	<b>Charro Days Feb 26</b>
13	03/01/21 - 03/15/21	03/02/21	03/02/21	03/15/21	
14	03/16/21 - 03/31/21	03/12/21	03/12/21	03/31/21	<b>Spring Break Mar 15-21</b>
15	04/01/21 - 04/15/21	04/01/21	04/01/21	04/15/21	<b>Semester Break April 2</b>
16	04/16/21 - 04/30/21	04/19/21	04/19/21	04/30/21	
17	05/01/21 - 05/15/21	05/04/21	05/04/21	05/14/21	
18	05/16/21 - 05/31/21	05/18/21	05/18/21	05/28/21	<b>Memorial Day May 31</b>
19	06/01/21 - 06/15/21	06/02/21	06/02/21	06/15/21	
20	06/16/21 - 06/30/21	06/17/21	06/17/21	06/30/21	
21	07/01/21 - 07/15/21	07/02/21	07/02/21	07/15/21	<b>Independence Day Jul 5</b>
22	07/16/21 - 07/31/21	07/19/21	07/19/21	07/30/21	
23	08/01/21 - 08/15/21	08/03/21	08/03/21	08/13/21	
24	08/16/21 - 08/31/21	08/18/21	08/18/21	08/31/21	

\*Holidays may be subject to change