



TEXAS SOUTHMOST COLLEGE

Downloading Office 365

1. Go to: [Office 365](#)
2. Enter you TSC e-mail using the following formats.

Students: username@student.tsc.edu

Faculty/Staff: username@tsc.edu

Save time and be successful with your free Office

Built for teachers and students, full of powerful tools, and accessible from your favorite devices.

3. Next select either **"I'm a student"** or **"I'm a teacher"**

Office 365 Education

Are you a student or a teacher?

We'll provide the Office 365 tools you need in the classroom and online. If you're an IT admin, [enroll your school](#).

[I'm a student](#) →

[I'm a teacher](#) →

4. Click **Sign In**

Office 365 Education

You have an account with us

To get your free Office, sign in with your Office 365 user ID and password.

Sign in →

5. You will be redirected to the TSC Sign In page. Enter your TSC email and password.

Texas Southmost College

Sign in with your organizational account

someone@example.com

Password

Sign in

Please sign in using your full email address and password.
Faculty/Staff: username@tsc.edu
Students: username@student.tsc.edu
Forgot Password
NEED HELP?
In case of issues with login or additional inquiries please contact TSC Helpdesk Support at helpdesk@tsc.edu.

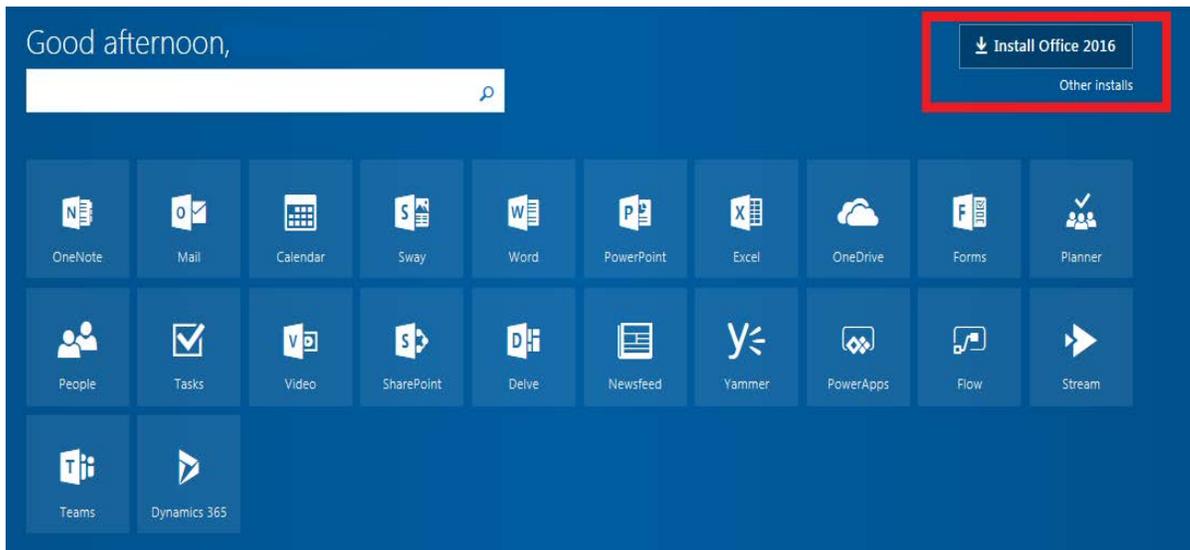
6. Click **OK, got it**

No need to sign up

You already have a license for Office 365 Education.

OK, got it →

8. Click **Install Office 2016**



9. Allow download to complete.

Just a few more steps...

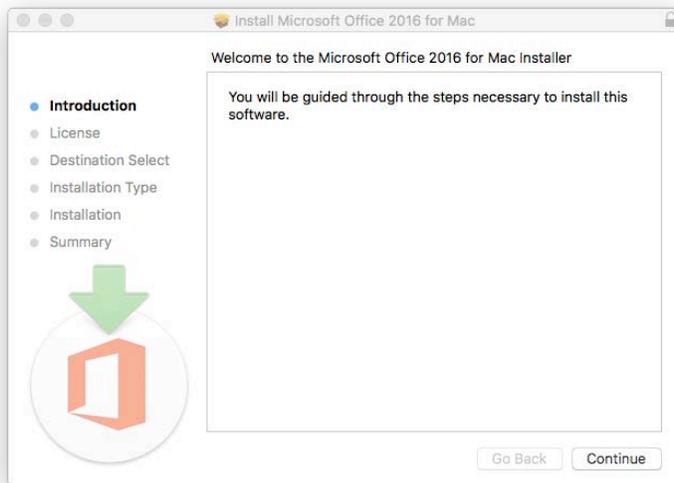
- 1 Download**
Office 2016 will now start downloading.
- 2 Install**
Open the Office .pkg file in your Downloads folder and follow the steps to install Office.
- 3 Sign in**
To activate Office, sign in with the account you use for Office 365:
armando.hernandez100@student.tsc.edu.

Need help installing?

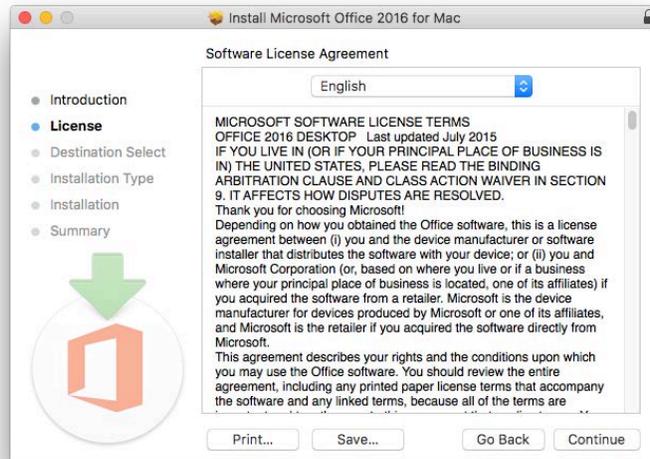
Installation of Office 365

NOTE Please ensure you have a minimum of 8 GB of free of storage.

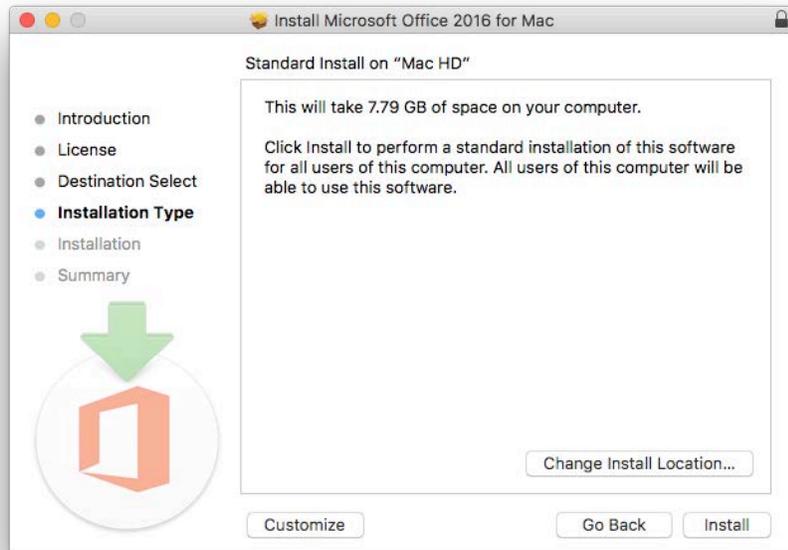
1. Once you have selected Install. The installation process will begin:



Agree to Software License Agreement

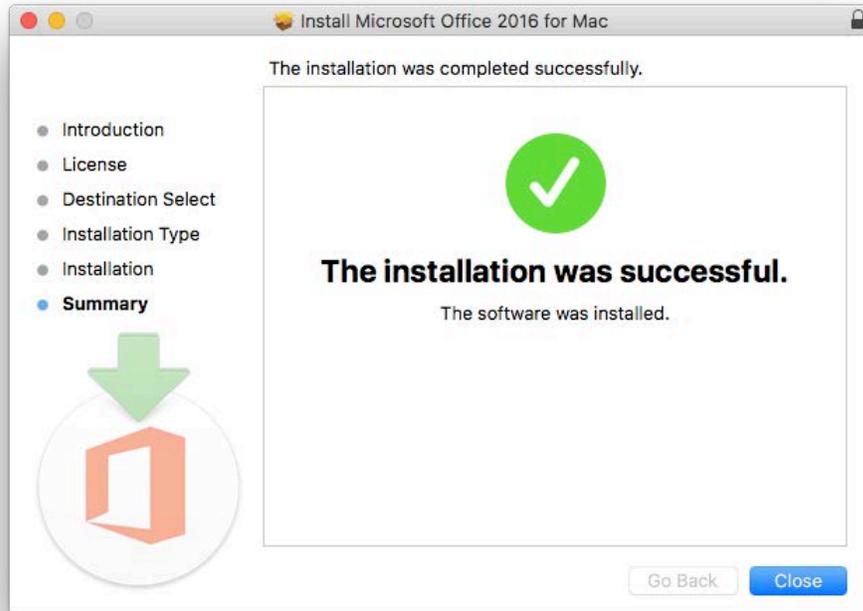


Click Continue & Install



Allow installation to complete.

Click *Close* upon completion . Your installation will now be complete.



Open your newly installed software. If prompted, please sign in using your TSC credentials.

