



Request for Extension of I-20 to Complete Program of Study

This application must be submitted by the student and must have financial documentation attached in the form of a bank statement for the extended period of time. Extension must be requested before the I-20 expiration date.

This section to be completed by an Academic Advisor/DSO

Student Name: _____

Student ID: _____

Email: _____

Date: _____

This form is designed to facilitate the communication of certain information required by regulations of the U.S. Department of Homeland Security. The international student whose name appears above wishes to apply for an extension of the time on his immigration documents allocated for completion of his or her program of study. Please complete the form in full and have the student return it to Designated School Official at the Admissions Office. Extensions may be requested for a maximum of one calendar year at a time. After that, additional extensions may be requested only if there is an academic need.

1. The student is engaged in the following academic program:

- Program of Study: _____
• Official Program Length [] 1 year [] 2 years Other: _____
• Total number of credits required for degree: _____
• Number of credits left for completion of program of study: _____
• Expected completion date of program: (month/day/year): _____

2. Is the student making "normal progress" towards his or her current degree? Immigration defines "normal progress" as no repeated courses or failing classes and no additional classes that do not apply to degree program

[] Yes [X] No

3. Based on making "normal progress", do you recommend an extension of status? By signing this form you are verifying that the student's delay in completing this program is not due to academic probation or unsatisfactory academic progress. USCIS regulations stipulate that a "compelling academic reason" is required to extend a student's I-20.

[] Yes [X] No

4. This student has not yet completed the current program of study due to (please check all that apply):

- [] Delay caused by a change in major field of study
[] Delay caused by poor academic performance or repeating of classes
[] Delay caused by lost credits upon transfer to our school
[] Delay caused by student taking courses not related to major
[] Delay caused by extensive background requirements or prerequisite courses
[] Delay due to documented medical reasons
[] No unusual delay. The original length of time given to complete studies was not reasonable for an average student in this program.
[] Other (please explain on the reverse side of this form)

Your recommendation for extension is required, but is not a guarantee that an extension will be granted.

Academic Advisor/DSO Name (Print): _____ Date: _____

Academic Advisor/DSO Signature: _____