

Transfer of Upper-Division Coursework from Texas Community Colleges

This procedure establishes the criteria and process for accepting upper-division coursework completed at Texas community college that are authorized to offer bachelor's degrees.

This procedure applies to students transferring into Texas Southmost College from another Texas public community college.

Upper-division coursework completed at a Texas community may be accepted as upper-division transfer credit only if all eligibility criteria are satisfied. Coursework that does not meet these criteria will be evaluated as a lower-division or elective credit.

- Students must submit official transcripts from the sending institution to Texas Southmost College.
- The Office of Admissions and Records with assistance from the Office of Instruction will evaluate institutional eligibility, the Upper-Division Course Manual (UDCM) listing, course content and rigor.
- Courses meeting all criteria will be awarded upper-division transfer credit
 - Courses not meeting criteria will be awarded lower-division credit or elective credit, as appropriate.
- Students may appeal transfer decisions by submitting a detailed syllabus, courses materials (assignments, exams, etc.). Final determination rests with the Vice President of Instruction.

Acceptance of upper-credit does not guarantee applicability toward degree requirements. Residency requirements and institutional policies must still be met.

This procedure aligns with the guidance from the Texas Higher Education Coordinating Board and applicable state transfer frameworks.