



Board of Trustees

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Take notice that a Regular Meeting of the

BOARD OF TRUSTEES

OF

TEXAS SOUTHMOST COLLEGE DISTRICT

will be held in the

Gorgas Board Room at Texas Southmost College,

80 Fort Brown, Brownsville, Texas 78520

Commencing at 5:30 p.m. on Thursday, May 16, 2024

to consider and act on the following Agenda:

**REGULAR BOARD MEETING
AGENDA**

1. Call to Order
2. Pledges of Allegiance
3. Public Comment
 - a. If you wish to address the Board of Trustees during the Public Comment portion of today's meeting about an item on this agenda or another issue, please print your name and the agenda item or topic of discussion you wish to address on the sign-in sheet located at the entrance of the Gorgas Board Room. If an item is not on the agenda it will be limited to a discussion of placing the topic/item on the agenda for a subsequent meeting. Tex. Gov. Code §551.042
 - b. In accordance with TSC Policy, only those persons who have signed up on the list shall be heard. The speaker must limit remarks to three minutes. The Board shall allot no more than 30 minutes for the Public Comment portion of the meeting and a total of no more than 12 minutes for any specific agenda item and 3 minutes per person. If there are more than four (4) individuals wishing to speak on a specific agenda item, those signing the request must allocate the time amongst themselves so as not to exceed 12 minutes per agenda item.

- c. A complaint against a specific employee or officer of Texas Southmost College shall be heard in a Closed Meeting, as authorized by the *Texas Government Code Title 5-Sections 551.074(1) and (2)*. If your topic concerns a complaint against a specific employee or officer, please note this on the sign-in sheet. The presiding officer or designee shall determine whether a person addressing the Board has attempted to solve a matter administratively through resolution channels established by policy. If not, the presiding officer or designee shall refer the individual to the appropriate policy to seek resolution:

TSC Policies

Employee Complaints: DGBA

Student Complaints: FLD

Public Complaints: GB

- d. You must make your point on issues in a constructive and courteous fashion pursuant to *Robert's Rules of Order*.

4. Chairwoman's Report

5. President's Report

6. Consideration and possible action on approval of the Minutes of the following meeting:

- a. Regular Meeting – April 18, 2024

7. Finance Committee

- a. Consideration and possible action on award RFQ 24-07 for "Auditing Services"
- b. Consideration and possible action on award RFQ 24-15 for "Financial Advising Services"
- c. Consideration and possible action on adoption of the 2024 Historic Preservation Plan Resolution granting tax exemptions to eligible historic sites listed in the 2024 Historic Preservation Plan adopted by the City of Brownsville
- d. Consideration and possible action on approval of Budget Amendment 24-002 to recognize investment income and FAST (state appropriation) revenue
- e. Consideration and possible action on passing a resolution to designate officer to calculate the no-new-revenue and/or voter-approval tax rate for Tax Year 2024
- f. Consideration and possible action on approval for depository bank services biennial contract through RFP 18-11 for FY 2024-2025 and subsequent year

- g. Consideration and possible action on approval for campus vending machine services annual contract through RFP 21-03 for FY 2024-2025
- h. Consideration and possible action on approval for temporary staffing annual services through RFP 22-38 for FY 2024-2025
- i. Consideration and possible action on approval for printed and digital advertising annual services for FY 2024-2025
- j. Consideration and possible action on approval for office supplies annual purchases for FY 2024-2025
- k. Consideration and possible action on approval for campus data cabling annual services through RFP 22-23 for FY 2024-2025
- l. Consideration and possible action on approval of Document and Retention Policy Manager Software License upgrade fees and Related Services
- m. Consideration and possible action on award RFP 24-11 for “Workers’ Compensation Insurance”
- n. Consideration and possible action on approval for business strategy and security consulting annual services through RFP 23-07 for FY 2024-2025
- o. Consideration and possible action on approval for campus fire alarm services biennial contract through RFP 22-30 for FY 2024-2025 and subsequent year
- p. Consideration and possible action on approval for audiovisual annual services for college events for FY 2024-2025
- q. Consideration and possible action on approval of television and digital advertising annual services for FY 2024-2025
- r. Consideration and possible action on approval for billboard advertising annual services for FY 2024-2025
- s. Consideration and possible action on approval for streaming video & digital advertising annual services for FY 2024-2025
- t. Consideration and possible action on approval for promotional items and printing solutions annual purchases through RFP 23-20 for FY 2024-2025
- u. Monthly Financial Statement Report for the month ended March 31, 2024

v. Fund Balance Operations Report

8. Facilities Committee

- a. Consideration and possible action on approval for HVAC maintenance supplies annual purchases for FY 2024-2025
- b. Consideration and possible action on approval for campus heating ventilation and air condition annual maintenance services through RFP 21-02 for FY 2024-2025
- c. Consideration and possible action on approval for preventive maintenance services for campus thermal plants annual services through RFP 23-11 for FY 2024-2025
- d. Consideration and possible action on approval for lighting/electrical supplies annual purchases for FY 2024-2025
- e. Consideration and possible action on approval for maintenance supplies annual purchases for FY 2024-2025
- f. Consideration and possible action on approval for campus lawn and tree annual maintenance services through RFP 22-12 for FY 2024-2025
- g. Consideration and possible action on approval for general building renovations and minor repair annual services through RFP 23-13 for FY 2024-2025
- h. Consideration and possible action on approval for campus custodial annual services through RFP 23-18 for FY 2024-2025
- i. Consideration and possible action on approval for fixed asset inventory annual services through RFP 22-36 for FY 2024-2025

9. Academic Committee

- a. Consideration and possible action on award RFP 24-08 for “Cadet Equipment for Criminal Justice Institute Program”
- b. Consideration and possible action on award RFP 24-09 for Instructional “Welding Gas & Other Consumables”
- c. Consideration and possible action on approval for Instructional electrical supplies annual purchases for FY 2024-2025
- d. Consideration and possible action on approval for Instructional plumbing supplies annual purchases for FY 2024-2025

- e. Consideration and possible action on approval for laboratory supplies annual purchases for FY 2024-2025
- f. Consideration and possible action on approval for food products for Child Care Center annual purchases through RFP 22-31 for FY 2024-2025
- g. Consideration and possible action on approval for nursing curriculum testing software annual fees for FY 2024-2025
- h. Consideration and possible action on approval for medical simulation manikin warranty fees for FY 2024-2025
- i. Consideration and possible action on approval for testing study software annual fees for FY 2024-2025
- j. Consideration and possible action on approval for library databases for digital resources annual purchases through RFP 21-12 for FY 2024-2025
- k. Consideration and possible action on approval for online tutoring annual services through RFP 23-08 for FY 2024-2025
- l. Consideration and possible action on approval of Learning Tool Interoperability platform for video engagement software annual fees for FY 2024-2025

10. Student Services Committee

- a. Consideration and possible action on approval for Adobe licenses annual purchases for FY 2024-2025
- b. Consideration and possible action on approval for computer/networking equipment and software annual purchases for FY 2024-2025
- c. Consideration and possible action on approval for Microsoft software annual fees for FY 2024-2025
- d. Consideration and possible action on approval for fiber optic network and internet annual services for FY 2024-2025
- e. Consideration and possible action on approval for athletic supplies and equipment annual purchases for FY 2024-2025
- f. Consideration and possible action on approval of matching funds for a National Fitness Campaign Fitness Court and Studio grant

11. Policy Committee

- a. LEGAL Update 47

12. Executive Session

- a. Consultation with Attorney on Pending or Contemplated Litigation, Section 551.071 Texas Government Code
- b. Consultation with Attorney on Pending Real Estate Issues, Section 551.072 Texas Government Code
 - UTRGV Lease
- c. Deliberation on Personnel Matters, Section 551.074 Texas Government Code
 - Consideration and possible action on FY 23-24 Salary Schedule

13. Action on Executive Session Matters

14. Announcement of Next Meeting Dates

- a. Regular Board Meeting – Thursday, June 13, 2024, 5:30 p.m.
- b. Regular Board Meeting – Thursday, July 18, 2024, 5:30 p.m.

15. Adjournment

*This notice was posted in compliance with the Texas Open Meetings Act on 05/13/2024 at 5:15 pm by Dr. Stella E. Garcia. *Stella Garcia**

Individuals with disabilities are entitled to have access to and participate in public meetings. An individual requiring an accommodation for access to the meeting must notify the Texas Southmost College District in writing 24 hours prior to the scheduled meeting of the necessity of an accommodation. Upon receipt of this request, the Texas Southmost College District will furnish appropriate auxiliary aids and services when necessary to afford an individual with a disability an equal opportunity to participate in and enjoy the benefits of the Board meeting as non-handicapped individuals enjoy.