



**Board of Trustees**

*Adela G. Garza*  
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*Tony Zavaleta, Ph.D.*

*Edgar E. Garcia, MPAS PA-C*

*Edward C. Camarillo, M.P.P.M.*

**TSC President**

*Jesus Roberto Rodriguez, Ph.D.*

Take notice that a Regular Meeting of the

**BOARD OF TRUSTEES**

**OF**

**TEXAS SOUTHMOST COLLEGE DISTRICT**

will be held in the

Gorgas Board Room at Texas Southmost College,

80 Fort Brown, Brownsville, Texas 78520

**Commencing at 5:30 p.m. on Thursday, April 17, 2025**

to consider and act on the following Agenda:

**REGULAR BOARD MEETING  
AGENDA**

1. Call to Order
2. Pledges of Allegiance
3. Public Comment
  - a. If you wish to address the Board of Trustees during the Public Comment portion of today's meeting about an item on this agenda or another issue, please print your name and the agenda item or topic of discussion you wish to address on the sign-in sheet located at the entrance of the Gorgas Board Room. If an item is not on the agenda it will be limited to a discussion of placing the topic/item on the agenda for a subsequent meeting. Tex. Gov. Code §551.042
  - b. In accordance with TSC Policy, only those persons who have signed up on the list shall be heard. The speaker must limit remarks to three minutes. The Board shall allot no more than 30 minutes for the Public Comment portion of the meeting and a total of no more than 12 minutes for any specific agenda item and 3 minutes per person. If there are more than four (4) individuals wishing to speak on a specific agenda item, those signing the request must allocate the time amongst themselves so as not to exceed 12 minutes per agenda item.

- c. A complaint against a specific employee or officer of Texas Southmost College shall be heard in a Closed Meeting, as authorized by the *Texas Government Code Title 5-Sections 551.074(1) and (2)*. If your topic concerns a complaint against a specific employee or officer, please note this on the sign-in sheet. The presiding officer or designee shall determine whether a person addressing the Board has attempted to solve a matter administratively through resolution channels established by policy. If not, the presiding officer or designee shall refer the individual to the appropriate policy to seek resolution:

**TSC Policies**

Employee Complaints: DGBA

Student Complaints: FLD

Public Complaints: GB

- d. You must make your point on issues in a constructive and courteous fashion pursuant to *Robert's Rules of Order*.

4. Chairwoman's Report
5. President's Report
6. Presentation from Workforce Solutions Cameron
7. Consideration and possible action on approval of the Minutes of the following meeting:
  - a. Regular Meeting – March 27, 2025
8. Finance Committee
  - a. Consideration and possible action on approval of VXRail Network Technology Replacement Equipment purchase
  - b. Consideration and possible action on passing a resolution to designate officer to calculate the no-new-revenue and/or voter-approval tax rate for Tax Year 2026
  - c. Monthly Financial Statement Report for the month ended February 2025
  - d. Second Quarter Investment Report for Fiscal Year 2025
  - e. Report on the grants awarded to Texas Southmost College for the month of March

## 9. Academic Committee

- a. Consideration and possible action on approval to purchase additional hours of online tutoring services for FY 2024-2025
- b. Consideration and possible action on an Agreement between Texas Southmost College and Cameron County through its County Judge for use of the County Airport
- c. Consideration and possible action on Agreement for Federal (Adult Education and Family Literacy Act) Program instructional services between Brownsville Independent School District and Texas Southmost College

## 10. Facilities Committee

- a. Consideration and possible action on award RFP 25-04 for "South Building Modular Air Handler Replacement"
- b. Facilities Update

## 11. Student Services Committee

- a. Consideration and possible action on award RFP 25-08 for "Baseball Field Renovation"

## 12. Policies Committee

- a. Consideration and possible action to approve the revisions to the following LOCAL policies:

BBB(LOCAL) Board Members: Elections

BBE(LOCAL) Board Members: Authority

DBD(LOCAL) Employment Requirements and Restrictions: Conflict of Interest

DC(LOCAL) Employment Practices

DCA(LOCAL) Employment Practices: Term Contracts

DEA(LOCAL) Compensation and Benefits: Compensation Plan

DEAB(LOCAL) Compensation Plan: Wage and Hour Laws

DEC(LOCAL) Compensation and Benefits: Leaves and Absences

DGBA(LOCAL) Personnel-Management Relations: Employee Grievances

## GD (LOCAL) Community Expression and Use of College Facilities

## 13. Executive Session

- a. Consultation with Attorney on Pending or Contemplated Litigation, Section 551.071 Texas Government Code
- b. Consultation with Attorney on Pending Real Estate Issues, Section 551.072 Texas Government Code
- c. Deliberation on Personnel Matters, Section 551.074 Texas Government Code
  - Consideration and possible action on FY 24-25 Salary Schedule
- d. Deliberation regarding security devices or security audits; Section 551.089 Texas Government Code

## 14. Action on Executive Session Matters

## 15. Announcement of Next Meeting Dates

- a. Regular Board Meeting – Thursday, May 15, 2025, 5:30 p.m.
- b. Regular Board Meeting – Thursday, June 19, 2025, 5:30 p.m.

## 16. Adjournment

*This notice was posted in compliance with the Texas Open Meetings Act on 04/11/2025 at 4:00 pm by Dr. Stella E. Garcia.* *Stella Garcia*

Individuals with disabilities are entitled to have access to and participate in public meetings. An individual requiring an accommodation for access to the meeting must notify the Texas Southmost College District in writing 24 hours prior to the scheduled meeting of the necessity of an accommodation. Upon receipt of this request, the Texas Southmost College District will furnish appropriate auxiliary aids and services when necessary to afford an individual with a disability an equal opportunity to participate in and enjoy the benefits of the Board meeting as non-handicapped individuals enjoy.