



# Spring 2023 CONVOCATION WEEK

**Monday, January 9**

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**7:30 a.m. – 8:30 a.m.**

**Breakfast**

PAC Lobby

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**8:30 a.m. – 10:30 a.m.**

**Convocation**

PAC  
Auditorium

*Welcome*

*Mrs. Adela Garza, Board Chair and  
Dr. Jesus Roberto Rodriguez, President*

*College and Divisional Updates*

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**3 p.m. – 5 p.m.**

**Instructional Leadership Meeting**

*Dr. Brian McCormack, Interim Vice President of Instruction*

SETB  
3<sup>rd</sup> Floor

All department chairs, program coordinators, program directors, and deans are required to participate.

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# Spring 2023 CONVOCATION WEEK

**Tuesday, January 10**

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**8 a.m. – 12 p.m.**

**Instructional Day**

*Dr. Brian McCormack, Interim Vice President of Instruction*

ITEC  
E-104

**Legal Policy and Procedure**

*Mr. Frank Perez, Board of Trustees Legal Counsel*

**Academic Success and Retention**

*Ms. Nancy Hindle, Director of Curriculum and Assessment  
Sara Seely, Librarian*

**Break**

*9:45 AM – 10:00 AM*

**Keynote Speaker**

*Dr. Bennie Lambert*

All full time faculty, instructional support staff, and administrators are required to participate.

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**12 p.m. – 1:00 p.m.**

**Lunch for Instruction**

ITEC  
Center Court

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**1:30 p.m. – 3 p.m.**

**Divisional Meetings**

*Meetings led by divisional deans*

All full time faculty and instructional staff are required to participate in this meeting led by their divisional dean.

CPS – South 122  
STEM – ITEC E-106  
HUM – SETB 1.336  
HP – ITEC E-104

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**3:30 p.m. – 5 p.m.**

**Department Meetings**

*Meetings led by department chairs*

Varies by department

All full time faculty are required to participate in this meeting led by their department chair.

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**6 p.m. – 8 p.m.**

**New Full Time, Adjunct, and Dual Credit Faculty Orientation**

*Dr. Brian McCormack, Interim Vice President of Instruction*

South 122  
Hybrid

**Educational Technology Orientation**

*Mr. Oscar Hernandez, Associate Vice President of Institutional Effectiveness and Educational Technologies*

**Library Training**

*Sara Seeley, Librarian*

All new full time, adjunct, and dual credit faculty are required to participate in this meeting.

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# Spring 2023 CONVOCATION WEEK

**Wednesday, January 11**

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**8 a.m. – 10:00 a.m.**

**Instructional Day #2**  
*Dr. Brian McCormack,*  
*Interim Vice President of Instruction*

ITEC  
E-104

**Curriculum and Assessment**  
*Ms. Nancy Hindle, Director of Curriculum and  
Assessment*

**Break**  
*9:45 AM – 10:00 AM*

All full time faculty are required to participate.

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**10 a.m. – 12 p.m.**

**Keynote Speaker**  
*Dr. Bennie Lambert*

ITEC  
E-104

Faculty who are required to attend will receive a separate invitation to this meeting.

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**12 p.m. – 1 p.m.**

**Lunch on your own**

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**1:30 p.m. – 3 p.m.**

**Human Resources Presentation**  
*Ms. Alicia Magallanes,*  
*Assistant Director of Human Resources*

ITEC  
E-104

**Active Shooter Training**  
*Environmental Health, Safety and Risk Management*

All full time faculty and staff are required to participate.

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**3:30 p.m. – 4:30 p.m.**

**General Studies Meeting**  
*Led By Erick Gonzalez, Program Coordinator*

Tandy 114

**Cameron Workforce Solutions Training**  
*Led By Cameron Workforce Solutions*

ITEC  
E-104

*All CTE faculty who teach a technical course are required to participate in the training.*

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# Spring 2023 CONVOCATION WEEK

## Thursday, January 12

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**8:30 a.m. – 9:30 a.m.**

**Program Committee Meetings**  
*Meetings led by program directors/program coordinators*

Varies by Program

All full time faculty are required to participate in this meeting led by their program director or program coordinator.

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**9:30 a.m. – 5 p.m.**

**Faculty Prep Day**

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## Friday, January 13

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**8 a.m. – 5 p.m.**

**Faculty Prep Day**

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# Spring 2023 CONVOCATION WEEK

**Saturday, January 14**

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**8 a.m. – 12 p.m.**

**All Adjunct and Dual Credit Faculty Orientation**  
*Dr. Brian McCormack, Interim Vice President of  
Instruction*

Zoom

**Library Training**  
*Sara Seeley, Librarian*

**Student Services**  
*Carolina Reyna, Director of Strategic Enrollment*

**Human Resources Training**  
*Alicia Magallanes,  
Assistant Director of Human Resources*

**Break**  
*10:00 AM – 10:15 AM*

**Active Shooter Training**  
*Environmental Health, Safety and Risk Management*

**Transition**  
*10:45 AM – 11:00 AM*

**Breakout Sessions**  
*11:00 AM – 12:00 PM*

All adjunct and dual credit faculty, as well as deans, department chairs, program coordinators, and dual enrollment liaisons are required to participate.

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**1:00 p.m. – 2:30 p.m.**

**Adjunct Faculty Calibration Training**  
*Ms. Nancy Hindle, Director of Curriculum and  
Assessment*

Zoom

All adjunct and dual credit faculty, as well as deans, department chairs, program coordinators, and dual enrollment liaisons are required to participate.

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