

# ANNUAL SECURITY REPORT FOR 2017



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TEXAS SOUTHMOST  
COLLEGE

80 FORT BROWN, BROWNSVILLE, TEXAS 78520

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**Record of Changes**

Date of Change	Change Made	Brief Description of Change	Page(s) Affected

## **1. Introduction**

The Texas Southmost College Annual Security Report is prepared in response to the mandate set forth by the Jean Cleary Disclosure of Campus Security Policy and Campus Crime Statistics Act. This document contains important information regarding resources, policy, and contact information for various departments including the TSC Disabilities and Counseling Center, local law enforcement, the Campus Security Department, and the office of Student Services.

This report will also include information pertaining to the Campus Sexual Violence Elimination Act (SaVE). The SaVE act requires certain incidents pertaining to sexual violence on campus be disclosed in the Texas Southmost College annual crime statistics report. These incidents include dating violence, domestic violence, sexual assault, and stalking. In addition, the college will provide information to students and employees who report victimization in writing concerning their rights. These rights include:

- The assistance of campus authorities in the reporting of a crime to law enforcement.
- Information on the obtaining or enforcement of a restraining order or no contact directive.
- Change in academic, transportation, or work situation in order to avoid a hostile environment.
- Having a clear description of an institutions disciplinary process and possible sanctions.
- Be provided contact information regarding existing mental health counseling, health services, victim advocacy, legal assistance, and other services available both within TSC and the surrounding community.

The SaVE act is a document that outlines the minimum requirements for institutions concerning dating violence, stalking, domestic violence and sexual assault. Measures must be taken in order to provide students and staff an opportunity for fair, efficient, and impartial resolution by school officials who receive regular training on these topics. Both parties will be allowed an advisor of their choice, and be notified in writing simultaneously of any outcome.

The resources and data referenced in this document correspond to both the Fort Brown Campus at 80 Fort Brown, Brownsville, Texas and the International Technology, Education, and Commerce Center (ITECC) at 301 Mexico Blvd, Brownsville, Texas.

## **2. Campus Security Responsibility**

Texas Southmost College contracts with American Surveillance Company, Inc. to provide security services to their campus locations to ensure a safe and secure environment for Texas Southmost College students, faculty, and staff. American Surveillance Company, Inc. (ASC), hereafter referred to TSC Campus Security, provides armed security services to Texas Southmost College and operates under the Texas Department of Public Safety and is commissioned as set forth by the Texas Occupations Code Chapter 1702. The City of Brownsville Police Department responds to any criminal acts that occur on campus.

TSC Campus Security is available 24 hours a day, 365 days a year for emergency and non-emergency incidents and can be contacted at (956) 295-3700 or (956) 545-9727. The TSC Campus Security services office is located in Tandy T-116.

TSC Campus Security officers are responsible for securing and granting access to buildings, as well as patrolling the campus to report and deter any suspicious activity. Campus security officers file reports on all incidents including criminal that occur on campus as well as parking lots. For a medical emergency, crisis, or other life threatening situation, TSC students, faculty, and staff should call 911 and campus security to report emergencies.

A TSC Campus Security officer's jurisdiction is limited to the Texas Southmost College campuses to include buildings and parking lots. Texas Southmost College is located near two international bridges to Mexico. TSC Campus Security officers have a working relationship with Brownsville Police Department, the University of Texas Rio Grande Valley Police Department, the Cameron County Sheriff's Office, the U.S. Border Patrol, U.S. Customs, and the Brownsville Independent School District Police.

### **Daily Crime Log**

TSC Campus Security maintains a daily crime log that records all crimes and other serious incidents that occur on campus in a non-campus building or property, on public property, or within the department's patrol jurisdiction by date the incident was reported. The daily crime log also includes the nature, time, and general location of each crime reported to security, as well as the disposition of the complaint if the information is known at the time the log is created. Security posts certain incidents in the Daily Crime Log within two business days of receiving a report of an incident and reserves the right to exclude reports from the log in certain circumstances.

TSC Campus Security incident and crime reports are property of Texas Southmost College and ASC, and prior approval is needed from the appropriate Campus Administrator before any report is released to any person.

## **3. Campus Security/ Access Campus Facilities**

Texas Southmost College maintains an open-campus policy. Academic and administrative facilities are open and accessible to the public during business hours. To promote personal safety and the protection of property, campus facilities are secured after business hours according to established schedules set by Texas Southmost College and Campus Security. Building hours may vary between semesters. After normal business hours, buildings are locked and access is permitted only with proper authorization and identification. Access to classrooms and office buildings for special events after normal business hours, weekends, and holidays is coordinated with various campus departments overseeing that particular area. Many of the buildings, offices, labs, computer rooms, and other areas of campus are equipped with electronic access. Most campus buildings are typically locked on weekends and holidays.

Security officers conduct routine patrols of academic and administrative facilities to monitor security related matters. All members of the TSC College community should carry their TSC identification with them at all times, as they may be requested to present it by a campus official, security officer or staff member. If any person refuses or fails upon request to present evidence of his/her identification and proof of his/her authorization to be in the building or on campus or if it is determined that the individual has no legitimate reason to be in the building or on campus, the person will be asked to leave. Refusal to do so

could lead to further disciplinary or legal action. Persons who behave in a suspicious or threatening manner or are involved in suspicious activities should be reported to Campus Security.

Proper lighting and building security are major factors in reducing crime on campus. Facilities Management maintains TSC College buildings and grounds with concern for safety and security. Inspections of campus facilities are conducted regularly, and repairs are made as quickly as possible. All members of the campus community are encouraged to report safety hazards, such as broken locks and windows, to facilities or campus security.

#### 4. Campus Safety Initiatives and Resources

Texas Southmost College actively promotes campus-wide community involvement with the goal of providing a safe learning environment for the campus community.

TSC Campus Security enforces the rules and regulations of Texas Southmost College to include a proactive patrol of the campus buildings and area security surveys. This approach aims to eliminate or minimize criminal opportunities whenever possible, and encourages community members to take responsibility of their own and other’s safety.

##### Safety Initiatives

Initiatives	Description
Community Policing Philosophy	TSC Campus Security utilizes a community policing philosophy with the goal of: <ul style="list-style-type: none"> <li>• Establishing positive contacts with the campus community</li> <li>• Developing programs that aid in resolution of identified problems to assist in its community policing efforts</li> <li>• TSC campus security uses various modes of transportation including patrol cars, utility cars, and foot patrol</li> </ul>
Emergency Call Boxes	Emergency call boxes are located throughout the TSC Campus, providing a direct line of communication to TSC Campus Security for individuals in need of emergency assistance. These call boxes are strategically positioned along pedestrian walkways, in parking lots and near many building entrances. TSC campus security responds to all activated emergency phones. Look for the blue lights atop a blue metal column.
Crime Awareness and Prevention Programs	TSC campus security and Student Services present information to students and the public through one to one interaction about Safety on the TSC Campus.
Escorts	TSC campus security is available 24/7 to safely escort students, faculty, and staff to any location on campus to help them feel secure. Call (956) 295-3700 to request a safe walk.

Lighting	TSC recognizes the importance of maintaining a well-lit campus and most of all TSC parking lots and walkways are illuminated during night-time hours; this includes the Fort Brown campus and ITECC.
Parking Lot Cameras	There are exterior cameras located throughout campus which monitor and record respective areas 24 hours a day. These security cameras act as a deterrent to criminal activity and assist campus security in their investigations.
Rave Emergency Notification System	TSC maintains multiple systems, collectively known as TSC Rave Emergency Notification System, for alerting the TSC community about campus emergencies, including via telephone, text messages, email, visual displays on computer and telephone screens throughout campus. These notices also post to the College website. In the event of a campus emergency, a Rave Alert message will give pertinent emergency information and protective actions to all members of the TSC campus community.

## **Campus Resources**

### **Office of Civility**

The Office of Civility provides guidance to the Texas Southmost College community regarding Texas Southmost College protocol and procedures and assists and counsels students in resolving disputes and conflicts in a way that facilitates individual responsibility, contributes to their maturation, and promotes the development of self-advocacy skills.

The Office of Civility serves as an informal, independent, neutral, confidential, problem-solving resource for student-related issues. The Office of Civility is able to provide services as an intermediary/facilitator or to mediate when disputing parties are deadlocked. Office of Civility staff is available to listen, provide information, reframe issues, develop options, and make referrals when appropriate. Office of Civility staff will explain and clarify College policies and procedures while encouraging complainants to follow the approved policies and procedures. Office of Civility staff may conduct informal fact finding interviews when appropriate.

The Office of Civility is located within the Lightner Building and they may be reached at (956) 295-3409. View the TSC Office of Civility webpage here: <http://www.tsc.edu/index.php/current-students/conflict-resolution-center.html>

### **Counseling Center**

Many students face life challenges that can make accomplishing their academic goals difficult. The Counseling Office is available to assist with those challenges by encouraging personal and academic growth to help each student successfully meet life's challenges.

Enrolled students are eligible for personal counseling services, and there is no fee. The counselor respects the confidential nature of discussions to the limits provided by law. No record of a student's visit is made

on any academic file. The Counseling Office may be reached at (956) 295-3417 or through email at [angela.dunn@tsc.edu](mailto:angela.dunn@tsc.edu). View the Counseling Center webpage here: <http://www.tsc.edu/index.php/current-students/student-life/counseling-and-psychological-services.html>

**Disability Services**

At TSC, students with Disabilities take an active part in campus life. Many do not need any assistance, but for those who do, Disability Services is here to help. Our Counselor works with each student individually to arrange for accommodations, technology training, or other needs. To help meet student’s needs, we coordinate with other campus support services as well as with state agencies such as Texas Workforce Commission. Disability Services may be reached at (956) 295-3587 or email [disabilityservices@tsc.edu](mailto:disabilityservices@tsc.edu). View the Disability Services webpage here: <http://www.tsc.edu/index.php/current-students/student-life/disability-services.html>

The goals of the Disability Services Office are to:

- Coordinate academic accommodations and support services,
- Provide information and referral to appropriate resources,
- Promote disability awareness among all members of the college community.

**5. Campus Safety Programming**

Event	Description	Department Contact
<b>Suicide Prevention Training</b>	The Counseling Office hosts an annual event to educate students about suicide prevention, risks, warning signs, and how to intervene to prevent suicide (Bystander Training). Suicide is the 2 <sup>nd</sup> leading cause of death for college students – so this office takes an active role in providing education, but also support.	Student Life (956) 295-3417 <a href="mailto:angela.dunn@tsc.edu">angela.dunn@tsc.edu</a>
<b>Risk Management Training</b>	In compliance with Senate Bill 2639, the college annually provides risk management training to leaders of students organizations on event planning / risk management.	Student Life (956) 295-3419 <a href="mailto:studentlife@tsc.edu">studentlife@tsc.edu</a>
<b>Hazing</b>	In compliance with the Texas Hazing Statue, Student Life provides training for all student organizations that includes detailed information about hazing, myths, and facts, and where to report incidents of hazing. A student organization handbook is provided to all registered organizations that elaborate on the effects and consequences of hazing.	Student Life (956) 295-3419 <a href="mailto:studentlife@tsc.edu">studentlife@tsc.edu</a>

<p><b>Domestic Violence Awareness Event</b></p>	<p>Counseling partners with Friendship of Women annually to provide a training on resources, warning signs, and risks, as well as developing a safety plan. This activity is open to all TSC students, staff, faculty, and community.</p>	<p>Student Life (956) 295-3417 <a href="mailto:angela.dunn@tsc.edu">angela.dunn@tsc.edu</a></p>
<p><b>Collegiate Drug and Alcohol Awareness Event</b></p>	<p>The Counseling Office hosts drug and alcohol prevention and awareness events to be in compliance with Title IV funding. We provide various educational and fun activities for students to learn about the consequences of drug and alcohol use. Students are able to try a simulated DWI experience – while wearing DWI goggles and driving a remote control car through an obstacle course – to educate students on the effects of alcohol on motor skills, visual perceptions, and judgement. Students are also provided with informational materials, resources, and substance abuse / alcohol abuse screening is available. These events occur during the Spring and Fall Semesters.</p>	<p>Student Life (956) 295-3417 <a href="mailto:angela.dunn@tsc.edu">angela.dunn@tsc.edu</a></p>
<p><b>Love is Not Abuse</b></p>	<p>The Counseling Office hosts a annual spring Title IX event – Love is Not Abuse. This interactive workshop and lecture aims to educate, equip, and empower students to build healthy relationships, and provides resources for those experiencing dating abuse. This workshop also trains students in bystander intervention, as well as how to create a safety plan to get out of abusive relationships, and what to do if you experience stalking.</p>	<p>Student Life (956) 295-3417 <a href="mailto:angela.dunn@tsc.edu">angela.dunn@tsc.edu</a></p>
<p><b>Spring Break Safety Conference</b></p>	<p>The Counseling office hosts the Annual Spring Break Safety Conference. Counseling partners with the Sheriff’s Department of Cameron County, Valley AIDS Council, and other agencies to speak to students regarding safe travel into Mexico, consequences of drug and alcohol use (in compliance with Title IV funding), as well as safe sex practices. Students are provided with materials and information on these topics, as well as resources.</p>	<p>Student Life (956) 295-3417 <a href="mailto:angela.dunn@tsc.edu">angela.dunn@tsc.edu</a></p>

<b>Mental Health Conference - Sexual Assault Awareness and Prevention</b>	The Counseling Office hosts a annual Mental Health Conference annually and part of the conference is Title IX awareness and prevention. This event allows student to gain knowledge about how to prevent and resources that are available in case of a sexual assault.	Student Life (956) 295-3417 <a href="mailto:angela.dunn@tsc.edu">angela.dunn@tsc.edu</a>

## 6. Policies for Reporting Crimes

The safety of students, faculty, staff, and visitors is of vital concern to Texas Southmost College. Everyone within the campus community is involved in creating a safe environment and is encouraged to report all safety concerns by calling campus security.

Texas Southmost College contracts with a security agency that works closely with local police. The contact number for Campus Security is (956) 295-3700 for non-emergency situations. When calling, please identify yourself, your location, and the situation, so that you may be properly assisted. If you have a medical emergency, crisis or other life threatening situation needing a police officer or emergency medical responder, you should immediately call 911.

Individuals are encouraged to report all crimes and public safety concerns to TSC Campus Security and/or local law enforcement in an accurate and timely manner. Receiving prompt and accurate reports allows TSC campus security to keep a precise record of the number of incidents involving students; determine where there is a pattern of crime with regard to a particular location, method, or assailant; and comply with its Clery Act obligations to initiate alerts to the campus community regarding potential danger, maintain a daily crime log and disclose campus crime statistics via the publication of this Annual Report.

## 7. Reporting Sexual Misconduct and Sexual Assault

At Texas Southmost College, we are committed to the prevention of all forms of sexual assault and abuse. Coercive sexual contact and unwanted comments of a sexual nature are offensive and undermine the safety, security and dignity of all members of the College community.

### Sexual Harassment Policy

Sexual harassment in the workplace and schools is an illegal Practice under Section 703 of Title VII of the 1964 Civil Rights Act as amended, and Title IX of the Education Amendments of 1972. Sexual harassment of employees or students at Texas Southmost College will not be tolerated and individuals engaging in such conduct shall be subject to appropriate disciplinary action, up to and including dismissal from the College. This policy shall be applied without regard to the gender of the employee involved.

### **Procedures to be Followed In the Event of a Sexual Assault**

- Go to a safe location immediately. Find a friend to accompany you, if possible.
- Call 911 or 956-295-3700 (Campus Security) to report the crime.
- Take steps to preserve the evidence of a sexual assault.
  - Do not change your clothes, shower, bathe, or wash your hands.
  - Do not brush your teeth or eat/drink anything.
  - If possible, do not use the toilet.
  - Do not clean up the scene of the incident or remove any items.
  - Save all clothing, linens, or other items that may have been touched by the assailant (do not wash) for the Police Officers who will be responsible for collecting evidence. If you remove clothing worn at the time of the assault, it should be placed in a PAPER BAG (use of a plastic bag may destroy vital physical evidence). All physical evidence, including seminal fluids, hair, blood and scrapings of flesh from the victim's fingernails may be used in court.
- You may request that the police investigation be conducted by a police officer of your gender, if available. As a survivor of sexual assault, your name will not be released to the news media.
- Seek immediate medical attention. Victims should undergo a sexual assault exam as soon as possible, regardless of whether or not they choose to report the assault to police. This will provide you with medical and nursing assistance for any injuries you may have received, and will preserve evidence if you decide later to file a report of sexual assault with the police.
  - Regardless of the amount of time that has occurred following a sexual assault, medical attention is very important. Sooner is better.
  - Transportation to the hospital can be provided by a city police officer.
  - Although it is highly likely that medical personnel will contact law enforcement officials, it does not mean you are required to file a police report or charges.
  - In the event that you do file a police report, as a survivor of sexual assault your name will not be given to the media.
  - You should take a fresh set of clothes so that the hospital can save the clothes which you were wearing during the assault as evidence in case you decide to report the assault to the police.
  - A hospital examination may also be necessary for insurance claims and for partial reimbursement of survivor's expenses by civic agencies.
  - If you suspect you have been given any drug against your will (whether or not a sexual assault occurred), request that medical personnel test your blood and urine for drugs. Some drugs may stay in your system for days, while others will only remain detectable for a few hours.
- If you become the victim of sexual assault, be sure to utilize all resources available to you when making decisions. You may want to contact someone you trust to assist you during your recovery

process. The following are resources that can provide additional information and support for both men and women who become victims of sexual assault:

- Texas Southmost College Counseling & Psychological Services: (956) 295-3417
- Texas Southmost College Office of Civility: (956) 295-3649
- Texas Southmost College Security: (956) 295-3700
- Friendship of Women: (956) 544-7412
- Family Crisis Center: (956) 423-9305
- Rape, Abuse, & Incest National Network: (800) 656-4673
- Valley Regional Medical Center (956) 350-7000
- Valley Baptist Medical Center: (956) 698-5400
- UTRGV Counseling and Training Clinic: (956) 882-7792
- Methodist Healthcare Ministries of South Texas: (956) 465-9978
- Tropical Texas Behavioral Health: (956) 547-5400
- Texas Rio Grande Legal Aid: (956) 982-5540
- Crime Victims' Compensation: (800) 983-9933

Remember that this is not your fault! Recovery from sexual assault can go on long after the event. Reach out for support and don't hesitate to ask for help from those around you.

A person who has been the victim of a sex-based offense (including rape, sexual assault, dating violence, domestic violence, or stalking) should promptly report the incident. If the victim is incapacitated or is unable to make a report, a report should be filed on behalf of the victim. Reporting is best done as soon as possible after the incident, but may be done at any time.

TSC encourages students who have experienced, as well as individuals having knowledge of sex-based offenses to immediately consult with and report incidents to the Title IX Coordinator, Title IX Investigator, or responsible employees. Responsible employees include all administrators, faculty, and supervisory staff.

Role	Name	Position Title	Dept. Location	Contact Info
Title IX Coordinator	Lissa Frausto	Executive Director of Human Resources	Tandy 105	<a href="mailto:lissa.frausto@tsc.edu">lissa.frausto@tsc.edu</a> 956.295.3771
Title IX Investigator	Jeffrey Jens	Director of Security	Oliveira Student Service Center 201	<a href="mailto:jeffrey.jens@tsc.edu">jeffrey.jens@tsc.edu</a> 956.295.3424
Title IX Investigator	Armando Ponce	Executive Director of Student Life and Civility	Lightner 100F	<a href="mailto:armando.ponce@tsc.edu">armando.ponce@tsc.edu</a> 956.295.3409
Title IX Investigator	Juanita Sicairos	Coordinator of Training and Professional Development	Tandy 105	<a href="mailto:juanita.sicairos@tsc.edu">juanita.sicairos@tsc.edu</a> 956.295.3773
Campus Security	Sgt. Ramirez	ASC Supervisor	Tandy 116	<a href="mailto:security@tsc.edu">security@tsc.edu</a> 956.295.3700

## **Policy Links**

- [TSC Board Policy FFD \(Local\): Student Welfare - Freedom from Discrimination, Harassment, and Retaliation](#)
- [TSC Board Policy DIAA \(Local\): Employee Welfare - Freedom From Discrimination, Harassment, and Retaliation](#)
- [TSC Board Policy DIAA \(Legal\): Employee Welfare - Freedom From Discrimination, Harassment, and Retaliation](#)
- [TSC Board Policy FA \(Legal\) - Equal Educational Opportunity](#)
- [TSC Board Policy Manual](#)
- [TSC Student Handbook](#)

## **8. Safety Tips**

### **Preventing Sexual Assault**

1. Listen carefully  
Take time to hear what your partner is saying. If you feel they are not being direct or are giving you mixed signals, ask for clarification. Be aware of your partner's body language and demeanor at all times. Keep the lines of communication open.
2. Do not fall for the "No means Yes" stereotype. When a person says "No," they mean "no."
3. Date rape is a crime. It is never acceptable to use force in sexual situations.
4. Do not make assumptions about an individual's behavior  
Do not automatically assume that they want to have sex just because they are intoxicated, dressed provocatively, "coming on to you," or if they agree to go to home with you or to your room. Also, do not assume that because a person consents to kissing or other sexual intimacies they are willing to have sexual intercourse.
5. Having sexual contact with a person who is physically or mentally unable to give consent is a crime. If you have sexual contact with a person who is drugged, unconscious, incapable of saying "no," or unaware of what is happening around them, you are guilty of sexual assault.
6. Take action if you believe someone is at risk. If you see a person in trouble or an individual using force or pressuring another person, do not be afraid to intervene, as long as you can do so safely.

### **Personal Safety**

1. You have the right to say "no" to any unwanted sexual contact. If you are uncertain about your situation, ask your partner to respect your feelings.
2. Communicate your limits firmly and directly. Do not assume that your partner will "get the message" without you telling them.
3. Listen to your gut feelings. If you feel uncomfortable, leave the situation or ask your partner to leave immediately. Don't hesitate to state your feelings.
4. Date rape is the most common form of sexual assault. Be aware of your situation at all times!

## **Protection Against Stranger Rape**

1. Stay alert to your surroundings. Your senses are your best early warning system. Avoid the use of technology which is distracting (i.e., using your phone while walking, using headphones with high volume.)
2. Walk with confidence. Hold your head up and shoulders straight.
3. Avoid walking alone or in isolated areas. Avoid unfamiliar areas. At night, stick to well-lit, populated areas and walk with another person.
4. Call Campus Security for an escort if you need one.
5. Take special precautions in parking lots, stairwells, elevators, bathrooms, and dark areas.
6. If you suspect that you are being followed, go to a place where there are other people as soon as possible. If you choose to run, run as fast as you are able and scream to attract attention or summon help.
7. Follow your gut instincts. If you sense that you may be at risk or in danger, try to get out of the situation. Report your suspicions to the authorities.
8. If you choose to attend a party, protect yourself against “date rape” drugs by never leaving your beverage unattended or uncovered, and avoid group beverages, such as punch. Many drugs used in the commission of sexual assaults are tasteless and odorless, and very little needs to be ingested to take effect. Possible symptoms may include, but are not limited to: nausea, vomiting, dizziness, blurred vision, and memory loss.
9. If you suspect you or a friend has been drugged, get to the hospital as quickly and safely as possible.
10. Avoid giving out personal information. If someone asks for your number, ask for theirs instead.

If you believe that you are a victim of sexual assault while on campus, immediately call 911 or contact Campus Security by dialing 956-295-3700.

## **9. Emergency Preparedness**

### **Rave Alert**

Texas Southmost College has partnered with Rave Mobile Safety to provide an emergency alert system that delivers messages to TSC e-mail address, as well as to cell phones. Students, faculty and staff information is automatically updated in the Rave Emergency Notification System each semester.

Rave Emergency Notifications are issued as part of TSC's crisis management program. Notifications will be for major emergencies and emergency instructions that will alert students, faculty, and staff on what to do and where to proceed in the event of an emergency situation. This will allow students, faculty, and staff to stay safe and keep out of harm's way as a situation is happening. The system will not be used for minor situations such as weather advisories, campus event notifications, or cancellations of any kind.

Texas Southmost College strongly encourages students, faculty, and staff to log in to their Rave account at <https://www.getrave.com/login/tsc> to confirm contact information and choose notification preferences. Otherwise, students, faculty, and staff may only be notified of emergency situations via e-mail.

Rave does not charge students, faculty or staff for sending or receiving messages through this service. However, carrier's standard messaging and/or data charges may apply.

### **Emergency Response Procedures & Timely Warning**

During an emergency, Texas Southmost College will issue a mass notification message to students, faculty, and staff through the TSC Rave Emergency Notification System.

An emergency notification or a timely warning notification of emergency events will be issued to the college community via mass e-mail without delay once the event has been confirmed, unless it is determined that such notification may compromise efforts to assist victims or would adversely impact efforts to contain, respond to, or mitigate the emergency. Notifications shall be decided on a case by case basis depending on the situation. The purpose of the notifications is to keep students and employees informed about threats to their safety and health. Notifications are made in a manner that allow members of the campus community to protect themselves, and in a manner that will aid in the prevention of similar crimes. Every attempt will be made to distribute a timely warning for any Clery-reportable crime that is considered a serious or continuing threat to students and employees soon after the incident is reported.

The following college officials or designee will determine the method of the alert and the individuals who will be notified:

- Vice President of Finance and Administration
- President of the College

Depending upon the nature of the incident other local, state, or federal agencies may respond. When individuals are injured, Emergency Medical Service providers are called to the scene.

### **Testing Emergency Response & Evacuation Procedures**

The Texas Southmost College Director of Risk Management, in coordination with the office of Marketing and Community Relations and IT, will test the Emergency Notification System once each semester.

A notification warning will usually include the following unless there is a risk to first responders:

- A succinct statement of the incident.
- Possible connection to previous incidents, if applicable.
- Physical description of the suspect, if available.
- Date and time the bulletin was released.
- Other relevant and important information.
- Appropriate safety tips.

Evacuation procedures are tested during building fire drills. These drills are evaluated and documented. The purpose of evacuation drills is to prepare building occupants for an organized evacuation in case of an emergency. During the drill, occupants familiarize themselves with the location of exits and the evacuation areas. Additionally, the process allows Texas Southmost College an opportunity to test the operation of fire alarm system components. Deficiencies are corrected promptly.

## **10. Sex Offender Registry Information**

The Sex Offender Registration database is maintained and operated by the Texas Department of Public Safety (DPS). It can be found at, <https://records.txdps.state.tx.us/SexOffender/index.aspx>. Chapter 62 of the Texas Code of Criminal Procedure requires that all sex offenders within the state of Texas register with the local law enforcement agency where they reside. Sex offenders who attend TSC must register with the designated student services representative prior to their first semester of attendance. They must also register with TSC campus security every semester after.

## **11. Drug Free School & Communities Notice**

### **Statement on Alcoholic Beverages, Tobacco and other Substances**

Texas Southmost College forbids the manufacture, possession, sale, use, or distribution of illegal drugs and alcoholic beverages on campus and at College sponsored events, whether they occur on or off campus. Students who are found in violation will face disciplinary action, up to and including dismissal from the College. Alcohol may be permitted at certain College-sponsored events with appropriate approval from College administration.

### **Smoke and Tobacco Free Environment**

Texas Southmost College, including all its facilities and grounds, is a smoke and tobacco free environment. Smoking and/or using tobacco products is prohibited in all classrooms, laboratories, offices, conference rooms, hallways, parking lots, and all other rooms in all buildings of Texas Southmost College and on all property that is owned, leased, rented, or otherwise under the control of Texas Southmost College. Law enforcement officers will issue a citation to those in violation of the policy and repeated violations may result in appropriate disciplinary action by Texas Southmost College.

## **12. Weapons**

State law and TSC policy prohibit the possession of weapons on TSC premises as defined in Article 46.03 of the Texas Penal Code or prohibited weapons as defined in Article 46.05 (a) of the code.

## **13. Annual Fire Safety Report**

The requirement to submit an Annual Fire Safety Report applies only to institutions that maintain on-campus student housing. TSC has no on-campus or off-campus residential housing at this time, therefore no annual fire safety report is required.

## **14. Missing Student Notification Policy**

The requirement to have a missing student notification policy applies only to institutions that maintain on-campus student housing. TSC has no on-campus or off-campus residential housing at this time, therefore no missing student notification policy is required.

## 15. Texas Southmost College - 2015, 2016, 2017 Clery Statistics

Offense (Reported By Hierarchy)	Year	On Campus	Non-Campus	Public Property	Total	Residential Facilities	Unfounded Crimes
Murder/Non Negligent Manslaughter	2017	0	0	0	0	0	0
	2016	0	0	0	0	0	0
	2015	0	0	0	0	0	0
Negligent Manslaughter	2017	0	0	0	0	0	0
	2016	0	0	0	0	0	0
	2015	0	0	0	0	0	0
Sex Offenses, Forcible	2017	0	0	0	0	0	0
	2016	0	0	0	0	0	0
	2015	0	0	0	0	0	0
Sex Offenses, Non Forcible	2017	0	0	0	0	0	0
	2016	0	0	0	0	0	0
	2015	0	0	0	0	0	0
Robbery	2017	0	0	0	0	0	0
	2016	0	0	0	0	0	0
	2015	0	0	0	0	0	0
Aggravated Assault	2017	0	0	0	0	0	0
	2016	0	0	0	0	0	0
	2015	0	0	0	0	0	0
Burglary	2017	0	0	0	0	0	0
	2016	1	0	0	1	0	0
	2015	2	0	0	2	0	0
Motor Vehicle Theft	2017	0	0	0	0	0	0
	2016	0	0	0	0	0	0
	2015	0	0	1	1	0	0
Domestic Violence	2017	0	0	0	0	0	0
	2016	0	0	0	0	0	0
	2015	0	0	0	0	0	0
Dating Violence	2017	0	0	0	0	0	0
	2016	0	0	0	0	0	0
	2015	0	0	0	0	0	0
Stalking	2017	0	0	0	0	0	0
	2016	1	0	0	1	0	0
	2015	0	0	0	0	0	0
Liquor Law Arrests	2017	0	0	0	0	0	0
	2016	1	0	0	1	0	0
	2015	0	0	0	0	0	0
Drug Law Arrests	2017	1	0	0	1	0	0
	2016	0	0	0	0	0	0
	2015	0	0	0	0	0	0
Weapons Law Arrests	2017	0	0	0	0	0	0
	2016	0	0	0	0	0	0
	2015	0	0	0	0	0	0
Liquor Law Violations Referred for Disciplinary Action	2017	0	0	0	0	0	0
	2016	0	0	0	0	0	0
	2015	0	0	0	0	0	0
Drug Law Violations Referred for Disciplinary Action	2017	0	0	0	0	0	0
	2016	0	0	0	0	0	0
	2015	0	0	0	0	0	0
Weapons Law Violations Referred for Disciplinary Action	2017	0	0	0	0	0	0
	2016	0	0	0	0	0	0
	2015	0	0	0	0	0	0
Arson	2017	0	0	0	0	0	0
	2016	0	0	0	0	0	0
	2015	0	0	0	0	0	0

There were no hate crimes reported for 2015, 2016, and 2017.

## **Appendix A – Clery Definitions**

### **Aggravated Assault**

An unlawful assault or attempted assault by one (or more) persons of another for the purpose of inflicting severe or aggravated bodily injury.

### **Arson**

The willful or malicious burning or attempt to burn (w/o the intent to defraud) a dwelling, house, public building, motor vehicle or aircraft, or personal property of another. (Includes attempts)

### **Bias**

A pre-formed negative opinion or attitude toward a person or group of people because of their ethnicity, race, national origin, religion, gender, sexual orientation or disability (varied ability) or based upon the perception that the person or group has one or more of those characteristics.

### **Burglary**

The unlawful entry (or attempt to enter) into a defined structure with intent to commit a theft or any felony. (Excludes vehicle burglary)

### **Criminal Homicide**

- Murder and non-negligent Manslaughter: The willful (non-negligent) killing of a human being by another.
- Negligent Manslaughter: The killing of person through gross negligence.

### **Dating Violence**

Dating violence occurs when one partner in a dating relationship, either past or current, intentionally uses physical, sexual, verbal, or emotional abuse to harm, threaten, intimidate, or control the other partner to the point that the abuse:

1. Affects the student's ability to participate in or benefit from an educational program or activity, or creates an intimidating, threatening, hostile, or offensive educational environment;
2. Has the purpose or effect of substantially or unreasonably interfering with the student's academic performance; or
3. Otherwise adversely affects the student's educational opportunities

### **Domestic Violence**

Violent misdemeanor and felony offenses committed by the victim's current or former spouse, current or former cohabitant or person protected under the domestic or family violence law.

### **Drug**

Laws or ordinances regulate possession, sale, usage, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroine, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous nonnarcotic drugs (barbiturates, Benzedrine).

## **Hate Crime**

A criminal act involving one/more of the listed crimes which was motivated by bias against any person or group of persons, or the property of any person or group of persons.

- Larceny-Theft: The unlawful taking, carrying, leading or riding away of property from the possession or constructive possession.
- Simple Assault: An unlawful physical attack by one or more persons upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury.
- Intimidation: To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.
- Destruction/Damage/Vandalism of Property: To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property.

## **Motor Vehicle Theft**

The taking of a motor vehicle (as defined) without the consent of the owner with the intent to either permanently or temporarily deprive the owner of the vehicle. (Includes attempts)

## **Robbery**

The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

## **Sex Offense (Forcible)**

A sexual act directed against another without the person's consent.

- Rape: Penetration or attempted penetration, however slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.
- Sexual assault: The attempted touching or touching of the intimate parts (sexual organs, anus, groin, breasts or buttocks) of another person.
- Sodomy: Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against that person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.
- Fondling: The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will or not forcibly against the person's will there the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.
- Sexual Assault with an Object: The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly against the person's will there the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

**Sex Offense (Non-Forcible)**

Any attempt or completed unlawful, but consensual sex act with a person.

- Incest: Sexual intercourse between persons who are related to one another within the degrees wherein marriage is prohibited.
- Statutory Rape: Intercourse with a person who is under the age of consent.

**Stalking**

A course of conduct directed at a specific person, that would cause a reasonable person to fear for her, his, or others' safety, or to suffer emotional distress.

**Weapons**

Violation of Texas laws or municipal ordinances regulating weapons.

# Appendix B – Campus Map



BUILDINGS			
Fort Brown Memorial Center	1	M1 Building	23
TSC Arts Center	2	Cortez Hall	24
Commandant's Quarters	3	Rusteberg Hall	25
Champion Hall	4	Smith Amphitheater	26
Gorgas Hall	5	Bookstore	27
Old Morgue	6	Cavalry Hall	28
Commissary Building	7	Science, Engineering and Technology (SETB)	29
Commissary Annex	8	SETB M0	30
Regiment House	9	SETB Lecture Hall	31
Oliveira Student Services Center	10	Recreation, Education and Kinesiology	32
Tandy Hall	11	Scorpion Field	33
Lightner Center	12	Fort Brown Memorial Golf Course	34
Music Building	13	Physical Plant and Central Receiving	35
Old Education Building	14	Riverside II Building	36
Newman Center	15	REK Center Field	37
Eidman Hall	16	American Legion Building	38
Garza Gymnasium	17	Center for Early Childhood Center	39
Gymnasium Annex	18	Old Art League Building	40
South Hall	19	Armory Building	41
North Hall	20	Thermal Plant	42
Guerra Early Childhood Center	21	UTB University Library	43
M2 Building	22		

PARKING			
General	P1	Metered Parking	P4
Student / Visitor	P2		
Faculty / Staff	P3		

Primary Golf Cart Route    Golf Cart Parking    Motorcycle Parking

### International, Technology, Education and Commerce Center (ITECC)

