



2016-2017 Special Circumstance Form

Student Name: _____ ID# _____ Phone# _____

On your 2016-2017 FAFSA, you told us that you think you have a special circumstance and are unable to provide parental information. At this time, your FAFSA is currently considered incomplete. Please review the following information:

1. Under Federal law, only your financial aid administrator has the authority to decide whether or not you must provide parental information on your FAFSA. **The administrator's decision is final** and cannot be appealed to Federal Student Aid.
2. Students that **do not** have a special circumstance and are unable to provide parental information normally do not qualify for federal student aid.

The conditions listed below are *NOT* considered special circumstances (*no exceptions*):

- Parent/Step-parent refuse contribute to your education
- Parent/Step-parent are unwilling to provide information on the FAFSA
- You were not claimed as a dependent on your parent/step-parent's tax return for 2016-2017
- You demonstrate total self sufficiency
- Your parent(s) live in another country

Please check the box below that best applies to you:

Option 1:

- I do not have a special circumstance but *I* am unwilling to provide parent information. I understand that I will only be eligible to receive unsubsidized loans for the 2016-2017 school year.
- I do not have a special circumstance but *my parents refuse* to provide parent information on my FAFSA. I understand that I will only be eligible to receive unsubsidized loans for the 2016-2017 school year and will need to complete the Parental Refusal Form.

Option 2:

- I will provide my parent information on my FAFSA. If your parent has re-married, step-parent information will also be required. I understand that the following information is required to complete my financial aid application:

• 2015 Tax Return Transcript(s)- Parent(s)	• Social security cards for mother & father
• W2s, 1099s, etc. for parent(s)	• Birth Certificates for mother & father
• 2015 Tax return transcript for student/spouse	• Parent's marital status (include month & year)
• W2s, 1099s, etc. for student	• Earnings Form-Parent
• Household form –Dependent	• FAFSA signatures
• Asset Form-Parent	• Other items as needed

Option 3

- I have other special circumstances that are not listed on this form. I understand that I must meet with a financial aid advisor to discuss my circumstances. I am aware that I must provide documentation to support my claim.

Signatures/Initials

_____ I understand that the financial aid office may request additional documentation. I further understand that my financial aid will remain incomplete until all necessary documents are submitted.

I certify that all information reported on this form is complete and correct to the best of my knowledge. I authorize the Financial Aid Office at TSC to make corrections necessary to resolve any discrepancies found.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

Student _____ Parent _____ Date ____/____/____

For office use only: Received by _____