



Transient Request Form

A COMPLETE transient request form must be filed before registration will be processed per semester.

The transferability of courses taken at TSC is the prerogative of the accepting institution. To ensure the courses you take at TSC will transfer, this form MUST be completed by the appropriate official at your home institution.

Name: _____ TSC ID _____

Address: _____ City, State, Zip Code _____

Email Address: _____ DOB: _____ Phone: _____

Home Institution: _____ Semester : _____

TO BE COMPLETED BY THE STUDENT'S COLLEGE/UNIVERSITY:

Course # and Sect:	Course Name:	SCH:	Prerequisites:

I certify that the student is in good academic standing and has met the necessary prerequisites for the courses above and has the permission of the home school to enroll in courses at TSC.

Signature of Certifying Official: _____ Date _____

I understand the course prerequisites and confirm I have met them. I also understand that I can only register for the course(s) approved herein and that this approval form is only for the term and course(s) specified.

Student Signature: _____ Date: _____

How to Enroll:

1. Complete TSC's Online Transient Admissions Application
2. Submit Proof of Bacterial Meningitis Immunization (5yrs prior to enrolling and at least 10 days prior to the 1st class day)
3. Submit two forms of Proof of Residency (dated 12 months prior to 1st class day)
4. Submit **COMPLETED** Transient Request Form Form can be
 - Mailed Attn: Office of Admissions and Records
 - Faxed: 956-295-3601

Admissions and Records Office Use:

- Admissions Application
- Bacterial Meningitis
- Proof of Residency
- Official Transcripts
- Transient Student Form From Home Institution

Notes: _____

TSC Admissions and Records Rep. Signature

Date

Registered []
 Waitlisted []
 Canceled []
 Other []

NOTE: Final grades are not automatically sent from TSC to the home institution. Official transcripts must be requested upon completion of course(s).