



**Board of Trustees**

*Ruben Herrera, J.D.*  
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**TSC President**

*Jesus Roberto Rodríguez, Ph.D.*

Take notice that a Regular Meeting of the

**BOARD OF TRUSTEES**

**OF**

**TEXAS SOUTHMOST COLLEGE DISTRICT**

will be held in the

Gorgas Board Room at Texas Southmost College,

80 Fort Brown, Brownsville, Texas 78520

**Commencing at 3:30 p.m. on Thursday, December 16, 2021**

to consider and act on the following Agenda:

**REGULAR MEETING  
AGENDA**

1. Call to Order
2. Pledges of Allegiance
3. Public Comment
  - a. If you wish to address the Board of Trustees during the Public Comment portion of today's meeting about an item on this agenda or another issue, please print your name and the agenda item or topic of discussion you wish to address on the sign-in sheet located at the entrance of the Gorgas Board Room. If an item is not on the agenda it will be limited to a discussion of placing the topic/item on the agenda for a subsequent meeting. Tex. Gov. Code §551.042
  - b. In accordance with TSC Policy, only those persons who have signed up on the list shall be heard. The speaker must limit remarks to three minutes. The Board shall allot no more than 30 minutes for the Public Comment portion of the meeting and a total of no more than 12 minutes for any specific agenda item and 3 minutes per person. If there are more than four (4) individuals wishing to speak on a specific agenda item, those signing the request must allocate the time amongst themselves so as not to exceed 12 minutes per agenda item.

- c. A complaint against a specific employee or officer of Texas Southmost College shall be heard in a Closed Meeting, as authorized by the *Texas Government Code Title 5-Sections 551.074(1) and (2)*. If your topic concerns a complaint against a specific employee or officer, please note this on the sign-in sheet. The presiding officer or designee shall determine whether a person addressing the Board has attempted to solve a matter administratively through resolution channels established by policy. If not, the presiding offer or designee shall refer the individual to the appropriate policy to seek resolution:

**TSC Policies**

Employee Complaints: DGBA

Student Complaints: FLD

Public Complaints: GB

- d. You must make your points on issues in a constructive and courteous fashion pursuant to *Robert's Rules of Order*.

4. President's Report

5. Consideration and possible action on the Minutes of the following meeting:

- a. Regular Meeting – November 18, 2021

6. Academic Committee

- a. Consideration and possible action on approval of matching grant support for the AmeriCorps VISTA Continuance grant
- b. Consideration and possible action on award RFP 22-05 for "Drone Equipment and Accessories"
- c. Consideration and possible action on the removal of distance education fees for dual credit students

7. Finance Committee

- a. Monthly Financial Statement Report for the month ended October 31, 2021
- b. Update on grants awarded to Texas Southmost College for the month of November 2021
- c. Institutional CARES expenditures report
- d. Consideration and possible action on purchase of library databases for digital resources from EBSCO Industries, Inc

- e. Consideration and possible action on adoption of resolution to appoint an Agent for TSC District Elections
- f. Consideration and possible action on authorization to enter into contract negotiations with the Cameron County Elections Administrator to conduct election services

#### 8. Student Services Committee

- a. Update on Student Services Contact Center
- b. Consideration and possible action on contract award for “Cafeteria Concession”

#### 9. Facilities Committee

- a. Consideration and possible action on approval of Air Handling Unit (AHU) retrofit system purchase for the Science, Engineering, and Technology building (SETB)
- b. Facilities Update

#### 10. Executive Session

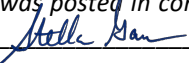
- a. Consultation with Attorney on Pending or Contemplated Litigation, Section 551.071 Texas Government Code
- b. Consultation with Attorney on Pending Real Estate Issues, Section 551.072 Texas Government Code
  - Update on Real Estate matters
- c. Deliberation on Personnel Matters, Section 551.074 Texas Government Code
  - Evaluation of TSC President
  - Update on Personnel matters
  - Consideration and possible action on the FY 2021-2022 Salary Schedule

#### 11. Action on Executive Session Matters

#### 12. Announcement of Next Meeting Dates

- a. Regular Board Meeting – Thursday, January 20, 2022, 5:30 p.m.
- b. Regular Board Meeting – Thursday, February 17, 2022, 5:30 p.m.

### 13. Adjournment

*This notice was posted in compliance with the Texas Open Meetings Act on December 10, 2021 at 6:10 pm by Dr. Stella E. Garcia. *

Individuals with disabilities are entitled to have access to and participate in public meetings. An individual requiring an accommodation for access to the meeting must notify the Texas Southmost College District in writing 24 hours prior to the scheduled meeting of the necessity of an accommodation. Upon receipt of this request, the Texas Southmost College District will furnish appropriate auxiliary aids and services when necessary to afford an individual with a disability an equal opportunity to participate in and enjoy the benefits of the Board meeting as non-handicapped individuals enjoy.